



MEETING	TIME & DATE	LOCATION
Administration & Finance Committee	10:00 AM Thursday, August 8, 2024	1466 S. McDonnell, Commerce, CA 90040

## AGENDA

**ATTENDANCE:** Committee Members: Arturo Chacon \_\_\_ Jim Crawford \_\_\_ Leticia Vasquez-Wilson \_\_\_ Martha Camacho-Rodriguez \_\_\_

\*The Central Basin Municipal Water District Water Resources & Governmental Affairs Committee meeting is noticed as a committee meeting for the purpose of compliance with the Brown Act. Three Board members are assigned as members of this Committee and one as an alternate. In order to preserve the function of the committee as advisory to the Board, members of the Board who are not assigned to the Water Resource & Governmental Affairs may attend, but may not participate or vote on matters before the Committee.

### JOIN THE MEETING VIA ZOOM:

**Zoom:** <https://centralbasin-org.zoom.us/j/2740596661?omn=82156959702>

**Meeting ID: 274 059 6661**

**Dial In #: 1 213 338 8477**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENTS**

This time has been set aside for persons in the audience to make comments, or inquiries, on matters that are listed on this agenda and within the general subject matter jurisdiction of the Board of Directors (the "Board"). Although no person is required to provide their name and address as a condition to attending a Board meeting, persons who wish to address the Board are asked to state their name and the agenda item they are addressing. Each speaker will be limited to three (3) continuous minutes. Speakers may not lend any portion of their speaking time to other persons or borrow additional time from other persons. Except as otherwise provided under the Brown Act (Gov. Code section 54950 et seq.), the Board may not deliberate, or take action, upon any matter not listed on this posted agenda but may order that any such matter be placed on the agenda for a subsequent meeting. The Board may also direct staff to investigate certain matters for consideration at a future meeting. In accordance with Gov. Code sections 54954.2 and 54954.3, all members of the Board are considered to be appearing at this meeting in their capacity as members of the Board, not members of the general public, and will therefore refrain from making comments during the public comment period so as to avoid any inadvertent interference with the right of the public to freely comment and/or the inadvertent raising of an issue not on the posted agenda. The Brown Act precludes a legislative body from prohibiting public criticism of the policies, procedures, programs, or services of the local agency or the acts or omissions of the body. § 54954.3(c). This restriction does not mean that a member of the public may say anything during public testimony. If the topic of the public's comments falls outside the subject matter jurisdiction of the local agency, the legislative body may stop a speaker's comments. A legislative body also may adopt reasonable rules of decorum that preclude a speaker from disrupting, disturbing or otherwise impeding the orderly conduct of its meetings. § 54954.3(b). The right to publicly criticize a public official does not include the right to slander that official, slander is defined as an untrue defamatory statement that is spoken orally.

### 4. **CONSENT ITEMS**

In order to promote efficient meetings, the Board may act upon more than one item by a single vote through the use of the consent agenda. Consent items are items certified by the Board Treasurer, in payment of Board approved District contractual obligations of a routine nature or items for which no Board discussion is anticipated and for which the General Manager recommends approval.

### 5. **ACTION ITEMS**

No board member shall interrupt or argue with any other member while such member has the floor. Board members are reminded, in the discussion, comments, or debate of any matter or issue, shall be courteous in their language and demeanor and shall not engage in disorderly behavior, or make personal comments, derogatory remarks or insinuations in respect to any other member of the Board, staff or public.

#### **5.A INVESTMENT REPORT, LIQUIDITY & DAY'S CASH EVALUATION - JULY 2024**

**ACTIVITIES**

**RECOMMENDED MOTION: RECEIVE AND FILE**

**5.B BUDGET PERFORMANCE REPORT JULY 2024  
RECOMMENDED MOTION: RECEIVE AND FILE**

**6. BOARD AND GENERAL MANAGER COMMENTS**

**7. ADJOURNMENT**

**Next regular meeting will be held on Thursday, September 12, 2024 at 10 a.m. at  
1466 S. McDonnell, Commerce, CA 90040.**



**Central Basin**  
Municipal Water District

**AUGUST 8, 2024 - Administration & Finance Committee**

Prepared By: PEGGY WILLIAMS

Submitted By: PEGGY WILLIAMS

Approved By: ELAINE JENG

**ACTION ITEM**

**INVESTMENT REPORT, LIQUIDITY & DAY'S CASH EVALUATION - JULY 2024**  
**ACTIVITIES**

**RECOMMENDED MOTION:**

**RECEIVE AND FILE**

**EXHIBITS:**

[24Aug Investment Memo\\_Final.docx](#)

[24Aug Exhibit A.docx](#)

[24Aug Exhibit B.pdf](#)

[24Aug Exhibit C.pdf](#)

[24Aug Exhibit D.pdf](#)

[24Aug Exhibit E.pdf](#)

[24Aug Exhibit F.pdf](#)



**ACTION ITEM**

**INVESTMENT REPORT, LIQUIDITY & DAY’S CASH EVALUATION – JULY 2024  
ACTIVITIES**

**Investment Policy Summary**

Central Basin’s Investment Policy, created in compliance with California Government Code, Section 53600 et seq, offers the requirements and practices used to manage the District’s available cash and investment portfolio. In addition to maintaining compliance with the legal investment authority established by the California Government Code, the District, like most other local government agencies, has established three investment objectives: (1) Safety of Principal, (2) Protection of Liquidity, and (3) Return on Investment. In practice, the investment objectives translate into conservative treasury practices that seek to protect District assets from loss.

The Investment Policy, reviewed and approved at least annually by the Central Basin Board of Directors, stipulates that the District’s Treasurer/Finance Director publish a monthly report to the Board of Directors “indicating the types of investments by fund, institution, date of maturity, and amount of deposit, and shall provide the current market value of all securities with a maturity of more than 12 months, rates of interest, and expected yield to maturity.”

**Investment Report Composition**

The District maintains its investments in restricted and unrestricted categories: US Bank Custody Services - Depository Fixed Payment Account for the standby revenue (direct intercept), investments in the California State Treasurer’s Local Agency Investment Fund (LAIF), investments in the Los Angeles County Pooled Investment Fund (LACPIF), investments with UBS, and cash in bank used for daily operations held in US Bank.

**Changes in Unrestricted Portfolio Value**

The Unrestricted Portfolio represents the cash readily available for spending by the District, while the Restricted Portfolio is reserved per the terms of the 2022A and 2022B bond(s) indenture of trust and the LACO intercept agreement.

**August 2024 Investment Report: July 2024 Activities**

Total District cash and investments, inclusive of unrestricted and restricted sources, was \$13,095,607 as of July 31, 2024.

- The Unrestricted Investment Portfolio has a market value of \$10,536,781 as of July 31, 2024.
- Cash in Bank balance as of July 31, 2024 was \$1,325,591.07.
- The LAIF Investment balance as of July 31, 2024 was \$2,783,302.53.
- The LACPIF Investment balance as of June 30, 2024 was \$1,186,680.39.<sup>(1)</sup>
- The UBS Investment balance as of July 31, 2024 was \$5,241,207.32
- Restricted Cash and Investment Portfolio as of July 31, 2024 has a market value of \$2,558,826.

**Local Agency Investment Fund (LAIF)**

The District maintains a liquidity cushion in the form of cash on hand in its service bank and LAIF deposits.

	LAIF Average Effective Yield											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2023	2.43%	2.83%	2.83%	2.87%	2.99%	3.17%	3.43%	3.43%	3.54%	3.67%	3.84%	3.93%
2024	4.01%	4.12%	4.23%	4.27%	4.36%	4.53%						

**Los Angeles County Pooled Investment Fund (LACPIF)**

The District maintains a liquidity cushion in the form of cash on hand in its service bank and LACPIF deposits.

	LACPIF Average Effective Yield											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2023	3.31%	3.43%	3.43%	3.72%	3.75%	3.82%	3.84%	3.78%	3.85%	3.88%	4.02%	4.17%
2024	4.15%	4.15%	4.05%	4.21%	4.18%	4.19%						

(1) June 2024 total available as of the date of this memo.

**Unrestricted Investment Portfolio and Industry Evaluation Criteria**

The summary below offers insight into the monthly balances in the Unrestricted Portfolio over the last four fiscal years and a year-to-date for the current fiscal year.

CBMWD Board Memorandum  
August 26, 2024

History of Unrestricted Investment Portfolio					
Cash In Bank, LAIF Investment, LACPIF Investment UBS Unrestricted Investments					
	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
July	9,276,723	13,917,106	17,789,856	13,491,066	10,536,781
August	13,525,733	14,484,739	17,825,624	13,227,017	
September	10,726,002	16,450,582	15,782,871	13,433,156	
October	11,789,102	16,839,397	15,751,779	14,087,746	
November	12,377,901	16,185,351	15,926,404	13,990,331	
December	11,695,070	17,092,665	14,653,749	14,342,285	
January	13,529,124	22,651,049	16,041,361	14,019,491	
February	13,102,526	19,747,205	15,985,243	14,212,982	
March	13,212,931	19,436,989	16,267,994	12,943,362	
April	11,982,204	18,800,417	16,643,862	11,884,699	
May	12,422,314	18,697,342	14,161,774	11,857,877	
June	15,668,579	18,171,307	13,282,371	11,588,637	
Average/Month	12,442,351	17,706,179	15,842,741	13,256,554	10,536,781

**Restricted Cash and Investment Portfolio**

The summary below includes the current month balances in the Restricted Cash Accounts as of July 31, 2024.

Monthly Restricted and Investment Portfolio	
US BANK TRUSTEE ACCOUNTS	
ACCT TYPE	Jun-24
2022 A&B FIXED PMT ACCT	3
2022 A&B PMT FUND	0
2022 A&B INT ACCT	702,909
2022 A&B PRCPL ACCT	1,450,006
2022 A&B RDMPN FUND AC	-
2022A PARITY RESERVE	-
2022B PARITY RESERVE	-
DEPOSITORY ACCT	-
DEPOSITORY ACCT	405,908
<b>TOTAL</b>	<b>2,558,826</b>

**RECOMMENDED MOTION:**

That the Board receive and file this report.

**EXHIBITS:**

- Exhibit "A" – Treasurer’s Cash and Investment Report as of July 2024
- Exhibit "B" – US Bank Checking – July 2024 Statement
- Exhibit "C" – LAIF – July 2024 Statement
- Exhibit "D" – LACPIF – June 2024 Monthly Report of Investments
- Exhibit "E" – UBS – July 2024 Investment Statement
- Exhibit "F" – US Bank Trustee Statements – July 2024

Central Basin Municipal Water District Treasurer's Cash and Investment Report as of 07/31/24

<u>Unrestricted Funds</u>	<u>Balance</u>
Cash In Bank	\$ 1,325,591
LAIF – Net Cash Available (Note 1)	\$ 2,783,303
LACPIF - Net Cash Available (Note 2)	\$ 1,186,680
UBS (Note 3)	<u>\$ 5,241,207</u>
	<b>\$ 10,536,781</b>
<u>Restricted Funds</u>	
US BANK Trustee Accounts	<u>\$ 2,558,826</u>
	<b>\$2,558,826</b>
<b>Unrestricted &amp; Restricted Funds</b>	<b>\$ 13,095,607</b>

**NOTES:**

- (1) Local Agency Investment Fund (LAIF) interest is computed daily on balances outstanding.
- (2) Los Angeles County Pooled Investment Fund (LACPIF) interest is compounded daily on balances outstanding.
- (3) UBS Financial Services (UBS) – Unrestricted Investments
- (4) US Bank – Trustee Accounts (Reserve, Principal, and Interest) for Standby Charge Refunding Bonds, 2022 Series A and B Depository Fixed Payment Account (Lockbox: Standby Revenue Funds Holding Account).

I hereby certify that sufficient investments liquidity and anticipated revenues are available to meet the district's estimated expenditures for the next six months.

Submitted: \_\_\_\_\_

Approved: \_\_\_\_\_



Exhibit "B"

**Business Statement**

Account Number:

P.O. Box 1800  
Saint Paul, Minnesota 55101-0800

3952 ARP 7101 S Y ST01

Statement Period:

Jul 1, 2024

through

Jul 31, 2024

00000000375 106481097666097 P



Page 1 of 4



CENTRAL BASIN MUNICIPAL WATER DISTRICT  
OPERATING  
6252 TELEGRAPH RD  
COMMERCE CA 90040-2512



**To Contact U.S. Bank**

**Commercial Customer**

**Service:**

800-798-6466

**U.S. Bank accepts Relay Calls**

**Internet:**

usbank.com

**NEWS FOR YOU**

Protecting your personal information is one of our top priorities. We also take great care to make sure your information is accurate. As we continue getting to know you, you may receive a future call to ensure your account information is up to date. As a financial institution, we safeguard your account through *Know Your Customer*, an important banking guideline to mitigate risk.

To learn more about the Know Your Customer policy, please visit [usbank.com/KYC](https://usbank.com/KYC).

**INFORMATION YOU SHOULD KNOW**

Effective August 12, 2024, please review updates made to the *Your Deposit Account Agreement* document which may affect your rights.

Beginning July 8, 2024, you can review the full revised document at [usbank.com/YDAA-upcoming-version](https://usbank.com/YDAA-upcoming-version), by calling 24-Hour Banking at 800-USBANKS (872-2657) or by visiting your local U.S. Bank branch. We accept relay calls.

**Here's what you should know:**

Under the **Time Deposits** section, the early withdrawal fee will be removed.

If you have questions or need to request a copy of the current *Your Deposit Account Agreement*, visit [usbank.com/tmtermsandconditions](https://usbank.com/tmtermsandconditions) or please call your customer service team at the phone number listed at the top of this statement.

**ANALYZED CHECKING**

**Member FDIC**

U.S. Bank National Association

Account Number

**Account Summary**

	# Items		
Beginning Balance on Jul 1		\$	730,233.69
Customer Deposits	4		1,094,554.40
Other Deposits	9		4,034,362.41
Other Withdrawals	48		3,546,752.58-
Summary Post	17		986,806.85-
<b>Ending Balance on Jul 31, 2024</b>		<b>\$</b>	<b>1,325,591.07</b>

**Customer Deposits**

Number	Date	Ref Number	Amount	Number	Date	Ref Number	Amount
	Jul 1	8015168736	48,749.79		Jul 16	8315249066	115,820.50
	Jul 8	8016020454	640,726.12		Jul 30	8314234536	289,257.99
<b>Total Customer Deposits</b>							<b>\$ 1,094,554.40</b>

**Other Deposits**

Date	Description of Transaction	Ref Number	Amount
Jul 2	Wire Credit INTERNAL ORG=CALIFORNIA STATE	US BANK 240702B020YQ TREASURER DEMAND PO BOX 94	\$ 1,000,000.00

Products and services available in U.S. only. Eligibility requirements and restrictions apply. For additional information, contact a U.S. Bank branch or call 800-872-2657.



California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

August 01, 2024

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

CENTRAL BASIN MUNICIPAL WATER DISTRICT

GENERAL MANAGER  
 6252 TELEGRAPH ROAD  
 COMMERCE, CA 90040-2512

[Tran Type Definitions](#)

**Account Number:**

July 2024 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
7/2/2024	7/1/2024	RW		N/A		-1,000,000.00
7/15/2024	7/12/2024	QRD		N/A		50,684.99
7/25/2024	7/25/2024	RW		N/A		-761,000.00

**Account Summary**

Total Deposit:	50,684.99	Beginning Balance:	4,493,617.54
Total Withdrawal:	-1,761,000.00	Ending Balance:	2,783,302.53

**TREASURER AND TAX COLLECTOR**  
**INTERNAL CONTROLS BRANCH - INVESTMENT ACCOUNTING SECTION**  
**RECAP OF EARNINGS**

CENTRAL BASIN MUNICIPAL WATER DIST. - T3F  
For the Month of June 2024

Month	Cash Distributed (1)	Management Fee	Net Cash Distributed	Average Daily Balance of Fund On Deposit	Accrued Earnings for the Month	Annualized Accrued Earnings Rate (2)(3)	Undistributed Earnings	Management Fee Rate
Jan 2024	\$4,256.25	\$27.18	\$4,229.07	\$1,166,771.73	\$4,117.27	4.15%	\$8,366.53	0.000023296
Feb 2024	\$3,150.93	\$28.37	\$3,122.56	\$1,171,000.80	\$3,867.00	4.15%	\$9,082.60	0.000024229
Mar 2024	\$3,985.05	\$28.29	\$3,956.76	\$1,174,123.36	\$4,042.01	4.05%	\$9,139.56	0.000024093
Apr 2024	\$4,188.08	\$25.85	\$4,162.23	\$1,178,080.12	\$4,083.46	4.21%	\$9,034.94	0.000021940
May 2024	\$4,462.93	\$24.89	\$4,438.04	\$1,182,242.35	\$4,208.25	4.18%	\$8,780.26	0.000021055
Jun 2024	\$4,435.81	\$46.15	\$4,389.66	\$1,186,680.39	\$4,096.94	4.19%	\$8,441.39	0.000038894
Total	\$24,479.05	\$180.73	\$24,298.32		\$24,414.93			

1) Interest, gains and losses earned and received during the current month plus prior month receivables.

2) Accrual basis earnings. Includes both interest received and receivable for the period.

3) Difference in Distribution and Earnings rates due to accrued interest not distributed at month end.



UBS Financial Services Inc.  
251 South Lake Avenue  
10th Floor  
Pasadena CA 91101-3003

ANQ7001304763 0724 55 0

Exhibit "E"

# Business Services Account

July 2024

**Account name:** CENTRAL BASIN MUNICIPAL  
WATER DISTRICT

CENTRAL BASIN MUNICIPAL  
WATER DISTRICT

COMMERCE CA 90040-2512

**Account number:**

**Your Financial Advisor:**

**Questions about your statement?**

Call your Financial Advisor or the

**Visit our website:**

[www.ubs.com/financialservices](http://www.ubs.com/financialservices)

**Items for your attention**

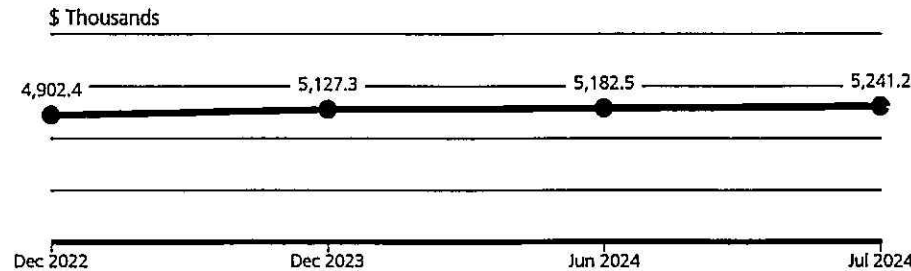
► Help protect yourself from fraud and review bank, credit card, and brokerage statements regularly. Also, get your free credit report annually from [www.annualcreditreport.com](http://www.annualcreditreport.com).

## Value of your account

	on June 28 (\$)	on July 31 (\$)
Your assets	5,182,543.48	5,241,207.32
Your liabilities	0.00	0.00
<b>Value of your account</b>	<b>\$5,182,543.48</b>	<b>\$5,241,207.32</b>
Accrued interest in value above	\$32,473.96	\$40,591.43

As a service to you, your portfolio value of \$5,241,207.32 includes accrued interest.

## Tracking the value of your account



**Sources of your account growth during 2024**

Value of your account at year end 2023	\$5,127,255.28
<b>Your investment return:</b>	
Dividend and interest income	\$47,185.01
Change in value of accrued interest	\$7,494.28
Change in market value	\$59,272.75
<b>Value of your account on Jul 31, 2024</b>	<b>\$5,241,207.32</b>



000638766951809  
 7227  
 058129164- 2-N-06  
 707467316-240731-5253--058129597- 06



Account Name: Central Basin Municipal Water Dist Standby Charge Refunding REV Bonds Series 2022A & 2022B (Fed. Taxable) Fixed  
 Payment Account  
 Account Number: :

**MARKET VALUE SUMMARY**

**Current Period  
 07/01/24 to 07/31/24**

<b>Beginning Market Value</b>	<b>\$615.93</b>
Transfers	-615.93
<b>Adjusted Market Value</b>	<b>\$0.00</b>
<b>Investment Results</b>	
Interest, Dividends and Other Income	2.62
<b>Total Investment Results</b>	<b>\$2.62</b>
<b>Ending Market Value</b>	<b>\$2.62</b>



000638766951810

7228

058129164- 2-N-06

707467259-240731-5253--058129597- 06

Account Name: Central Basin Municipal Water Dist Standby Charge Refunding REV Bonds Series 2022A & 2022B (Fed. Taxable) Payment Fund

Account Number:

Page 2 of 8  
July 1, 2024 to July 31, 2024

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**MARKET VALUE SUMMARY**

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**Current Period  
07/01/24 to 07/31/24**

<b>Beginning Market Value</b>	<b>\$103.07</b>
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Transfers	-103.07
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<b>Adjusted Market Value</b>	<b>\$0.00</b>
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**Investment Results**

Interest, Dividends and Other Income	0.44
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<b>Total Investment Results</b>	<b>\$0.44</b>
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<b>Ending Market Value</b>	<b>\$0.44</b>
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7229

058129164- 2-N-06

707467355-240731-5253--058129597- 06



Account Name: Central Basin Municipal Water Dist Standby Charge Refunding REV Bonds Series 2022A &amp; 2022B (Fed. Taxable) Interest

Account

Account Number:

Page 2 of 6

July 1, 2024 to July 31, 2024

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**MARKET VALUE SUMMARY**


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**Current Period**  
**07/01/24 to 07/31/24**

<b>Beginning Market Value</b>	<b>\$717.64</b>
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Transfers	702,188.11
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<b>Adjusted Market Value</b>	<b>\$702,905.75</b>
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**Investment Results**

Interest, Dividends and Other Income	3.05
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<b>Total Investment Results</b>	<b>\$3.05</b>
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<b>Ending Market Value</b>	<b>\$702,908.80</b>
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000638766951812  
 7230  
 058129164- 2-N-06  
 707465594-240731-5253--058129597- 06



Account Name: Central Basin Municipal Water Dist Standby Charge Refunding REV Bonds Series 2022A & 2022B (Fed. Taxable) Principal  
 Account  
 Account Number:

**MARKET VALUE SUMMARY**

**Current Period  
 07/01/24 to 07/31/24**

<b>Beginning Market Value</b>	<b>\$1,480.30</b>
Transfers	1,448,519.70
<b>Adjusted Market Value</b>	<b>\$1,450,000.00</b>
<b>Investment Results</b>	
Interest, Dividends and Other Income	6.30
<b>Total Investment Results</b>	<b>\$6.30</b>
<b>Ending Market Value</b>	<b>\$1,450,006.30</b>



000638766951813  
7231  
058129164- 2-N-06  
707467317-240731-5253--058129597- 06



Account Name: Central Basin Municipal Water Dist Standby Charge Refunding REV Bonds Series 2022A & 2022B (Fed. Taxable) Redemption Fund  
Account Number:

**MARKET VALUE SUMMARY**

**Current Period**  
**07/01/24 to 07/31/24**

<b>Beginning Market Value</b>	<b>\$0.00</b>
<b>Adjusted Market Value</b>	<b>\$0.00</b>
<b>Investment Results</b>	
<b>Total Investment Results</b>	<b>\$0.00</b>
<b>Ending Market Value</b>	<b>\$0.00</b>

**MARKET VALUE SUMMARY MESSAGES**

No activity qualifies for this period.





000638766951814  
7232  
058129164- 2-N-06  
707467279-240731-5253--058129597- 06



Account Name: Central Basin Municipal Water Dist Standby Charge Refunding REV Bonds Series 2022A (Fed. Taxable) Parity Reserve  
Account  
Account Number: :

**MARKET VALUE SUMMARY**

**Current Period**  
**07/01/24 to 07/31/24**

**Beginning Market Value** \$1,088,749.00

**Adjusted Market Value** \$1,088,749.00

**Investment Results**

**Total Investment Results** \$0.00

**Ending Market Value** \$1,088,749.00

**MARKET VALUE SUMMARY MESSAGES**

No activity qualifies for this period.



000638766951815  
7233  
058129164- 2-N-06  
707467282-240731-5253--058129597- 06



Account Name: Central Basin Municipal Water Dist Standby Charge Refunding REV Bonds Series 2022B (Fed. Taxable) Parity Reserve  
Account  
Account Number: :

**MARKET VALUE SUMMARY**

**Current Period**  
**07/01/24 to 07/31/24**

**Beginning Market Value** \$1,773,951.00

**Adjusted Market Value** \$1,773,951.00

**Investment Results**

**Total Investment Results** \$0.00

**Ending Market Value** \$1,773,951.00

**MARKET VALUE SUMMARY MESSAGES**

No activity qualifies for this period.



000638766953897  
9315  
058129164- 2-N-06  
707466551-240731-5253--058129597- 06



Account Name: Central Basin Municipal Water District Depository Account  
Account Number:

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**MARKET VALUE DETAIL**

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**Current Period**  
**07/01/24 to 07/31/24**

<b>Beginning Market Value</b>	<b>\$0.00</b>
<b>Net Change In Market Value</b>	<b>\$0.00</b>
<b>Ending Market Value</b>	<b>\$0.00</b>

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**MARKET VALUE DETAIL MESSAGES**

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No activity qualifies for this period.



000638766953898

9316

058129164- 2-N-06

707466552-240731-5253--058129597- 06



Account Name: Central Basin Municipal Water District Depository Account Depository Account  
 Account Number:

Page 2 of 7  
 July 1, 2024 to July 31, 2024

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**MARKET VALUE DETAIL**


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	<b>Current Period 07/01/24 to 07/31/24</b>
<b>Beginning Market Value</b>	<b>\$2,521,264.13</b>
<b>Receipts</b>	
Cash Receipts	23,934.80
<b>Total Receipts</b>	<b>\$23,934.80</b>
Transfers	-2,149,988.81
<b>Asset Activity</b>	
Taxable Dividends	10,697.43
<b>Total Asset Activity</b>	<b>\$10,697.43</b>
<b>Net Change In Market Value</b>	<b>-\$2,115,356.58</b>
<b>Ending Market Value</b>	<b>\$405,907.55</b>



**Central Basin**  
Municipal Water District

**AUGUST 8, 2024 - Administration & Finance Committee**

Prepared By: PEGGY WILLIAMS

Submitted By: PEGGY WILLIAMS

Approved By: ELAINE JENG

ACTION ITEM

**BUDGET PERFORMANCE REPORT JULY 2024**

RECOMMENDED MOTION:

**RECEIVE AND FILE**

EXHIBITS:

[Budget Performance Report - July 2024.pdf](#)



# Budget Performance Report

Date Range 07/01/24 - 07/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
<b>Fund 1 - General Fund</b>									
<b>REVENUE</b>									
49999	Transfer In From Other Funds	2,313,004.00	.00	2,313,004.00	.00	.00	.00	2,313,004.00	0
Department <b>99 - Central Basin</b>									
Division <b>999 - Districtwide</b>									
40000	MET RTS	342,266.00	.00	342,266.00	.00	.00	.00	342,266.00	0
40001	Water Sales - Non-Interrupt Treated MWD Base (Tier 1)	27,563,630.00	.00	27,563,630.00	.00	.00	.00	27,563,630.00	0
40005	Water Sales - Non-Interrupt Treated Admin Surcharge (Tier 1)	3,801,880.00	.00	3,801,880.00	.00	.00	.00	3,801,880.00	0
40021	CB Water Meter Service Charges	941,280.00	.00	941,280.00	.00	.00	.00	941,280.00	0
40035	MET Capacity Charges	658,389.00	.00	658,389.00	.00	.00	.00	658,389.00	0
40039	MET Water Sales - LRP Rebate	30,142.00	.00	30,142.00	.00	.00	.00	30,142.00	0
41001	Water Sales - Recycled	4,443,750.00	.00	4,443,750.00	.00	.00	.00	4,443,750.00	0
41003	Grant Revenue - Operating	450,000.00	.00	450,000.00	.00	.00	.00	450,000.00	0
43001	Standby Revenue	3,281,962.00	.00	3,281,962.00	.00	.00	.00	3,281,962.00	0
43002	Standby Revenue - Interest and Penalty	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0
44001	Interest Income	73,000.00	.00	73,000.00	50,684.99	.00	50,684.99	22,315.01	69
45003	Miscellaneous Revenue	48,000.00	.00	48,000.00	.00	.00	.00	48,000.00	0
45005	Unrealized Gain/Loss on Investments	112,675.00	.00	112,675.00	.00	.00	.00	112,675.00	0
45009	Grant Revenue - Non-Operating	2,378,684.00	.00	2,378,684.00	.00	.00	.00	2,378,684.00	0
Division <b>999 - Districtwide Totals</b>		<b>\$44,145,658.00</b>	<b>\$0.00</b>	<b>\$44,145,658.00</b>	<b>\$50,684.99</b>	<b>\$0.00</b>	<b>\$50,684.99</b>	<b>\$44,094,973.01</b>	<b>0%</b>
Department <b>99 - Central Basin Totals</b>		<b>\$44,145,658.00</b>	<b>\$0.00</b>	<b>\$44,145,658.00</b>	<b>\$50,684.99</b>	<b>\$0.00</b>	<b>\$50,684.99</b>	<b>\$44,094,973.01</b>	<b>0%</b>
<b>REVENUE TOTALS</b>		<b>\$46,458,662.00</b>	<b>\$0.00</b>	<b>\$46,458,662.00</b>	<b>\$50,684.99</b>	<b>\$0.00</b>	<b>\$50,684.99</b>	<b>\$46,407,977.01</b>	<b>0%</b>
<b>EXPENSE</b>									
Department <b>10 - District Administration</b>									
Division <b>100 - Department Administration</b>									
51001	Salaries and Wages - Regular	396,000.00	.00	396,000.00	60,593.05	.00	60,593.05	335,406.95	15
51023	Car Allowance	7,173.00	.00	7,173.00	994.68	.00	994.68	6,178.32	14
51025	GM/Director's Communication	1,200.00	.00	1,200.00	100.00	.00	100.00	1,100.00	8
51041	Soc Security Expense	30,271.00	.00	30,271.00	3,805.67	.00	3,805.67	26,465.33	13
51061	Retirement - CalPERS	27,699.00	.00	27,699.00	.00	.00	.00	27,699.00	0
51063	Retirement - 401(a)	37,006.00	.00	37,006.00	.00	.00	.00	37,006.00	0
51071	Education Reimbursement	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
52001	Insurance - Life	712.00	.00	712.00	.00	.00	.00	712.00	0
52003	Insurance - Long Term Disability	2,552.00	.00	2,552.00	.00	.00	.00	2,552.00	0
52005	Insurance - Health - Employees Medical	45,584.00	.00	45,584.00	.00	.00	.00	45,584.00	0
52007	Insurance - Health - Employees Dental	4,064.00	.00	4,064.00	.00	.00	.00	4,064.00	0
52009	Insurance - Health - Employees Vision	438.00	.00	438.00	.00	.00	.00	438.00	0
52013	HRA - Health - Employees	24,000.00	.00	24,000.00	.00	.00	.00	24,000.00	0
52019	Employee Assistance Program	60.00	.00	60.00	.00	.00	.00	60.00	0
53009	Consultants	45,000.00	.00	45,000.00	.00	.00	.00	45,000.00	0



# Budget Performance Report

Date Range 07/01/24 - 07/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
<b>Fund 1 - General Fund</b>									
<b>EXPENSE</b>									
Department <b>10 - District Administration</b>									
Division <b>100 - Department Administration</b>									
53105	Courier Services	4,800.00	.00	4,800.00	.00	.00	.00	4,800.00	0
55001	Office Supplies	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0
55009	Meeting Expense	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
55017	Subscriptions	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
55019	Memberships and Certifications	115,000.00	.00	115,000.00	.00	52.46	.00	114,947.54	0
56001	Employee Travel - Airfare	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
56003	Employee Travel - Other Transportation	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
56005	Employee Travel - Mileage	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
56007	Employee Travel - Meals	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
56009	Employee Travel - Lodging	8,500.00	.00	8,500.00	.00	.00	.00	8,500.00	0
56011	Employee Travel - Registration/Due	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0
Division <b>100 - Department Administration Totals</b>		\$789,059.00	\$0.00	\$789,059.00	\$65,493.40	\$52.46	\$65,493.40	\$723,513.14	8%
Division <b>102 - Board Services</b>									
51021	Director's Per Diem	283,384.00	.00	283,384.00	5,377.82	.00	5,377.82	278,006.18	2
51023	Car Allowance	19,100.00	.00	19,100.00	1,588.00	.00	1,588.00	17,512.00	8
51025	GM/Director's Communication	9,600.00	.00	9,600.00	800.00	.00	800.00	8,800.00	8
51026	Director's Mileage	500.00	.00	500.00	.00	.00	.00	500.00	0
51027	Director's Transportation	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
51028	Director's Registration and Dues	49,000.00	.00	49,000.00	.00	.00	.00	49,000.00	0
51029	Director's Housing and Accommodations	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0
51030	Director's Meals	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0
51031	Director's Health Benefit - Medical	48,329.00	.00	48,329.00	.00	.00	.00	48,329.00	0
51032	Director's Health Benefit - Dental	3,745.00	.00	3,745.00	.00	.00	.00	3,745.00	0
51033	Director's Health Benefit - Vision	657.00	.00	657.00	.00	.00	.00	657.00	0
51034	Director Life Insurance	88.00	.00	88.00	.00	.00	.00	88.00	0
51036	HRA - Health - Directors	24,000.00	.00	24,000.00	.00	.00	.00	24,000.00	0
51041	Soc Security Expense	21,679.00	.00	21,679.00	594.08	.00	594.08	21,084.92	3
52019	Employee Assistance Program	90.00	.00	90.00	.00	.00	.00	90.00	0
53105	Courier Services	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0
55001	Office Supplies	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
55009	Meeting Expense	24,975.00	.00	24,975.00	.00	.00	.00	24,975.00	0
55013	Election Expense	725,000.00	.00	725,000.00	.00	.00	.00	725,000.00	0
55015	Postage	6,500.00	.00	6,500.00	.00	.00	.00	6,500.00	0
Division <b>102 - Board Services Totals</b>		\$1,256,147.00	\$0.00	\$1,256,147.00	\$8,359.90	\$0.00	\$8,359.90	\$1,247,787.10	1%
Division <b>103 - IT &amp; Building Services</b>									
55003	Computer Supplies	23,500.00	.00	23,500.00	.00	.00	.00	23,500.00	0
55017	Subscriptions	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0



# Budget Performance Report

Date Range 07/01/24 - 07/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
<b>Fund 1 - General Fund</b>									
<b>EXPENSE</b>									
Department <b>10 - District Administration</b>									
Division <b>103 - IT &amp; Building Services</b>									
55021	Permits and Licenses/Software Licenses	150,000.00	.00	150,000.00	.00	.00	.00	150,000.00	0
55025	Insurance - Dist/Director Property/Auto & General Liability	288,118.00	.00	288,118.00	.00	.00	.00	288,118.00	0
57003	Telephone/Data	52,400.00	.00	52,400.00	.00	.00	.00	52,400.00	0
57019	Landscape	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0
57025	Security - Guards	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0
57027	Lease Expense	149,110.00	.00	149,110.00	.00	163,000.00	.00	(13,890.00)	109
Division <b>103 - IT &amp; Building Services Totals</b>		<b>\$704,328.00</b>	<b>\$0.00</b>	<b>\$704,328.00</b>	<b>\$0.00</b>	<b>\$163,000.00</b>	<b>\$0.00</b>	<b>\$541,328.00</b>	<b>23%</b>
Department <b>10 - District Administration Totals</b>		<b>\$2,749,534.00</b>	<b>\$0.00</b>	<b>\$2,749,534.00</b>	<b>\$73,853.30</b>	<b>\$163,052.46</b>	<b>\$73,853.30</b>	<b>\$2,512,628.24</b>	<b>9%</b>
Department <b>20 - Finance</b>									
Division <b>100 - Department Administration</b>									
51001	Salaries and Wages - Regular	330,000.00	.00	330,000.00	37,575.38	.00	37,575.38	292,424.62	11
51041	Soc Security Expense	30,460.00	.00	30,460.00	2,874.52	.00	2,874.52	27,585.48	9
51061	Retirement - CalPERS	55,000.00	.00	55,000.00	.00	.00	.00	55,000.00	0
51071	Education Reimbursement	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0
52001	Insurance - Life	1,070.00	.00	1,070.00	.00	.00	.00	1,070.00	0
52003	Insurance - Long Term Disability	2,883.00	.00	2,883.00	.00	.00	.00	2,883.00	0
52005	Insurance - Health - Employees Medical	48,000.00	.00	48,000.00	.00	.00	.00	48,000.00	0
52007	Insurance - Health - Employees Dental	3,745.00	.00	3,745.00	.00	.00	.00	3,745.00	0
52009	Insurance - Health - Employees Vision	660.00	.00	660.00	.00	.00	.00	660.00	0
52013	HRA - Health - Employees	24,000.00	.00	24,000.00	.00	.00	.00	24,000.00	0
52019	Employee Assistance Program	90.00	.00	90.00	.00	.00	.00	90.00	0
53001	Accounting and Auditing	78,680.00	.00	78,680.00	.00	.00	.00	78,680.00	0
53009	Consultants	125,000.00	.00	125,000.00	.00	.00	.00	125,000.00	0
53105	Courier Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
54001	Bank Charges	13,000.00	.00	13,000.00	.00	.00	.00	13,000.00	0
55001	Office Supplies	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
55005	Printing	1,800.00	.00	1,800.00	.00	.00	.00	1,800.00	0
55009	Meeting Expense	500.00	.00	500.00	.00	.00	.00	500.00	0
55015	Postage	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
55017	Subscriptions	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0
55019	Memberships and Certifications	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
55023	County Assessment Charges	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0
56001	Employee Travel - Airfare	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
56003	Employee Travel - Other Transportation	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
56005	Employee Travel - Mileage	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
56007	Employee Travel - Meals	1,250.00	.00	1,250.00	.00	.00	.00	1,250.00	0





# Budget Performance Report

Date Range 07/01/24 - 07/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
<b>Fund 1 - General Fund</b>									
<b>EXPENSE</b>									
Department <b>20 - Finance</b>									
Division <b>100 - Department Administration</b>									
56009	Employee Travel - Lodging	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
56011	Employee Travel - Registration/Due	8,500.00	.00	8,500.00	.00	.00	.00	8,500.00	0
57099	Miscellaneous Expense	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0
Division <b>100 - Department Administration Totals</b>		<b>\$827,138.00</b>	<b>\$0.00</b>	<b>\$827,138.00</b>	<b>\$40,449.90</b>	<b>\$0.00</b>	<b>\$40,449.90</b>	<b>\$786,688.10</b>	<b>5%</b>
Division <b>200 - Standby Charge Administration</b>									
53009	Consultants	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0
55023	County Assessment Charges	80,000.00	.00	80,000.00	.00	.00	.00	80,000.00	0
Division <b>200 - Standby Charge Administration Totals</b>		<b>\$105,000.00</b>	<b>\$0.00</b>	<b>\$105,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$105,000.00</b>	<b>0%</b>
Division <b>207 - Bond Administration-2022</b>									
53021	Continuing Disclosure	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
54003	Trustee Fees	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
58002	Interest Expense - Bonds	2,859,921.00	.00	2,859,921.00	.00	.00	.00	2,859,921.00	0
Division <b>207 - Bond Administration-2022 Totals</b>		<b>\$2,864,921.00</b>	<b>\$0.00</b>	<b>\$2,864,921.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,864,921.00</b>	<b>0%</b>
Department <b>20 - Finance Totals</b>		<b>\$3,797,059.00</b>	<b>\$0.00</b>	<b>\$3,797,059.00</b>	<b>\$40,449.90</b>	<b>\$0.00</b>	<b>\$40,449.90</b>	<b>\$3,756,609.10</b>	<b>1%</b>
Department <b>30 - Human Resources</b>									
Division <b>100 - Department Administration</b>									
51001	Salaries and Wages - Regular	187,486.00	.00	187,486.00	15,395.61	.00	15,395.61	172,090.39	8
51003	Salaries and Wages - Overtime	.00	.00	.00	1,042.18	.00	1,042.18	(1,042.18)	+++
51041	Soc Security Expense	14,342.00	.00	14,342.00	1,257.48	.00	1,257.48	13,084.52	9
51045	Unemployment Expense	45,000.00	.00	45,000.00	.00	.00	.00	45,000.00	0
51061	Retirement - CalPERS	30,344.00	.00	30,344.00	.00	.00	.00	30,344.00	0
51071	Education Reimbursement	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
52001	Insurance - Life	644.00	.00	644.00	.00	.00	.00	644.00	0
52003	Insurance - Long Term Disability	1,590.00	.00	1,590.00	.00	.00	.00	1,590.00	0
52005	Insurance - Health - Employees Medical	40,049.00	.00	40,049.00	.00	.00	.00	40,049.00	0
52007	Insurance - Health - Employees Dental	3,171.00	.00	3,171.00	.00	.00	.00	3,171.00	0
52009	Insurance - Health - Employees Vision	439.00	.00	439.00	.00	.00	.00	439.00	0
52013	HRA - Health - Employees	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0
52015	Insurance - Health - Retirees	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0
52017	Insurance - Workers Comp	50,000.00	.00	50,000.00	.00	35,648.83	.00	14,351.17	71
52019	Employee Assistance Program	61.00	.00	61.00	.00	.00	.00	61.00	0
53009	Consultants	11,000.00	.00	11,000.00	.00	.00	.00	11,000.00	0
53010	Training	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
55001	Office Supplies	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
55007	Advertising	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
55009	Meeting Expense	500.00	.00	500.00	.00	.00	.00	500.00	0
55019	Memberships and Certifications	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
<b>Fund 1 - General Fund</b>									
<b>EXPENSE</b>									
Department <b>30 - Human Resources</b>									
Division <b>100 - Department Administration</b>									
55025	Insurance - Dist/Director Property/Auto & General Liability	184,243.00	.00	184,243.00	.00	200.77	.00	184,042.23	0
56001	Employee Travel - Airfare	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
56003	Employee Travel - Other Transportation	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
56005	Employee Travel - Mileage	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
56007	Employee Travel - Meals	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0
56009	Employee Travel - Lodging	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
56011	Employee Travel - Registration/Due	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0
Division <b>100 - Department Administration Totals</b>		<b>\$731,069.00</b>	<b>\$0.00</b>	<b>\$731,069.00</b>	<b>\$17,695.27</b>	<b>\$35,849.60</b>	<b>\$17,695.27</b>	<b>\$677,524.13</b>	<b>7%</b>
Department <b>30 - Human Resources Totals</b>		<b>\$731,069.00</b>	<b>\$0.00</b>	<b>\$731,069.00</b>	<b>\$17,695.27</b>	<b>\$35,849.60</b>	<b>\$17,695.27</b>	<b>\$677,524.13</b>	<b>7%</b>
Department <b>40 - Public Affairs</b>									
Division <b>100 - Department Administration</b>									
53009	Consultants	120,000.00	.00	120,000.00	.00	.00	.00	120,000.00	0
Division <b>100 - Department Administration Totals</b>		<b>\$120,000.00</b>	<b>\$0.00</b>	<b>\$120,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$120,000.00</b>	<b>0%</b>
Division <b>402 - Education</b>									
53106	Chartered Transportation Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
55005	Printing	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
55006	Educational Materials	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0
55011	Outreach Expense	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
Division <b>402 - Education Totals</b>		<b>\$30,000.00</b>	<b>\$0.00</b>	<b>\$30,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$30,000.00</b>	<b>0%</b>
Division <b>403 - Government Relations</b>									
57099	Miscellaneous Expense	180,000.00	.00	180,000.00	.00	.00	.00	180,000.00	0
Division <b>403 - Government Relations Totals</b>		<b>\$180,000.00</b>	<b>\$0.00</b>	<b>\$180,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$180,000.00</b>	<b>0%</b>
Division <b>404 - Communications/Outreach &amp; Events</b>									
55005	Printing	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
55007	Advertising	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0
55011	Outreach Expense	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0
Division <b>404 - Communications/Outreach &amp; Events Totals</b>		<b>\$50,000.00</b>	<b>\$0.00</b>	<b>\$50,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50,000.00</b>	<b>0%</b>
Division <b>405 - Conservation</b>									
57099	Miscellaneous Expense	3,200.00	.00	3,200.00	.00	.00	.00	3,200.00	0
Division <b>405 - Conservation Totals</b>		<b>\$3,200.00</b>	<b>\$0.00</b>	<b>\$3,200.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,200.00</b>	<b>0%</b>
Department <b>40 - Public Affairs Totals</b>		<b>\$383,200.00</b>	<b>\$0.00</b>	<b>\$383,200.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$383,200.00</b>	<b>0%</b>
Department <b>50 - Engineering and Operations</b>									
Division <b>100 - Department Administration</b>									
51001	Salaries and Wages - Regular	87,794.00	.00	87,794.00	7,226.08	.00	7,226.08	80,567.92	8
51041	Soc Security Expense	6,716.00	.00	6,716.00	552.80	.00	552.80	6,163.20	8
51063	Retirement - 401(a)	7,023.00	.00	7,023.00	.00	.00	.00	7,023.00	0



# Budget Performance Report

Date Range 07/01/24 - 07/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
<b>Fund 1 - General Fund</b>									
<b>EXPENSE</b>									
Department <b>50 - Engineering and Operations</b>									
Division <b>100 - Department Administration</b>									
51071	Education Reimbursement	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
52001	Insurance - Life	356.00	.00	356.00	.00	.00	.00	356.00	0
52003	Insurance - Long Term Disability	788.00	.00	788.00	.00	.00	.00	788.00	0
52005	Insurance - Health - Employees Medical	16,560.00	.00	16,560.00	.00	.00	.00	16,560.00	0
52007	Insurance - Health - Employees Dental	574.00	.00	574.00	.00	.00	.00	574.00	0
52009	Insurance - Health - Employees Vision	219.00	.00	219.00	.00	.00	.00	219.00	0
52013	HRA - Health - Employees	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0
52019	Employee Assistance Program	30.00	.00	30.00	.00	.00	.00	30.00	0
53009	Consultants	95,000.00	.00	95,000.00	.00	95,000.00	.00	.00	100
55001	Office Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0
55019	Memberships and Certifications	15,500.00	.00	15,500.00	.00	.00	.00	15,500.00	0
55021	Permits and Licenses/Software Licenses	80,000.00	.00	80,000.00	.00	1,791.00	.00	78,209.00	2
56001	Employee Travel - Airfare	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
56003	Employee Travel - Other Transportation	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
56005	Employee Travel - Mileage	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
56007	Employee Travel - Meals	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
56009	Employee Travel - Lodging	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
56011	Employee Travel - Registration/Due	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0
Division <b>100 - Department Administration Totals</b>		<b>\$342,560.00</b>	<b>\$0.00</b>	<b>\$342,560.00</b>	<b>\$7,778.88</b>	<b>\$96,791.00</b>	<b>\$7,778.88</b>	<b>\$237,990.12</b>	<b>31%</b>
Division <b>502 - Engineering &amp; Recycled Water Ops</b>									
50017	Recycled Water Purchases	625,000.00	.00	625,000.00	.00	.00	.00	625,000.00	0
53010	Training	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0
53109	Contractors	810,000.00	.00	810,000.00	.00	.00	.00	810,000.00	0
55005	Printing	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0
55007	Advertising	8,500.00	.00	8,500.00	.00	.00	.00	8,500.00	0
55009	Meeting Expense	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0
57003	Telephone/Data	11,975.00	.00	11,975.00	.00	.00	.00	11,975.00	0
57005	Utilities - Electricity	360,000.00	.00	360,000.00	(59,878.15)	399,475.00	(59,878.15)	20,403.15	94
57009	Utilities - Water	400.00	.00	400.00	.00	.00	.00	400.00	0
57011	Waste Management	1,200.00	.00	1,200.00	.00	620.00	.00	580.00	52
57016	Repair and Maintenance - SCADA	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0
57017	Repairs & Maintenance - Other	600,000.00	.00	600,000.00	.00	.00	.00	600,000.00	0
57018	Repair and Maintenance - Automobile	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
57020	Automobile - Gas	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
57027	Lease Expense	485,000.00	.00	485,000.00	.00	.00	.00	485,000.00	0
57099	Miscellaneous Expense	32,000.00	.00	32,000.00	.00	7,000.00	.00	25,000.00	22
Division <b>502 - Engineering &amp; Recycled Water Ops Totals</b>		<b>\$2,962,275.00</b>	<b>\$0.00</b>	<b>\$2,962,275.00</b>	<b>(\$59,878.15)</b>	<b>\$407,095.00</b>	<b>(\$59,878.15)</b>	<b>\$2,615,058.15</b>	<b>12%</b>



# Budget Performance Report

Date Range 07/01/24 - 07/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
<b>Fund 1 - General Fund</b>									
<b>EXPENSE</b>									
Department <b>50 - Engineering and Operations</b>									
Division <b>505 - Recycled Water Customer Develop.</b>									
57099	Miscellaneous Expense	410,000.00	.00	410,000.00	.00	.00	.00	410,000.00	0
Division <b>505 - Recycled Water Customer Develop. Totals</b>		<b>\$410,000.00</b>	<b>\$0.00</b>	<b>\$410,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$410,000.00</b>	<b>0%</b>
Department <b>50 - Engineering and Operations Totals</b>		<b>\$3,714,835.00</b>	<b>\$0.00</b>	<b>\$3,714,835.00</b>	<b>(\$52,099.27)</b>	<b>\$503,886.00</b>	<b>(\$52,099.27)</b>	<b>\$3,263,048.27</b>	<b>12%</b>
Department <b>55 - Water Resources and Planning</b>									
Division <b>100 - Department Administration</b>									
51001	Salaries and Wages - Regular	73,540.00	.00	73,540.00	6,052.78	.00	6,052.78	67,487.22	8
51041	Soc Security Expense	5,630.00	.00	5,630.00	463.04	.00	463.04	5,166.96	8
51061	Retirement - CalPERS	5,883.00	.00	5,883.00	.00	.00	.00	5,883.00	0
51071	Education Reimbursement	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
52001	Insurance - Life	352.00	.00	352.00	.00	.00	.00	352.00	0
52003	Insurance - Long Term Disability	672.00	.00	672.00	.00	.00	.00	672.00	0
52005	Insurance - Health - Employees Medical	8,280.00	.00	8,280.00	.00	.00	.00	8,280.00	0
52007	Insurance - Health - Employees Dental	574.00	.00	574.00	.00	.00	.00	574.00	0
52009	Insurance - Health - Employees Vision	219.00	.00	219.00	.00	.00	.00	219.00	0
52013	HRA - Health - Employees	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0
52019	Employee Assistance Program	30.00	.00	30.00	.00	.00	.00	30.00	0
56001	Employee Travel - Airfare	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
56003	Employee Travel - Other Transportation	900.00	.00	900.00	.00	.00	.00	900.00	0
56005	Employee Travel - Mileage	500.00	.00	500.00	.00	.00	.00	500.00	0
56007	Employee Travel - Meals	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0
56009	Employee Travel - Lodging	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
56011	Employee Travel - Registration/Due	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0
Division <b>100 - Department Administration Totals</b>		<b>\$118,280.00</b>	<b>\$0.00</b>	<b>\$118,280.00</b>	<b>\$6,515.82</b>	<b>\$0.00</b>	<b>\$6,515.82</b>	<b>\$111,764.18</b>	<b>6%</b>
Division <b>552 - Water Use Efficiency</b>									
53009	Consultants	300,000.00	.00	300,000.00	.00	.00	.00	300,000.00	0
57099	Miscellaneous Expense	50,000.00	.00	50,000.00	.00	33,802.46	.00	16,197.54	68
Division <b>552 - Water Use Efficiency Totals</b>		<b>\$350,000.00</b>	<b>\$0.00</b>	<b>\$350,000.00</b>	<b>\$0.00</b>	<b>\$33,802.46</b>	<b>\$0.00</b>	<b>\$316,197.54</b>	<b>10%</b>
Department <b>55 - Water Resources and Planning Totals</b>		<b>\$468,280.00</b>	<b>\$0.00</b>	<b>\$468,280.00</b>	<b>\$6,515.82</b>	<b>\$33,802.46</b>	<b>\$6,515.82</b>	<b>\$427,961.72</b>	<b>9%</b>
Department <b>60 - Information Technology</b>									
Division <b>601 - IT &amp; Building Services</b>									
57027	Lease Expense	65,000.00	.00	65,000.00	.00	.00	.00	65,000.00	0
57099	Miscellaneous Expense	82,889.00	.00	82,889.00	.00	.00	.00	82,889.00	0
Division <b>601 - IT &amp; Building Services Totals</b>		<b>\$147,889.00</b>	<b>\$0.00</b>	<b>\$147,889.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$147,889.00</b>	<b>0%</b>
Department <b>60 - Information Technology Totals</b>		<b>\$147,889.00</b>	<b>\$0.00</b>	<b>\$147,889.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$147,889.00</b>	<b>0%</b>
Department <b>80 - Capital Projects</b>									
Division <b>800 - Capital Projects</b>									
80101	Capital Outlay - Recycle Distribution System	1,100,000.00	.00	1,100,000.00	.00	.00	.00	1,100,000.00	0



# Budget Performance Report

Date Range 07/01/24 - 07/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
<b>Fund 1 - General Fund</b>									
<b>EXPENSE</b>									
Department <b>80 - Capital Projects</b>									
Division <b>800 - Capital Projects</b>									
80107	Capital Outlay - Machinery & Equipment	1,250,000.00	.00	1,250,000.00	.00	.00	.00	1,250,000.00	0
80109	Capital Outlay - Recycling Plant - Torres (Rio Hondo)	2,225,000.00	.00	2,225,000.00	.00	.00	.00	2,225,000.00	0
Division <b>800 - Capital Projects</b> Totals		<u>\$4,575,000.00</u>	<u>\$0.00</u>	<u>\$4,575,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$4,575,000.00</u>	<u>0%</u>
Department <b>80 - Capital Projects</b> Totals		<u>\$4,575,000.00</u>	<u>\$0.00</u>	<u>\$4,575,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$4,575,000.00</u>	<u>0%</u>
Department <b>99 - Central Basin</b>									
Division <b>999 - Districtwide</b>									
50001	MET Water Purchase - Potable	27,563,630.00	.00	27,563,630.00	.00	.00	.00	27,563,630.00	0
50013	Capacity Reservation Charge	550,490.00	.00	550,490.00	.00	.00	.00	550,490.00	0
50015	RTS	306,553.00	.00	306,553.00	.00	.00	.00	306,553.00	0
53005	Legal - Retainer	300,000.00	.00	300,000.00	.00	.00	.00	300,000.00	0
53007	Legal - Services	650,000.00	.00	650,000.00	.00	.00	.00	650,000.00	0
58001	Interest Expense - General	52,500.00	.00	52,500.00	.00	.00	.00	52,500.00	0
Division <b>999 - Districtwide</b> Totals		<u>\$29,423,173.00</u>	<u>\$0.00</u>	<u>\$29,423,173.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$29,423,173.00</u>	<u>0%</u>
Department <b>99 - Central Basin</b> Totals		<u>\$29,423,173.00</u>	<u>\$0.00</u>	<u>\$29,423,173.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$29,423,173.00</u>	<u>0%</u>
<b>EXPENSE TOTALS</b>		<u>\$45,990,039.00</u>	<u>\$0.00</u>	<u>\$45,990,039.00</u>	<u>\$86,415.02</u>	<u>\$736,590.52</u>	<u>\$86,415.02</u>	<u>\$45,167,033.46</u>	<u>2%</u>
Fund <b>1 - General Fund</b> Totals									
<b>REVENUE TOTALS</b>		46,458,662.00	.00	46,458,662.00	50,684.99	.00	50,684.99	46,407,977.01	0%
<b>EXPENSE TOTALS</b>		45,990,039.00	.00	45,990,039.00	86,415.02	736,590.52	86,415.02	45,167,033.46	2%
Fund <b>1 - General Fund</b> Totals		<u>\$468,623.00</u>	<u>\$0.00</u>	<u>\$468,623.00</u>	<u>(\$35,730.03)</u>	<u>(\$736,590.52)</u>	<u>(\$35,730.03)</u>	<u>\$1,240,943.55</u>	
Grand Totals									
<b>REVENUE TOTALS</b>		46,458,662.00	.00	46,458,662.00	50,684.99	.00	50,684.99	46,407,977.01	0%
<b>EXPENSE TOTALS</b>		45,990,039.00	.00	45,990,039.00	86,415.02	736,590.52	86,415.02	45,167,033.46	2%
Grand Totals		<u>\$468,623.00</u>	<u>\$0.00</u>	<u>\$468,623.00</u>	<u>(\$35,730.03)</u>	<u>(\$736,590.52)</u>	<u>(\$35,730.03)</u>	<u>\$1,240,943.55</u>	



MEETING	TIME & DATE	LOCATION
Administration & Finance Committee	10:00 AM Thursday, September 12, 2024	1466 S. McDonnell, Commerce, CA 90040

## AGENDA

**ATTENDANCE:** Committee Members: Arturo Chacon \_\_\_ Jim Crawford \_\_\_ Leticia Vasquez-Wilson \_\_\_ Martha Camacho-Rodriguez \_\_\_

\*The Central Basin Municipal Water District Administration & Finance Committee meeting is noticed as a committee meeting for the purpose of compliance with the Brown Act. Three Board members are assigned as members of this Committee and one as an alternate. In order to preserve the function of the committee as advisory to the Board, members of the Board who are not assigned to the Administration & Finance Committee may attend, but may not participate or vote on matters before the Committee.

**Join Zoom Meeting <https://centralbasin-org.zoom.us/j/7898114996?pwd=5kf51iA3DT40L25aCDcirlyhOqw9v.1>**

**Meeting ID: 789 811 4996 Passcode: 562266**

- 1. ROLL CALL**
- 2. CALL TO ORDER**
- 3. PUBLIC COMMENTS**

This time has been set aside for persons in the audience to make comments, or inquiries, on matters that are listed on this agenda and within the general subject matter jurisdiction of the Board of Directors (the "Board"). Although no person is required to provide their name and address as a condition to attending a Board meeting, persons who wish to address the Board are asked to state their name and the agenda item they are addressing. Each speaker will be limited to three (3) continuous minutes. Speakers may not lend any portion of their speaking time to other persons or borrow additional time from other persons. Except as otherwise provided under the Brown Act (Gov. Code section 54950 et seq.), the Board may not deliberate, or take action, upon any matter not listed on this posted agenda but may order that any such matter be placed on the agenda for a subsequent meeting. The Board may also direct staff to investigate certain matters for consideration at a future meeting. In accordance with Gov. Code sections 54954.2 and 54954.3, all members of the Board are considered to be appearing at this meeting in their capacity as members of the Board, not members of the general public, and will therefore refrain from making comments during the public comment period so as to avoid any inadvertent interference with the right of the public to freely comment and/or the inadvertent raising of an issue not on the posted agenda. The Brown Act precludes a legislative body from prohibiting public criticism of the policies, procedures, programs, or services of the local agency or the acts or omissions of the body. § 54954.3(c). This restriction does not mean that a member of the public may say anything during public testimony. If the topic of the public's comments falls outside the subject matter jurisdiction of the local agency, the legislative body may stop a speaker's comments. A legislative body also may adopt reasonable rules of decorum that preclude a speaker from disrupting, disturbing or otherwise impeding the orderly conduct of its meetings. § 54954.3(b). The right to publicly criticize a public official does not include the right to slander that official, slander is defined as an untrue defamatory statement that is spoken orally.

### **4. CONSENT ITEMS**

In order to promote efficient meetings, the Board may act upon more than one item by a single vote through the use of the consent agenda.

### **5. ACTION ITEMS**

No board member shall interrupt or argue with any other member while such member has the floor. Board members are reminded, in the discussion, comments, or debate of any matter or issue, shall be courteous in their language and demeanor and shall not engage in disorderly behavior, or make personal comments, derogatory remarks or insinuations in respect to any other member of the Board, staff or public.

#### **5.A REVIEW THE PROPOSED FISCAL YEAR 2024-2025 PROPOSED BUDGET RECOMMENDED MOTION: That the Committee provide feedback to staff and**

recommendations for the Board to consider in relation to the proposed fiscal year 2024-2025 budget.

**5.B REVIEW MONTHLY DEMAND LISTS FOR JULY 2024 AND AUGUST 2024**

**RECOMMENDED MOTION:** That the Committee review and recommend Board approval of the monthly demand lists for July 2024 and August 2024.

**5.C REVIEW MONTHLY BUDGET PERFORMANCE REPORT FOR AUGUST 2024**

**RECOMMENDED MOTION:** That the A&F Committee review the August 2024 Budget Performance Report and recommend approval by the full Board at the September 23, 2024 meeting.

**6. ADJOURNMENT**

Next meeting will be held on Thursday, October 10, 2024 at 10:00am at 1466 S. McDonnell, Commerce, CA 90040.



**Central Basin**  
Municipal Water District

**SEPTEMBER 12, 2024 - Administration & Finance**

**Committee**

Prepared By: Robert Samario

Submitted By: Robert Samario

Approved By: Elaine Jeng

**ACTION ITEM**

**REVIEW THE PROPOSED FISCAL YEAR 2024-2025 PROPOSED BUDGET**

**RECOMMENDED MOTION:**

That the Committee provide feedback to staff and recommendations for the Board to consider in relation to the proposed fiscal year 2024-2025 budget.

**EXHIBITS:**

[5A Staff Memo - Proposed FY 2024-25 Budget\\_FINAL.docx](#)

[5A Exhibit A - Proposed FY 24-25 Budget\\_FINAL.pdf](#)





**ACTION ITEM**

**REVIEW THE PROPOSED FISCAL YEAR 2024-25 PROPOSED BUDGET**

**SUMMARY:**

Every year, the Central Basin Municipal Water District (District) Board adopts an annual budget that reflects the anticipated revenues and expenses for the following fiscal year. Normally, the development of the budget begins in early spring and is adopted by June 30. However, due to several factors, the normal budget process could not be followed and, as such, the Board adopted a “carryover budget” in June 2024. The intent was that the carryover budget, which for expenses essentially mirrored the fiscal year 2023-24 amended budget, would be revisited and adjusted early in the new fiscal year. To that end, the District hired a consultant who has worked with staff over the last two months. The proposed budget included with this staff memo is the result of that effort.

Note that the proposed revenue budget is essentially unchanged from the budget adopted in June 2024. At that time, revenues were adjusted and included with the fiscal year 2024-25 budget adopted in June based on the rate increases established by the Los Angeles Metropolitan Water District (“MWD”) that will go into effect January 1, 2025. The same volumetric assumptions used to develop the fiscal year 2023-24 revenue projections have been used to calculate the fiscal year 2024-25 revenue estimates. Thus, the changes to the proposed budget today from the adopted budget in June 2024 are essentially on the expense side of the budget.

In addition, staff is not proposing any increases to any CBMWD’s rates, such as the recycled water rates, meter charges, and overhead charges. These rates have not been increased for several years. The need to adjust the District’s rates is discussed later in this staff memo.

**Budget Summary**

The FY 2024-25 Operating & Capital Budgets are presented in the table below with a separate column for the pass-through revenues and expenses related to the potable water provided by Los Angeles Metropolitan Water District (MWD). As shown in the table below, the revenues associated with MWD match the expenses as the amount paid by CBMWD to purchase potable water is fully recovered by the rates charged to its customers. CBMWD applies an overhead charge to its sale of potable water that is recognized as CBMWD revenue. The revenues and expenses related to the Central Basin Municipal Water District (CBMWD) are tied primarily to recycling services provided to its purveyor customers.

	<b>FY2024/25 PROPOSED BUDGET</b>		
	<b>MWD</b>		
	<b>CBMWD</b>	<b>Pass-Through</b>	<b>Total</b>
<b>Operating Budget</b>			
Operating Revenues	\$ 11,841,208	\$ 30,773,636	\$ 42,614,844
Operating Expenses	(12,899,162)	(30,773,636)	(43,672,798)
Net Operating Surplus (Deficit)	(1,057,954)	-	(1,057,954)
<b>Capital Budget</b>			
Capital Grants and Reimb.	2,106,118	-	2,106,118
Capital Program	(3,828,500)	-	(3,828,500)
Use of Reserves for Capital	(1,722,382)	-	(1,722,382)
<b>Total Budgeted Use of Reserves</b>	<b>\$ (2,780,336)</b>	<b>\$ -</b>	<b>\$ (2,780,336)</b>

As shown above, the District is currently facing an operating deficit of approximately \$1.1 million. This is largely due to two factors. The first is the drop in projected recycling revenues.

The fiscal year 2023-24 recycled revenue budget was based on an assumed 5,625 acre-feet (AF) of recycled water sales. However, due to the historic rainfall this past winter and a large customer that did not come online as expected, the actual sales volume has dropped substantially and is only projected to reach 3,374 AF in fiscal year 2023-24.

For fiscal year 2024-25, staff used an assume 4,000 AF of recycled water sales for purposes of projecting revenue from recycled water based on a more normal winter. This drop in recycled water sales translates to a \$1,283,750 decrease in projected revenues.

The second factor is the drop in administrative overhead revenues tied to potable water sales. The District charges \$170 per acre-foot of potable water sold. In fiscal year 2021-22, administrative overhead revenues were \$4.9 million. For fiscal year 2024-25, based on an assumed 22,364 acre-feet of potable water sales, the revenues are projected at \$3.8 million. This implies water sales volume was greater in fiscal year 2021-22 than 2023-24.

With respect to the Capital Program, a total of \$3.8 million is budgeted for several important projects, including the IRWMP DAC Project, which is largely funded by a \$2.1 million Proposition 1 grant. The fiscal year 2024-25 capital program will require an estimated \$1.7 million in reserves to cover the portion not funded from grants and other reimbursements. Details of the proposed capital budget are presented in the table below.

		<b>BUDGET</b>
<b>Recycled Water Customer Service Connections Development</b>		\$ 40,000.00
<b>Sub-Total:</b>		<b>\$ 40,000.00</b>
<b>Large Capital Expansion Projects</b>		
1	IRWMP DAC Project (Prop 1)	\$ 2,500,000.00
2	Montebello Hills Pipeline and Pump Station Project	675,000.00
3	Rio Hondo Pump Station Phase 1	113,500.00
4	Building Renovations	500,000.00
5	Conservation Master Plan	-
<b>Sub-Total:</b>		<b>\$ 3,788,500.00</b>
<b>TOTAL CAPITAL PROGRAM</b>		<b>\$ 3,828,500.00</b>

**Production Projections**

The following volumes were used in developing the Fiscal Year 2024-25 revenue projections.

	<b>Adopted Budget FY 2023-24</b>	<b>Projected FY 2023-24</b>	<b>Proposed Budget FY 2024/25</b>
Recycled Water	5625 AF	3374 AF	4000 AF
Imported Water	22,364	22,364	22,364

The reduction in projected recycled water volumes is based on actual sales in fiscal year 2022-23 of 4,082 AF and actual sale in the fiscal year 2023-24 of just 3,374 AF. The last two winters were extremely wet, resulting in a significant reduction in recycled water sales. As previously noted, the 4,000 AF projection for fiscal year 2024-25 assumes a return to normal rainfall in the upcoming winter.

**District Rates and Cost Recovery**

One of the key tenets of operating a utility is to set rates in a manner that ensures all operating, capital, and maintenance costs are being recovered, including providing adequate reserves for contingencies. Consequently, with the costs of services increasing since the last time CBWMD rates were increased, the CBWMD is essentially subsidizing ratepayers from its reserves, which is not ideal or sustainable.

Note that a rate study was completed in May of 2019. That study determined the costs of providing services by the District and presented recommended rates, starting in fiscal year 2019-20 through 2023-24, which were intended to fully recover those costs. The study

recommended increasing the recycled water per acre-foot (AF) rate by 4% annually to \$890 and \$915 in fiscal year 2023-24 for In-Service Area and Out-of-Service Area customers, respectively. In contrast, the current rates are \$790 per AF and \$815 per AF, respectively. The study also recommended increasing the CBMWD’s administrative overhead charge from \$135 per AF to as high as \$224. The current rate is \$170 per AF. The study also recommended establishing a new fixed charge per connection starting at \$3.61 and increasing to \$4.25 in FY 2023-24.

**Table 1-1 Proposed 5-year rates**

Line No	Proposed rates	Current	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
1	Potable water						
2	<i>Potable revenue currently collected by the administrative surcharge</i>		117%	4%	4%	4%	4%
3	<i>Revenue adjustment meter charge</i>		0%	0%	0%	0%	0%
4	Monthly water meter service charge	\$117	\$117	\$117	\$117	\$117	\$117
5	Annual fixed charge per connection		\$3.61	\$3.76	\$3.92	\$4.08	\$4.25
6	Administrative surcharge per AF	\$135	\$190	\$198	\$206	\$215	\$224
7							
8	Recycled water						
9	<i>Revenue adjustment Recycled water rate</i>		4%	4%	4%	4%	4%
10	In-service area	\$729	\$759	\$790	\$822	\$855	\$890
11	Out-service area	\$754	\$784	\$815	\$847	\$880	\$915

Although some minor increases to rates were implemented, the recommendations were largely left unimplemented.

Given the District is facing an operating deficit caused by rates that are not currently generating adequate revenues to recover the related costs of operations and capital expenditures, the District should update its rate study from 2019 to determine what rates are needed to fully recover the District’s costs of operations and capital, and then develop a proposed plan for implementing them.

**RECOMMENDED MOTION:**

That the Committee provide feedback to staff and recommendations for the Board to consider in relation to the proposed fiscal year 2024-25 budget.

**EXHIBITS:**

Exhibit A – Proposed Budget for FY 2024-25

**CENTRAL BASIN MUNICIPAL WATER DISTRICT**  
**Fiscal Year 2024-25 Proposed Budget**

<b>Account</b>	<b>Account Description</b>	<b>FY 2024-25 Proposed</b>
<b>REVENUES</b>		
<b>Division 999 - Districtwide</b>		
40000	MET RTS	574,714.98
40001	Water Sales - Non-Interrupt Treated MWD Base (Tier 1)	29,643,482.00
40003	Water Sales - Non-Interrupt Treated MWD RTS (Tier 1)	-
40005	Water Sales - Non-Int Treated Admin Surcharge	3,801,880.00
40021	CB Water Meter Service Charges	866,880.00
40027	Water Sales - Non-Interrupt Untreated MWD Base (Tier 1)	-
40034	Fixed Meter Charge	-
40035	MET Capacity Charges	687,102.00
40039	MET Water Sales - LRP Rebate	30,142.00
40040	Water Sales - Late Payment Fee	-
41001	Water Sales - Recycled	3,160,000.00
41002	Admin Fee per Contract	-
42001	Water Sales - Treated Groundwater	-
43001	Standby Revenue	3,280,643.00
43002	Standby Revenue - Interest and Penalty	20,000.00
44001	Interest Income	150,000.00
45001	Lease Income	-
45003	Miscellaneous Revenue	48,000.00
45005	Unrealized Gain/Loss on Investments	-
45009	Grant Revenue - Non-Operating	2,106,118.00
45017	Reimbursement for Conservation Programs	352,000.00
<b>TOTAL REVENUES</b>		<b>\$ 44,720,961.98</b>

**CENTRAL BASIN MUNICIPAL WATER DISTRICT**  
**Fiscal Year 2024-25 Proposed Budget**

<b>Account</b>	<b>Account Description</b>	<b>FY 2024-25 Proposed</b>
<b>EXPENSES</b>		
<b>Department 10 - District Administration</b>		
<b>Division 100 - Department Administration</b>		
51001	Salaries and Wages - Regular	661,908.00
51023	Car Allowance	11,928.00
51025	GM/Director's Communication	1,200.00
51041	Soc Security Expense	50,636.00
51061	Retirement - CalPERS	120,140.00
51063	Retirement - 401(a)	13,954.00
52001	Insurance - Life	1,068.00
52003	Insurance - Long Term Disability	3,852.00
52005	Insurance - Health - Employees Medical	76,611.00
52007	Insurance - Health - Employees Dental	6,096.00
52009	Insurance - Health - Employees Vision	657.00
52013	HRA - Health - Employees	36,000.00
52019	Employee Assistance Program	90.00
53009	Consultants	35,000.00
53105	Courier Services	500.00
55001	Office Supplies	10,000.00
55007	Advertising	5,000.00
55009	Meeting Expense	5,000.00
55017	Subscriptions	1,500.00
55019	Memberships and Certifications	115,000.00
56001	Employee Travel - Airfare	5,000.00
56003	Employee Travel - Other Transportation	2,500.00
56005	Employee Travel - Mileage	1,500.00
56007	Employee Travel - Meals	2,000.00
56009	Employee Travel - Lodging	5,000.00
56011	Employee Travel - Registration/Due	5,000.00
56013	Employee Travel - Conferences	-
57099	Miscellaneous Expense	-
<b>Division 100 - Department Administration Totals</b>		<b>1,177,140.00</b>

**CENTRAL BASIN MUNICIPAL WATER DISTRICT**  
**Fiscal Year 2024-25 Proposed Budget**

<b>Account</b>	<b>Account Description</b>	<b>FY 2024-25 Proposed</b>
<b>Division 102 - Board Services</b>		
51021	Director's Per Diem	247,961.00
51023	Car Allowance	14,292.00
51025	GM/Director's Communication	7,200.00
51026	Director's Mileage	500.00
51027	Director's Transportation	2,500.00
51028	Director's Registration and Dues	6,000.00
51029	Director's Housing and Accommodations	10,000.00
51030	Director's Meals	2,500.00
51031	Director's Health Benefit - Medical	54,024.00
51032	Director's Health Benefit - Dental	3,745.00
51033	Director's Health Benefit - Vision	657.00
51034	Director Life Insurance	80.00
51036	HRA - Health - Directors	24,000.00
51041	Soc Security Expense	18,969.00
52019	Employee Assistance Program	90.00
53009	Consultants	150,000.00
53105	Courier Services	7,500.00
55001	Office Supplies	1,000.00
55005	Printing	1,500.00
55009	Meeting Expense	15,000.00
55013	Election Expense	550,000.00
<b>Division 102 - Board Services Totals</b>		<b>1,117,518.00</b>
<b>Division 103 - IT &amp; Building Services</b>		
53013	IT Professional Services	150,000.00
55003	Computer Supplies	60,000.00
55021	Permits and Licenses/Software Licenses	50,000.00
55025	Insurance - Dist/Director Property/Auto & General Liability	135,615.85
57003	Telephone/Data	55,000.00
57027	Lease Expense	168,000.00
<b>Division 103 - IT &amp; Building Services Totals</b>		<b>618,615.85</b>
<b>Department 10 - District Administration Totals</b>		<b>2,913,273.85</b>

**CENTRAL BASIN MUNICIPAL WATER DISTRICT**  
**Fiscal Year 2024-25 Proposed Budget**

<b>Account</b>	<b>Account Description</b>	<b>FY 2024-25 Proposed</b>
<b>Department 20 - Finance</b>		
<b>Division 100 - Department Administration</b>		
51001	Salaries and Wages - Regular	384,731.00
51005	Salaries and Wages - Other	-
51041	Soc Security Expense	29,431.00
51061	Retirement - CalPERS	53,870.00
51071	Education Reimbursement	-
52001	Insurance - Life	1,068.00
52003	Insurance - Long Term Disability	3,008.00
52005	Insurance - Health - Employees Medical	54,024.00
52007	Insurance - Health - Employees Dental	3,745.00
52009	Insurance - Health - Employees Vision	658.00
52013	HRA - Health - Employees	24,000.00
52019	Employee Assistance Program	90.00
53001	Accounting and Auditing	100,000.00
53009	Consultants	125,000.00
53105	Courier Services	-
54001	Bank Charges	500.00
55001	Office Supplies	2,000.00
55005	Printing	500.00
55015	Postage	734.00
55017	Subscriptions	-
55019	Memberships and Certifications	880.00
55023	County Assessment Charges	-
56001	Employee Travel - Airfare	2,000.00
56003	Employee Travel - Other Transportation	600.00
56005	Employee Travel - Mileage	200.00
56007	Employee Travel - Meals	850.00
56009	Employee Travel - Lodging	3,750.00
56011	Employee Travel - Registration/Due	4,150.00
56015	Employee Travel - Miscellaneous	500.00
57099	Miscellaneous Expense	1,500.00
<b>Division 100 - Department Administration Totals</b>		<b>797,789.00</b>



**CENTRAL BASIN MUNICIPAL WATER DISTRICT**  
**Fiscal Year 2024-25 Proposed Budget**

<b>Account</b>	<b>Account Description</b>	<b>FY 2024-25 Proposed</b>
<b>Division 200 - Standby Charge Administration</b>		
53009	Consultants	25,000.00
55023	County Assessment Charges	15,000.00
<b>Division 200 - Standby Charge Administration Totals</b>		<u>40,000.00</u>
<b>Division 207 - Bond Administration-2022</b>		
53021	Continuing Disclosure	3,000.00
54003	Trustee Fees	7,500.00
58002	Interest Expense - Bonds	1,405,811.50
58004	Principal Payment - 2022A & 2022B Bonds	1,450,000.00
<b>Division 207 - Bond Administration-2022 Totals</b>		<u>2,866,311.50</u>
<b>Department 20 - Finance Totals</b>		<u><b>3,704,100.50</b></u>
<b>Department 30 - Human Resources</b>		
<b>Division 100 - Department Administration</b>		
51001	Salaries and Wages - Regular	199,975.00
51005	Salaries and Wages - Other	-
51041	Soc Security Expense	15,298.00
51045	Unemployment Expense	45,000.00
51061	Retirement - CalPERS	32,300.00
51062	CAL PERS - UNFUNDED LIABILITY	760,356.00
51071	Education Reimbursement	5,000.00
51099	OPEB - Employees	10,000.00
52001	Insurance - Life	745.00
52003	Insurance - Long Term Disability	1,590.00
52005	Insurance - Health - Employees Medical	44,900.00
52007	Insurance - Health - Employees Dental	3,172.00
52009	Insurance - Health - Employees Vision	439.00
52013	HRA - Health - Employees	20,000.00
52015	Insurance - Health - Retirees	100,000.00
52017	Insurance - Workers Comp	10,000.00

## CENTRAL BASIN MUNICIPAL WATER DISTRICT Fiscal Year 2024-25 Proposed Budget

Account	Account Description	FY 2024-25 Proposed
52019	Employee Assistance Program	60.00
53009	Consultants	22,000.00
53010	Training	1,000.00
55001	Office Supplies	1,000.00
55007	Advertising	2,000.00
55009	Meeting Expense	500.00
55019	Memberships and Certifications	2,000.00
55025	Insurance - Dist/Director Prop/Auto & Gen Liab	307,859.27
56001	Employee Travel - Airfare	2,000.00
56003	Employee Travel - Other Transportation	1,000.00
56005	Employee Travel - Mileage	1,000.00
56007	Employee Travel - Meals	800.00
56009	Employee Travel - Lodging	5,000.00
56011	Employee Travel - Registration/Due	5,000.00
57099	Miscellaneous Expense	15,500.00
<b>Division 100 - Department Administration Totals</b>		<b>1,615,494.27</b>
<b>Department 30 - Human Resources Totals</b>		<b>1,615,494.27</b>
<b>Department 40 - Public Affairs</b>		
<b>Division 100 - Department Administration</b>		
53009	Consultants	220,000.00
<b>Division 100 - Department Administration Totals</b>		<b>220,000.00</b>
<b>Division 402 - Education</b>		
53106	Chartered Transportation Services	1,000.00
55011	Outreach Expense	1,500.00
<b>Division 402 - Education Totals</b>		<b>2,500.00</b>
<b>Division 404 - Communications/Outreach &amp; Events</b>		
55007	Advertising	10,000.00
55011	Outreach Expense	30,000.00
<b>Division 404 - Communications/Outreach &amp; Events Totals</b>		<b>40,000.00</b>
<b>Department 40 - Public Affairs Totals</b>		<b>262,500.00</b>

**CENTRAL BASIN MUNICIPAL WATER DISTRICT**  
**Fiscal Year 2024-25 Proposed Budget**

<b>Account</b>	<b>Account Description</b>	<b>FY 2024-25 Proposed</b>
<b>Department 50 - Engineering and Operations</b>		
<b>Division 100 - Department Administration</b>		
51001	Salaries and Wages - Regular	93,939.00
51041	Soc Security Expense	7,186.00
51061	Retirement - CalPERS	7,684.00
51063	Retirement - 401(a)	-
51071	Education Reimbursement	-
52001	Insurance - Life	329.00
52003	Insurance - Long Term Disability	686.00
52005	Insurance - Health - Employees Medical	18,248.00
52007	Insurance - Health - Employees Dental	1,140.00
52009	Insurance - Health - Employees Vision	220.00
52013	HRA - Health - Employees	8,000.00
52019	Employee Assistance Program	30.00
53009	Consultants	125,000.00
55001	Office Supplies	-
55005	Printing	-
55019	Memberships and Certifications	-
55021	Permits and Licenses/Software Licenses	90,000.00
56001	Employee Travel - Airfare	-
56003	Employee Travel - Other Transportation	100.00
56005	Employee Travel - Mileage	500.00
56007	Employee Travel - Meals	500.00
56009	Employee Travel - Lodging	2,000.00
56011	Employee Travel - Registration/Due	1,500.00
<b>Division 100 - Department Administration Totals</b>		<b>357,062.00</b>
<b>Division 502 - Engineering &amp; Recycled Water Ops</b>		
50017	Recycled Water Purchases	625,000.00
53010	Training	5,000.00
53109	Contractors	830,000.00
55005	Printing	500.00
57003	Telephone/Data	24,200.00

**CENTRAL BASIN MUNICIPAL WATER DISTRICT**  
**Fiscal Year 2024-25 Proposed Budget**

<b>Account</b>	<b>Account Description</b>	<b>FY 2024-25 Proposed</b>
57005	Utilities - Electricity	675,000.00
57009	Utilities - Water	500.00
57011	Waste Management	1,900.00
57015	Repairs & Maintenance - Equipment	-
57016	Repair and Maintenance - SCADA	1,000.00
57017	Repairs & Maintenance - Other	600,000.00
57018	Repair and Maintenance - Automobile	5,000.00
57020	Automobile - Gas	2,000.00
57027	Lease Expense	500,000.00
57099	Miscellaneous Expense	20,000.00
<b>Division 502 - Eng &amp; Rec Water Ops Totals</b>		<b>3,290,100.00</b>
<b>Department 50 - Engineering and Operations Totals</b>		<b>3,647,162.00</b>
<b>Department 55 - Water Resources and Planning</b>		
<b>Division 100 - Department Administration</b>		
51001	Salaries and Wages - Regular	78,686.00
51041	Soc Security Expense	6,019.00
51061	Retirement - CalPERS	6,437.00
52001	Insurance - Life	396.00
52003	Insurance - Long Term Disability	544.00
52005	Insurance - Health - Employees Medical	9,124.00
52007	Insurance - Health - Employees Dental	575.00
52009	Insurance - Health - Employees Vision	220.00
52013	HRA - Health - Employees	4,000.00
52019	Employee Assistance Program	30.00
56001	Employee Travel - Airfare	500.00
56003	Employee Travel - Other Transportation	200.00
56005	Employee Travel - Mileage	800.00
56007	Employee Travel - Meals	500.00
56009	Employee Travel - Lodging	1,000.00
56011	Employee Travel - Registration/Due	1,000.00
<b>Division 100 - Department Administration Totals</b>		<b>110,031.00</b>
<b>Department 55 - Water Res &amp; Planning Totals</b>		<b>110,031.00</b>

**CENTRAL BASIN MUNICIPAL WATER DISTRICT**  
**Fiscal Year 2024-25 Proposed Budget**

<u>Account</u>	<u>Account Description</u>	<u>FY 2024-25 Proposed</u>
<b>Department 80 - Capital Projects</b>		
<b>Division 800 - Capital Projects</b>		
80109	Capital Outlay - Recycling Plant - Torres (Rio Hondo)	-
	Capital Outlay - Rio Hondo Pump Station Phase 1	113,500.00
	Capital Outlay - Rio Hondo Pump Station Phase 2	-
	Capital Outlay - Prop 1 DAC RW Conversion	2,500,000.00
	Capital Outlay - Montebello Hills Pump Station	675,000.00
	Capital Outlay - Headquarter Building Renovation	500,000.00
	Recycled Water Service Laterals	40,000.00
	<b>Division 800 - Capital Projects Totals</b>	<u>3,828,500.00</u>
	<b>Department 80 - Capital Projects Totals</b>	<u><b>3,828,500.00</b></u>
<b>Department 99 - Central Basin</b>		
<b>Division 999 - Districtwide</b>		
50001	MET Water Purchase - Potable	29,643,482.00
50013	Capacity Reservation Charge	615,407.00
50015	RTS	514,746.98
53004	Legal Settlement	-
53005	Legal - Retainer	325,000.00
53007	Legal - Services	300,000.00
57005	Utilities - Electricity	-
58001	Interest Expense - General	21,600.00
	<b>Division 999 - Districtwide Totals</b>	<u>31,420,235.98</u>
	<b>Department 99 - Central Basin Totals</b>	<u><b>31,420,235.98</b></u>
<b>EXPENSE TOTALS</b>		<u><u><b>\$ 47,501,297.60</b></u></u>



**Central Basin**  
Municipal Water District

**SEPTEMBER 12, 2024 - Administration & Finance  
Committee**  
Submitted By: Elaine Jeng

**ACTION ITEM**

REVIEW MONTHLY DEMAND LISTS FOR JULY 2024 AND AUGUST 2024

RECOMMENDED MOTION:

That the Committee review and recommend Board approval of the monthly demand lists for July 2024 and August 2024.

EXHIBITS:

[5B Staff Memo - Demand Lists - July and August 2024\\_FINAL.docx](#)

[5B Demand List July 2024 ver 1.1 Exhibit A.pdf](#)

[5B Demand List August 2024 Exhibit B.pdf](#)



## ACTION ITEM

### REVIEW MONTHLY DEMAND LISTS FOR JULY 2024 AND AUGUST 2024

#### SUMMARY:

##### **Background**

Each month, Finance staff submits to the Administration & Finance Committee (“Committee”) then to the Board of Directors a “demand list” for the month. The demand list provides helpful information regarding the payments made by the District to vendors, contractors, and service providers, such as vendor name, check number, amount, and the account number charged (normally an expense account). Note that the Demand List also includes electronic payment transactions to vendors via ACH.

Historically, the Demand List only included disbursements made from the District’s operating bank account. This is important to note because the District has other bank accounts that have been created for unique, and sometimes temporary, transactions. As such, there are disbursements paid out of these other bank accounts and not the operating bank account.

For example, the District created a special depository account, required pursuant to the 2022A and 2022B refunding bonds and related covenants, into which the District’s parcel tax revenues are deposited. These revenues, which are pledged to the repayment of the bonds, are used to make the semi-annual interest and the annual payment of principal to the bondholders. The funds are pulled from this depository account by the bond trustee (US Bank) twice per year, in order to make the payments on February 1 and August 1. As such, the receipt of the revenues and the disbursement for principal and interest never flow through the operating account, which likely explains why the debt service payments have historically not been included in previous demand statements. However, since the next bond debt service payments are on August 1, 2024, staff added the debt service transactions to the August 2024 demand list so as to error on the side of full disclosure.

There were also funds disbursed in connection with two one-time transactions, which were not included in previous demand lists. The first relates to the issuance of the 2022A/B refunding bonds. This entire transaction occurred through special trustee bank accounts created solely for this purpose. The transaction involved selling new refunding bonds, with the proceeds used to refund/retire the District’s other outstanding bonds. Both the new refunding bond proceeds and the subsequent disbursement to refund/retire the old bonds flowed entirely through the trustee accounts; no part of this transaction flowed through the District’s operating bank account. Other disbursements out of the trustee bank accounts included costs of issuance – payment to the financial advisor, bond counsel, rating agencies, the trustee, and other professionals used in connection with the 2022 bond sale.

The other set of disbursements that also were not reported in previous demand statements relate to purchase of the building on 6801 East Washington Boulevard in September 2022. The transaction was handled through an escrow account, into which the District deposited approximately \$2.9 million via a wire transfer from the operating bank account. The \$2.9 million covered the sales price of \$2.8 million plus costs attributable to the District (buyer). Apparently, the \$2.9 million wire transfer was not included in the September 2022 demand list, presumably because the purchase transaction had already been approved by the Board; thus, the approval of the underlying disbursements is arguably redundant.

A last set of electronic transactions not previously included in the demand lists relate to replenishment of the District's Health Retirement Account (HRA). The District maintains a separate bank account from which the District's HRA administrator, TASC, pulls funds to reimburse itself for employee health-related costs. Periodically, the District transfers money from the operating bank account to the HRA bank account to ensure funds are available for weekly TASC drawdowns. Staff made such a transfer in July 2024 and, thus, will be added to the demand list for July 2024. Going forward, such transfers will be added to demand lists presented to the Board for approval in those months replenishments occur.

### **Demand Lists Subject to Approval**

Monthly Demand Lists for July 2024 and August 2024 are being presented for the Committee's review. The Demand Lists for these months have not previously been presented to the Committee.

### **RECOMMENDED MOTION:**

That the Committee review and recommend Board approval of the monthly Demand Lists for July 2024 and August 2024.

### **EXHIBITS:**

Exhibit A – Demand List – July 2024  
Exhibit B – Demand List – August 2024





Submitted herewith to receive and file the following paid demands on the General and Bond Fund accounts for the month ended July 31, 2024

Check/EFT	Vendor Name	Description	G/L Account	Invoice Net Amount
8406	10792 - ADP, Inc	Payroll Period Ending Date: 06/26/24	1-20-100.53009	\$ 481.65
8419	10792 - ADP, Inc	Payroll Period Ending Date: 07/07/24	1-20-100.54002	\$ 221.10
8421	10792 - ADP, Inc	Workforce Now Essential Time and Attendance	1-20-100.54002	\$ 79.50
8420	10792 - ADP, Inc	Payroll Period Ending Date: 07/21/24	1-20-100.54002	\$ 223.45
24794	10109 - AT&T	Rio Hondo - SCADA 339.341.2931: 06/07/24- 07/06/24	1-50-502.57003	\$ 132.45
24795	10456 - BAKER, KEENER & NAHRA, LLP	Legal Services - Re: Kevin Hunt - April 2024	1-99-999.53007	\$ 333.00
	10456 - BAKER, KEENER & NAHRA, LLP	Legal Services - Re: Leticia Vasquez - April 2024	1-99-999.53007	\$ 6,869.00
	10456 - BAKER, KEENER & NAHRA, LLP	Legal Services Re: Kevin Hunt - May 2024	1-99-999.53007	\$ 453.00
	10456 - BAKER, KEENER & NAHRA, LLP	Legal Services - Re: Leticia Vasquez - May 2024	1-99-999.53007	\$ 2,192.00
24812	10434 - BURKE, WILLIAMS & SORENSEN, LLP	Retainer Services - Fees for Professional Services: April 2024	1-99-999.53005	\$ 25,139.60
24796	10434 - BURKE, WILLIAMS & SORENSEN, LLP	Legal Services- Re: Capstone Investigation with CRI - April 2024	1-99-999.53007	\$ 525.00
24796	10434 - BURKE, WILLIAMS & SORENSEN, LLP	General Manager Support Services - April 2024	1-10-100.53009	\$ 45,562.50
24796	10434 - BURKE, WILLIAMS & SORENSEN, LLP	General Counsel Services - April 2024	1-99-999.53007	\$ 14,720.12
24796	10434 - BURKE, WILLIAMS & SORENSEN, LLP	Legal Services - Re: Capstone - May 2024	1-99-999.53007	\$ 4,513.22
24796	10434 - BURKE, WILLIAMS & SORENSEN, LLP	General Manager Support Services - May 2024	1-10-100.53009	\$ 50,025.00
24796	10434 - BURKE, WILLIAMS & SORENSEN, LLP	Legal Services - Re: Forensic Audit with CRI - May 2024	1-99-999.53007	\$ 862.50
24796	10434 - BURKE, WILLIAMS & SORENSEN, LLP	General Counsel Services - May 2024	1-99-999.53007	\$ 3,853.33
24812	10434 - BURKE, WILLIAMS & SORENSEN, LLP	Retainer Services - Fees for Professional Services: June 2024	1-99-999.53005	\$ 25,468.20
24812	10434 - BURKE, WILLIAMS & SORENSEN, LLP	General Manager Support Service - June 2024	1-10-100.53009	\$ 4,500.00
24812	10434 - BURKE, WILLIAMS & SORENSEN, LLP	General Manager Service Re: Jeng Appointment - June 2024	1-10-100.53009	\$ 19,390.50
24797	10710 - CA. UNDERGROUND FACILITIES SAFE	CA State Fee Regulatory Cost: June 2024	1-50-502.57099	\$ 122.37
24813	10239 - CALIFORNIA CONTRACT CITIES ASSOCIATION	Membership Renewal: 01/01/24- 12/31/24	1-10-100.55019	\$ 2,000.00
8418	10470 - CITY OF PICO RIVERA	Water Service - RHPS: 05/08/24 to 06/05/24	1-50-502.57009	\$ 40.93
24814	10702 - CONCENTRA MEDICAL CENTERS	Drug Screen New Hire 05/23/2024	1-30-100.57099	\$ 176.00
24815	10714 - CUMMING MANAGEMENT GROUP, INC.	Construction Management for Rio Hondo Pump Station: April 2024	1-80-800.80109	\$ 3,410.00
24815	10714 - CUMMING MANAGEMENT GROUP, INC.	Construction Management for MMC-Montebello: April 2024	1-80-800.80109	\$ 15,350.00
24798	10714 - CUMMING MANAGEMENT GROUP, INC.	Construction Management for Rio Hondo Pumo Station: May 2024	1-80-800.80109	\$ 4,840.00
24798	10714 - CUMMING MANAGEMENT GROUP, INC.	Construction Management for MMC-Montebello: May 2024	1-80-800.80109	\$ 15,292.50
24799	10208 - ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC	ESRI - 3rd YEAR INSTALLMENT 07/01/24-06/30/25	1.14099	\$ 27,500.00
24800	10753 - FAR MORE LANDSCAPING	Landscaping Services: May 2024	1-10-103.57019	\$ 975.00
24816	10753 - FAR MORE LANDSCAPING	Landscaping Services - June 2024	1-10-103.57019	\$ 975.00
8408	10570 - FIRST BANKCARD - CENTRAL BASIN (DISTRICT)	District Credit Card - 06.28.24	1-10-102.51028	\$ 1,450.00
8407	10569 - FIRST BANKCARD - CENTRAL BASIN (FINANCE)	Finance Credit Card - 06/28/24		\$ 6,309.07
		1-10-100.55009	\$	11.03
		1-10-100.55001	\$	49.58
		1-20-100.56009	\$	2,040.89
		1-10-100.55017	\$	153.25
		1-10-103.55021	\$	115.20
		1-10-100.55017	\$	1.00
		1-10-100.55017	\$	1.00
		1-10-102.55005	\$	714.11
		1.18107	\$	1,901.80
		1.18107	\$	1,901.80
		1-10-103.55021	\$	17.99
		1-10-103.57003	\$	144.31
		1.18107	\$	(1,846.49)
		1-10-100.55017	\$	(196.20)
8409	10747 - FIRST BANKCARD - ENGINEERING	Engineering Credit Card - 06/28/24		\$ 170.47
		1-50-502.57020	\$	95.47
		1-50-502.57018	\$	75.00
24817	10102 - FRONTIER	Monthly Phone Expense RHPS: 06/26/24-07/25/24	1-50-502.57003	\$ 157.13
24801	10621 - INFRAMARK, LLC	Operations & Maintenance: May 2024	1-50-502.53109	\$ 64,883.43
24801	10621 - INFRAMARK, LLC	Repair & Replace: May 2024	1-50-502.57017	\$ 55,475.69
24818	10621 - INFRAMARK, LLC	Repair & Replace: June 2024	1-50-502.57017	\$ 1,698.41
24802	10528 - JOHN ROBINSON CONSULTING, INC.	Monthly Engineering & Operation Consulting Servi: May 2024	1-50-100.53009	\$ 10,230.00
24819	10528 - JOHN ROBINSON CONSULTING, INC.	Monthly Engineering & Operation Consulting Servi: June 2024	1-50-100.53009	\$ 10,560.00
24820	10808 - LightGabler LLP	Special Legal Services - June 2024	1-99-999.53007	\$ 4,410.00
8403	10759 - Auner Lopez	GFOA 2024 Conference Reimbursement		\$ 1,221.35
		1-20-100.56003	\$	508.41
		1-20-100.56003	\$	169.29
		1-20-100.56003	\$	21.30
		1-20-100.56007	\$	398.07
		1-20-100.56003	\$	54.28
		1-20-100.56001	\$	70.00
24803	10800 - MAX POWER TECHNOLOGY, LLC	Board Meeting IT Support: May 2024	1-10-103.53013	\$ 2,575.00
24804	10778 - MEHTA MECHANICAL COMPANY INC.	Construction Services- MHPS: May 2024	1-80-800.80101	\$ 266,997.50
8422	10170 - METROPOLITAN WATER DISTRICT OF SOUTHERN CA	Monthly Water Purchase - May 2024	1-99-999.50001	\$ 2,371,244.93
8393	10006 - NATIONWIDE RETIREMENT SOLUTIONS	457b Flat Amount - 07/10/24	1.21069	\$ 310.00
8397	10006 - NATIONWIDE RETIREMENT SOLUTIONS	457b Flat Amount - 07/24/24	1.21069	\$ 460.00
24805	10758 - NHA ADVISORS, LLC	Bonds 2018AB, 2022AB, Continuing Disclosure Compliance Fee	1-20-207.53021	\$ 2,900.00
24805	10758 - NHA ADVISORS, LLC	Bonds 2018AB, 2022AB, Continuing Disclosure Compliance Fee	1-20-207.53021	\$ 2,475.00
24806	10791 - NINYO & MOORE	Material/Geotechnical testing at MHPS- April 2024	1-80-800.80101	\$ 8,967.50
8394	10712 - NORTHWESTERN MUTUAL	457b Flat Amount ER - 07/10/24	1.21069	\$ 536.69
8398	10712 - NORTHWESTERN MUTUAL	457b Flat Amount ER - 07/24/24	1.21069	\$ 536.69
8415	10007 - PERS - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYS	2024 CalPERS Unfunded Accrued Liability - Tier 1	1-30-100.51062	\$ 745,759.00
8416	10007 - PERS - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYS	2024 Unfunded Accrued Liability - Tier 2	1-30-100.51062	\$ 11,282.00
8417	10007 - PERS - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYS	2024 Unfunded Accrued Liability - Pepra	1-30-100.51062	\$ 3,315.00

8396 10007 - PERS - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYS	PERS Payment - 07/10/24	1-10-100.51061	\$	11,296.86
	1-10-100.51061	\$	5,516.91	
	1-50-100.51061	\$	295.55	
	1-55-100.51061	\$	247.56	
	1.21075	\$	1,047.40	
	1-20-100.51061	\$	2,896.26	
	1-30-100.51061	\$	1,293.18	
8401 10007 - PERS - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYS	PERS Payment - 07/22/24		\$	269.59
	1-10-100.51061	151.67		
	1-20-100.51061	117.92		
8399 10007 - PERS - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYS	PERS Payment - 07/24/24		\$	11,296.86
	1-10-100.51061	\$	5,516.91	
	1-50-100.51061	\$	295.55	
	1-55-100.51061	\$	247.56	
	1.21075	\$	1,047.40	
	1-20-100.51061	\$	2,896.26	
	1-30-100.51061	\$	1,293.18	
8411 10755 - PUBLIC STORAGE	Storage Space for July 2024	1-10-103.57027	\$	619.00
8413 10755 - PUBLIC STORAGE	Storage Space for July 2024	1-10-103.57027	\$	745.00
8412 10755 - PUBLIC STORAGE	Storage Space for July 2024	1-10-103.57027	\$	510.00
8426 10754 - REGUS MANAGEMENT GROUP, LLC	Lease for Office Space - August 2024	1-10-103.57027	\$	1,534.41
8425 10754 - REGUS MANAGEMENT GROUP, LLC	Lease for Office Space - August 2024	1-10-103.57027	\$	4,314.53
8424 10754 - REGUS MANAGEMENT GROUP, LLC	Lease for Office Space - August 2024	1-10-103.57027	\$	4,459.50
8423 10754 - REGUS MANAGEMENT GROUP, LLC	Lease for Office Space - August 2024	1-10-103.57027	\$	1,242.35
24807 10741 - RT CONTRACTOR CORP	Construction for RHPS Rehabilitation Project: May 2024	1-80-800.80107	\$	149,682.00
24807 10741 - RT CONTRACTOR CORP	Construction for RHPS Rehabilitation Project: March 2024	1-80-800.80107	\$	221,920.00
24807 10741 - RT CONTRACTOR CORP	Construction for RHPS Rehabilitation Project: June 2024	1-80-800.80107	\$	44,840.00
8395 10112 - SIP - CALIFORNIA PUBLIC EMPLOYEE'S RETIREMNT SYS	Calpers 457b Flat Amount - 07/10/24	1.21069	\$	303.22
8400 10112 - SIP - CALIFORNIA PUBLIC EMPLOYEE'S RETIREMNT SYS	Calpers 457b Flat Amount - 07/10/24	1.21069	\$	1,763.96
24822 10455 - SO CAL SANITATION LLC	Additional Service Wheelchair Accessible Porta Potty: 05/21/2024	1-50-502.57099	\$	65.00
8405 10058 - SO CALIFORNIA EDISON	Monthly Electricity: Santa Fe Springs: 05/13/24-06/11/24	1-50-502.57005	\$	10.39
8404 10058 - SO CALIFORNIA EDISON	Monthly Electricity - South Gate: 05/14/24-06/12/24	1-50-502.57005	\$	2,006.74
8414 10058 - SO CALIFORNIA EDISON	Monthly Electricity - Rio Hondo: 05/31/24 to 06/30/24	1-50-502.57005	\$	48,261.43
8410 10612 - SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	Workers Comp Audit: 2024 -2025	1-30-100.52017	\$	35,648.83
24808 10642 - THE PUN GROUP, LLP	Accounting Services: 01/01/24- 03/31/24	1-20-100.53009	\$	20,600.00
24809 10097 - UNDERGROUND SERVICE ALERT/SC	Database Maintenance Fee: June 2024	1-50-502.57099	\$	249.75
24810 10100 - USA-FACT	Background check for Elaine Jeng	1-30-100.57099	\$	216.57
24811 10782 - VALUED ENGINEERING, INC.	Design Consultants-Prop 1 DAC Project: April 2024	1-80-800.80101	\$	780.00
24811 10782 - VALUED ENGINEERING, INC.	Design Consultants- Prop 1 DAC Project: May 2024	1-80-800.80101	\$	300.00
24823 10782 - VALUED ENGINEERING, INC.	Design Consultants- Prop 1 DAC Project: June 2024	1-80-800.80101	\$	2,015.00
Payroll 07-10-2024			\$	40,111.07
Payroll 07-24-2024			\$	54,184.79
Total:			\$	4,509,398.63
Camacho Rodriguez Martha	Payroll Taxes & Deductions - 07/10/2024 G/L Acct - 1-10-102.51021		(\$99.19)	\$ 1,197.32
	Director's - Auto Allowance-monthly G/L Account - 1-10-102.51023		397.00	
	Director's - Communications Allowance G/L Acct 1-10-102.51025		200.00	
	Director's Meetings - Per Diem District G/L Acct 1-10-102.51021		699.51	
Arturo Chacon	Payroll Taxes & Deductions - 07/10/2024 G/L Acct - 1-10-102.51021		(\$398.88)	\$ 198.12
	Director's - Auto Allowance-monthly G/L Account - 1-10-102.51023	\$	397.00	
	Director's - Communications Allowance G/L Acct 1-10-102.51025	\$	200.00	
Juan Garza	Payroll Taxes & Deductions - 07/10/2024 G/L Acct - 1-10-102.51021		(\$45.67)	\$ 551.33
	Director's - Auto Allowance-monthly G/L Account - 1-10-102.51023	\$	397.00	
	Director's - Communications Allowance G/L Acct 1-10-102.51025	\$	200.00	
Leticia Vasquez Wilson	Payroll Taxes & Deductions - 07/10/2024 G/L Acct - 1-10-102.51021		(\$45.67)	\$ -
	Director's - Auto Allowance-monthly G/L Account - 1-10-102.51023	\$	397.00	
	Director's - Communications Allowance G/L Acct 1-10-102.51025	\$	200.00	
Camacho Rodriguez Martha	Payroll Taxes & Deductions - 07/24/2024 G/L Acct - 1-10-102.51021		(\$107.02)	\$ 1,292.00
	Director's Meetings - Per Diem District G/L Acct 1-10-102.51021	\$	1,399.02	
Arturo Chacon	Payroll Taxes & Deductions - 07/24/2024 G/L Acct - 1-10-102.51021		(\$801.33)	\$ 379.43
	Director's Meetings - Per Diem District G/L Acct 1-10-102.51021	\$	1,180.76	
Leticia Vasquez Wilson	Payroll Taxes & Deductions - 07/24/2024 G/L Acct - 1-10-102.51021		(\$982.94)	\$ 1,115.59
	Director's Meetings - Per Diem District G/L Acct 1-10-102.51021	\$	2,098.53	
OTHER WIRE TRANSFERS OUT				
HRA Payment	Disbursement for HRA Account			\$5,304.00
HRA Payment	Disbursement for HRA Account			\$100,000.00
Total:				\$105,304.00



Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 10792 - ADP, Inc. Payroll Period Ending Date: 07/22/24									
666982311		Paid by EFT #8444		07/26/2024	08/02/2024	08/02/2024		08/02/2024	117.30
	<i>G/L Account</i>							<i>Amount</i>	
	1-20-100.54002 (General Fund-Finance-Department Administration.Administrative Fees)							117.30	
Invoice Items 1									
669059040	Payroll Period Ending Date: 08/18/24	Paid by EFT #8461		08/23/2024	08/30/2024	08/30/2024		08/30/2024	177.85
	<i>G/L Account</i>							<i>Amount</i>	
	1-20-100.54002 (General Fund-Finance-Department Administration.Administrative Fees)							177.85	
Vendor 10792 - ADP, Inc. Totals Invoices 2 \$295.15									
Vendor 10109 - AT&T									
2931-07.07.24	Rio Hondo - SCADA -339.341.2931: 07/07/24-08/06/2024	Paid by Check #24835		07/07/2024	08/07/2024	08/29/2024		08/29/2024	135.14
	<i>G/L Account</i>							<i>Amount</i>	
	1-50-502.57003 (General Fund-Engineering and Operations-Engineering & Recycled Water Ops.Telephone/Data)							135.14	
Vendor 10738 - CALIFORNIA DEPT. OF TAX AND FEE ADMINISTRATION									
L047083904	Notice of Determination Fee - Occ Lead Poisoning FY 2023	Paid by EFT #8460		12/31/2023	08/15/2024	08/02/2024		08/02/2024	365.72
	<i>G/L Account</i>							<i>Amount</i>	
	1-20-100.55023 (General Fund-Finance-Department Administration.County Assessment Charges)							365.72	
Vendor 10738 - CALIFORNIA DEPT. OF TAX AND FEE ADMINISTRATION Totals Invoices 1 \$365.72									
Vendor 10517 - CalPERS									
100000017645516	CalPERS Fees for GASB 68 Reports	Paid by Check #24838		08/14/2024	09/13/2024	08/29/2024		08/29/2024	1,050.00
	<i>G/L Account</i>							<i>Amount</i>	
	1-30-100.51061 (General Fund-Human Resources-Department Administration.Retirement - CalPERS)							1,050.00	
Vendor 10172 - CB&T/ACWA-JPIA									
0703411	MONTHLY BENEFITS PLAN - September 2024	Paid by EFT #8464		08/01/2024	09/01/2024	08/16/2024		08/16/2024	23,050.33
	1-10-102.51032 (General Fund-District Administration-Board Services.Director's Health Benefit - Dental)							47.86	
Item - CB Director Division I	1	EA	2,229.3400					<i>Amount</i>	
	<i>G/L Account</i>							<i>Amount</i>	
	1-10-102.51032 (General Fund-District Administration-Board Services.Director's Health Benefit - Dental)							169.30	
	1-10-102.52019 (General Fund-District Administration-Board Services.Employee Assistance Program )							2.48	
	1-10-102.51031 (General Fund-District Administration-Board Services.Director's Health Benefit - Medical)							2,057.56	
Item - CB Director Division III	1	EA	790.4700					<i>Amount</i>	
	<i>G/L Account</i>							<i>Amount</i>	
	1-10-102.52019 (General Fund-District Administration-Board Services.Employee Assistance Program )							2.48	
	1-10-102.51031 (General Fund-District Administration-Board Services.Director's Health Benefit - Medical)							740.13	
	1-10-102.51032 (General Fund-District Administration-Board Services.Director's Health Benefit - Dental)							47.86	
Item - CB Director Division IV	1	EA	1,648.1600					<i>Amount</i>	
	<i>G/L Account</i>							<i>Amount</i>	
	1-10-102.52019 (General Fund-District Administration-Board Services.Employee Assistance Program )							2.48	
	1-10-102.51031 (General Fund-District Administration-Board Services.Director's Health Benefit - Medical)							1,550.72	
	1-10-102.51032 (General Fund-District Administration-Board Services.Director's Health Benefit - Dental)							94.96	
Item - CB Retirees	1	EA	6,809.7300					<i>Amount</i>	
	<i>G/L Account</i>							<i>Amount</i>	
	1-30-100.52015 (General Fund-Human Resources-Department Administration.Insurance - Health - Retirees )							6,809.73	
Item - District Admin. Department	1	EA	2,226.4800					<i>Amount</i>	
	<i>G/L Account</i>							<i>Amount</i>	
	1-10-100.52005 (General Fund-District Administration-Department Administration.Insurance - Health - Employees Medical)							2,054.70	
	1-10-100.52007 (General Fund-District Administration-Department Administration.Insurance - Health - Employees Dental)							169.30	
	1-10-100.52019 (General Fund-District Administration-Department Administration.Employee Assistance Program )							2.48	
Item - Engineering Department	1	EA	1,577.7000					<i>Amount</i>	
	<i>G/L Account</i>							<i>Amount</i>	
	1-50-100.52007 (General Fund-Engineering and Operations-Department Administration.Insurance - Health - Employees Dental)							94.96	
	1-50-100.52005 (General Fund-Engineering and Operations-Department Administration.Insurance - Health - Employees Medical)							1,480.26	
	1-50-100.52019 (General Fund-Engineering and Operations-Department Administration.Employee Assistance Program )							2.48	
Item - Finance Department	1	EA	212.1500					<i>Amount</i>	
	<i>G/L Account</i>							<i>Amount</i>	
	1-20-100.52005 (General Fund-Finance-Department Administration.Insurance - Health - Employees Medical)							236.15	
	1-20-100.52019 (General Fund-Finance-Department Administration.Employee Assistance Program )							2.48	
	1-20-100.52007 (General Fund-Finance-Department Administration.Insurance - Health - Employees Dental)							(26.48)	
Item - Human Resources Department	1	EA	3,877.5000					<i>Amount</i>	
	<i>G/L Account</i>							<i>Amount</i>	
	1-30-100.52019 (General Fund-Human Resources-Department Administration.Employee Assistance Program )							4.96	
	1-30-100.52005 (General Fund-Human Resources-Department Administration.Insurance - Health - Employees Medical)							3,608.28	



1-30-100.52007 (General Fund-Human Resources-Department Administration.Insurance - Health - Employees Dental)				264.26
Item - Water Resources Department	1	EA	1,565.8100	
<i>G/L Account</i>				<i>Amount</i>
1-55-100.52007 (General Fund-Water Resources and Planning-Department Administration.Insurance - Health - Employees Dental)				47.86
1-55-100.52019 (General Fund-Water Resources and Planning-Department Administration.Employee Assistance Program )				2.46
1-55-100.52005 (General Fund-Water Resources and Planning-Department Administration.Insurance - Health - Employees Medical)				1,515.49
Item - West Basin Due to/from	1	EA	1,727.9990	
<i>G/L Account</i>				<i>Amount</i>
1.12007 (General Fund.Due to/from West Basin)				1,728.00
Item - WRD Due to/from	1	EA		
<i>G/L Account</i>				<i>Amount</i>
1.12009 (General Fund.Due to/from Water Replenishment District)				337.13
Invoice Items			12	

Vendor 10204 - CENTRAL BASIN WATER ASSOCIATION	Vendor 10172 - CB&T/ACWA-JPIA	Totals	Invoices	1	\$23,050.33
2024-2025	Membership Dues 2024-2025	<b>Paid by Check #24825</b>	07/01/2024	07/31/2024	08/22/2024
					52.46
<i>G/L Account</i>			<i>Project</i>		<i>Amount</i>
1-10-100.55019 (General Fund-District Administration-Department Administration.Memberships and Certifications)					52.46
Invoice Items			1		

Vendor 10470 - CITY OF PICO RIVERA	Vendor 10204 - CENTRAL BASIN WATER ASSOCIATION	Totals	Invoices	1	\$52.46
1325-07.11.24	Water Service - RHPS: 06/05/24 to 07/08/24	<b>Paid by EFT #8452</b>	07/11/2024	07/31/2024	08/01/2024
					36.58
1-50-502.57009 (General Fund-Engineering and Operations-Engineering & Recycled Water Ops.Utilities - Water)					36.58
Invoice Items			1		

Vendor 10753 - FAR MORE LANDSCAPING	Vendor 10470 - CITY OF PICO RIVERA	Totals	Invoices	1	\$36.58
209	Landscaping Services - July 2024	<b>Paid by Check #24840</b>	08/14/2024	09/29/2024	08/29/2024
					975.00
<i>G/L Account</i>					
1-10-103.57019 (General Fund-District Administration-IT & Building Services.Landscape)					975.00
Invoice Items			1		

Vendor 10061 - FEDERAL EXPRESS	Vendor 10753 - FAR MORE LANDSCAPING	Totals	Invoices	1	\$975.00
9-677-92850	Courier Service: 07/12/2024	<b>Paid by Check #24841</b>	07/12/2024	09/29/2024	08/29/2024
					6.47
<i>G/L Account</i>					
1-10-102.53105 (General Fund-District Administration-Board Services.Courier Services)					6.47
Invoice Items			1		

8-564-59063	Courier Service: 07/19/2024	<b>Paid by Check #24841</b>	07/19/2024	09/29/2024	08/29/2024
					76.36
1-10-102.53105 (General Fund-District Administration-Board Services.Courier Services)					76.36
Invoice Items			1		

Vendor 10570 - FIRST BANKCARD - CENTRAL BASIN (DISTRICT)	Vendor 10061 - FEDERAL EXPRESS	Totals	Invoices	2	\$82.83
07.31.24	District Credit Card - 07/31/24	<b>Paid by EFT #8454</b>	07/31/2024	08/25/2024	08/19/2024
					260.74
<i>G/L Account</i>					
1-10-102.53105 (General Fund-District Administration-Board Services.Courier Services)					206.00
<i>G/L Account</i>					
1-10-102.55001 (General Fund-District Administration-Board Services.Office Supplies)					54.74
Invoice Items			2		

Vendor 10569 - FIRST BANKCARD - CENTRAL BASIN (FINANCE)	Vendor 10570 - FIRST BANKCARD - CENTRAL BASIN (DISTRICT)	Totals	Invoices	1	\$260.74
07.31.24	Finance Credit Card - 07/31/24	<b>Paid by EFT #8453</b>	07/31/2024	08/25/2024	08/19/2024
					5,435.70
Item		1	EA	88.0800	
<i>G/L Account</i>					<i>Amount</i>
1-30-100.56009 (General Fund-Human Resources-Department Administration.Employee Travel - Lodging)					88.08
Item		1	EA	115.2000	
<i>G/L Account</i>					<i>Amount</i>
1-10-103.55021 (General Fund-District Administration-IT & Building Services.Permits and Licenses/Software Licenses)					115.20
Item		1	EA	228.8000	
<i>G/L Account</i>					<i>Amount</i>
1-10-102.53105 (General Fund-District Administration-Board Services.Courier Services)					228.80
Item		1	EA	9.7500	
<i>G/L Account</i>					<i>Amount</i>



	1-20-100.53105 (General Fund-Finance-Department Administration.Courier Services)				9.75
Item	1	EA	1,190.4200		
	<i>G/L Account</i>				<i>Amount</i>
	1-10-103.55003 (General Fund-District Administration-IT & Building Services.Computer Supplies)				1,190.42
Item	1	EA	1,385.6500		
	<i>G/L Account</i>				<i>Amount</i>
	1-10-103.57003 (General Fund-District Administration-IT & Building Services.Telephone/Data)				1,385.65
Item	1	EA	99.2300		
	<i>G/L Account</i>				<i>Amount</i>
	1-10-102.55001 (General Fund-District Administration-Board Services.Office Supplies)				99.23
Item	1	EA	115.7700		
	<i>G/L Account</i>				<i>Amount</i>
	1-50-100.55009 (General Fund-Engineering and Operations-Department Administration.Meeting Expense)				115.77
Item	1	EA	429.8400		
	<i>G/L Account</i>				<i>Amount</i>
	1-10-102.53105 (General Fund-District Administration-Board Services.Courier Services)				429.84
Item	1	EA	470.2100		
	<i>G/L Account</i>				<i>Amount</i>
	1-10-102.55005 (General Fund-District Administration-Board Services.Printing)				470.21
Item	1	EA	310.9300		
	<i>G/L Account</i>				<i>Amount</i>
	1-10-102.53105 (General Fund-District Administration-Board Services.Courier Services)				310.93
Item	1	EA	794.2500		
	<i>G/L Account</i>				<i>Amount</i>
	1-10-102.55009 (General Fund-District Administration-Board Services.Meeting Expense)				794.25
Item	1	EA	183.5700		
	<i>G/L Account</i>				<i>Amount</i>
	1-10-100.55001 (General Fund-District Administration-Department Administration.Office Supplies)				183.57
Item	1	EA	14.0000		
	<i>G/L Account</i>				<i>Amount</i>
	1-10-100.55017 (General Fund-District Administration-Department Administration.Subscriptions)				14.00
	Invoice Items		14		

	Vendor 10569 - FIRST BANKCARD - CENTRAL BASIN (FINANCE) Totals		Invoices	1	\$5,435.70
Vendor 10747 - FIRST BANKCARD - ENGINEERING	Engineering Credit Card - 07/31/24	Paid by EFT #8455	07/31/2024	08/25/2024	08/19/2024
07.31.24					180.00
	<i>G/L Account</i>				<i>Amount</i>
	1-50-502.57020 (General Fund-Engineering and Operations-Engineering & Recycled Water Ops.Automobile - Gas)				180.00
	Invoice Items		1		

	Vendor 10747 - FIRST BANKCARD - ENGINEERING Totals		Invoices	1	\$180.00
Vendor 10806 - Elaine Jeng	Meetings with Directors Reimbursement	Paid by EFT #8440	05/29/2024	07/31/2024	08/14/2024
05.29.24					168.24
	1-10-102.51030 (General Fund-District Administration-Board Services.Director's Meals)				168.24
	Invoice Items		1		

06.02.24	Biennial Membership Renewal	Paid by EFT #8436	06/02/2024	06/02/2024	08/14/2024	180.00
	<i>G/L Account</i>				<i>Amount</i>	
	1-10-100.55019 (General Fund-District Administration-Department Administration.Memberships and Certifications)				180.00	
	Invoice Items		1			

	Vendor 10806 - Elaine Jeng Totals		Invoices	2	\$348.24
Vendor 10528 - JOHN ROBINSON CONSULTING, INC.	Monthly Engineering & Operation Consulting Servi: July 2024	Paid by Check #24828	08/05/2024	08/31/2024	08/22/2024
CB202301-15					10,230.00
	<i>G/L Account</i>				<i>Amount</i>
	1-50-100.53009 (General Fund-Engineering and Operations-Department Administration.Consultants)				10,230.00
	Invoice Items		1		

	Vendor 10528 - JOHN ROBINSON CONSULTING, INC. Totals		Invoices	1	\$10,230.00
Vendor 10444 - KEENAN & ASSOCIATES	Property & Liability Claim Admin Fee - Quarterly 01/2024-03/2024	Paid by Check #24829	05/14/2024	08/15/2024	08/22/2024
304375					200.77
	<i>G/L Account</i>				<i>Amount</i>
	1-30-100.55025 (General Fund-Human Resources-Department Administration.Insurance - Dist/Director Property/Auto & General Liability )				200.77
	Invoice Items		1		

	Vendor 10444 - KEENAN & ASSOCIATES Totals		Invoices	1	\$200.77
Vendor 10439 - LOS ANGELES COUNTY PUBLIC HEALTH					



07.23.24	Cross Connection Plan Approval: 07/23/24	<b>Paid by Check #24831</b>	07/23/24	08/15/2024	08/22/2024	08/22/2024	1,791.00
	1-50-100.55021 (General Fund-Engineering and Operations-Department Administration.Permits and Licenses/Software Licenses)			Invoice Items	1		1,791.00
			Vendor 10439 - LOS ANGELES COUNTY PUBLIC HEALTH Totals		Invoices	1	\$1,791.00
Vendor 10615 - LUCIA CID-SANCHEZ	FedEx Reimbursement	<b>Paid by EFT #8437</b>	07/02/2024	07/31/2024	08/14/2024	08/14/2024	110.15
07.02.24	G/L Account					Amount	
	1-10-102.53105 (General Fund-District Administration-Board Services.Courier Services)					63.77	
	G/L Account					Amount	
	1-10-100.55001 (General Fund-District Administration-Department Administration.Office Supplies)					46.38	
	Invoice Items			2			
			Vendor 10615 - LUCIA CID-SANCHEZ Totals		Invoices	1	\$110.15
Vendor 10800 - MAX POWER TECHNOLOGY, LLC	Microsoft Office 365: July 2024	<b>Paid by Check #24842</b>	07/29/2024	08/29/2024	08/29/2024	08/29/2024	2,294.00
3328	G/L Account					Amount	
	1-10-103.55021 (General Fund-District Administration-IT & Building Services.Permits and Licenses/Software Licenses)					.00	
	G/L Account					Amount	
	1-10-103.55021 (General Fund-District Administration-IT & Building Services.Permits and Licenses/Software Licenses)					2,294.00	
	Invoice Items			2			
			Vendor 10800 - MAX POWER TECHNOLOGY, LLC Totals		Invoices	1	\$2,294.00
3333	IT Support: July 2024	<b>Paid by Check #24842</b>	07/31/2024	08/31/2024	08/29/2024	08/29/2024	4,900.00
	G/L Account					Amount	
	1-10-103.55021 (General Fund-District Administration-IT & Building Services.Permits and Licenses/Software Licenses)					4,900.00	
	Invoice Items			1			
			Vendor 10800 - MAX POWER TECHNOLOGY, LLC Totals		Invoices	2	\$7,194.00
Vendor 10778 - MEHTA MECHANICAL COMPANY INC.	Construction Services- MHPS: July 2024	<b>Paid by Check #24843</b>	07/31/2024	08/31/2024	08/29/2024	08/29/2024	283,787.23
CB07-22-14	G/L Account					Amount	
	1-80-800.80101 (General Fund-Capital Projects -Capital Projects.Capital Outlay - Recycle Distribution System)					283,787.23	
	Invoice Items			1			
			Vendor 10778 - MEHTA MECHANICAL COMPANY INC. Totals		Invoices	1	\$283,787.23
Vendor 10170 - METROPOLITAN WATER DISTRICT OF SOUTHERN CA.	Monthly Water Purchase - June 2024	<b>Paid by EFT #8456</b>	07/10/2024	08/31/2024	08/30/2024	08/30/2024	2,422,281.53
11526	Item	1	EA	2,482,107.2000			
	G/L Account					Amount	
	1-99-999.50001 (General Fund-Central Basin-Districtwide.MET Water Purchase - Potable)					2,482,107.20	
	Item	1	EA	50,493.3300			
	G/L Account					Amount	
	1-99-999.50013 (General Fund-Central Basin-Districtwide.Capacity Reservation Charge)					50,493.33	
	Item	1	EA	31,681.0000			
	G/L Account					Amount	
	1-99-999.50015 (General Fund-Central Basin-Districtwide.RTS)					31,681.00	
	Item	1	EA	(142,000.0000)			
	G/L Account					Amount	
	1.12011 (General Fund.Due to/from MET Conservation)					(142,000.00)	
	Invoice Items			4			
			Vendor 10170 - METROPOLITAN WATER DISTRICT OF SOUTHERN CA. Totals		Invoices	1	\$2,422,281.53
Vendor 10773 - NASA SERVICES, INC.	RHPS Trash Bin Services: June 2024	<b>Paid by EFT #8443</b>	06/01/2024	08/15/2024	08/05/2024	08/05/2024	151.12
1162379	G/L Account					Amount	
	1-50-502.57011 (General Fund-Engineering and Operations-Engineering & Recycled Water Ops.Waste Management)					151.12	
	Invoice Items			1			
			Vendor 10773 - NASA SERVICES, INC. Totals		Invoices	1	\$151.12
1169866	RHPS Trash Bin Services: July 2024	<b>Paid by EFT #8441</b>	07/01/2024	08/15/2024	08/05/2024	08/05/2024	156.94
	G/L Account					Amount	
	1-50-502.57011 (General Fund-Engineering and Operations-Engineering & Recycled Water Ops.Waste Management)					156.94	
	Invoice Items			1			
			Vendor 10773 - NASA SERVICES, INC. Totals		Invoices	1	\$156.94
1175318	RHPS Trash Bin Services: August 2024	<b>Paid by EFT #8442</b>	08/01/2024	08/15/2024	08/05/2024	08/05/2024	159.96
	G/L Account					Amount	
	1-50-502.57011 (General Fund-Engineering and Operations-Engineering & Recycled Water Ops.Waste Management)					159.96	
	Invoice Items			1			
			Vendor 10773 - NASA SERVICES, INC. Totals		Invoices	1	\$159.96



Vendor 10006 - NATIONWIDE RETIREMENT SOLUTIONS		Vendor 10773 - NASA SERVICES, INC. Totals		Invoices	3	\$468.02
08.07.24	457b Flat Amount - 08/07/24 G/L Account 1.21069 (General Fund.457(b) Elective Payable)	<b>Paid by EFT #8427</b>	08/07/2024 Project	08/07/2024 08/07/2024	08/13/2024	160.00
			Invoice Items	1	Amount 160.00	
08.21.24	457b Flat Amount - 08/21/24 G/L Account 1.21069 (General Fund.457(b) Elective Payable)	<b>Paid by EFT #8431</b>	08/21/2024 Project	08/21/2024 08/21/2024	08/26/2024	160.00
			Invoice Items	1	Amount 160.00	
Vendor 10712 - NORTHWESTERN MUTUAL		Vendor 10006 - NATIONWIDE RETIREMENT SOLUTIONS Totals		Invoices	2	\$320.00
08.07.24	457b Flat Amount ER - 08/07/24 G/L Account 1.21069 (General Fund.457(b) Elective Payable)	<b>Paid by EFT #8428</b>	08/07/2024 Project	08/07/2024 08/07/2024	08/23/2024	536.69
			Invoice Items	1	Amount 536.69	
08.21.24	457b Flat Amount ER - 08/21/24 G/L Account 1.21069 (General Fund.457(b) Elective Payable)	<b>Paid by EFT #8432</b>	08/21/2024 Project	08/21/2024 08/21/2024	08/26/2024	536.69
			Invoice Items	1	Amount 536.69	
Vendor 10007 - PERS - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYS		Vendor 10712 - NORTHWESTERN MUTUAL Totals		Invoices	2	\$1,073.38
08.07.24	PERS Payment 08/07/24 G/L Account 1-20-100.51061 (General Fund-Finance-Department Administration.Retirement - CalPERS) 1.21075 (General Fund.CalPERS Deferred Compensation Payable ) 1-10-100.51061 (General Fund-District Administration-Department Administration.Retirement - CalPERS) 1-55-100.51061 (General Fund-Water Resources and Planning-Department Administration.Retirement - CalPERS) 1-50-100.51061 (General Fund-Engineering and Operations-Department Administration.Retirement - CalPERS) 1-30-100.51061 (General Fund-Human Resources-Department Administration.Retirement - CalPERS)	<b>Paid by EFT #8429</b>	08/07/2024 Project	08/07/2024 08/07/2024	08/13/2024	9,092.01
			Invoice Items	1	Amount 1,639.34 1,063.35 4,537.22 247.56 295.55 1,308.99	
08.07.24-LCS	PERS Payment - 08/07/24 1.21075 (General Fund.CalPERS Deferred Compensation Payable ) 1-30-100.51061 (General Fund-Human Resources-Department Administration.Retirement - CalPERS)	<b>Paid by EFT #8434</b>	08/21/2024 Project	08/21/2024 08/21/2024	08/23/2024	38.71
			Invoice Items	1	Amount 19.44 19.27	
08.21.24	PERS Payment - 08/21/24 G/L Account 1.21075 (General Fund.CalPERS Deferred Compensation Payable ) 1-55-100.51061 (General Fund-Water Resources and Planning-Department Administration.Retirement - CalPERS) 1-30-100.51061 (General Fund-Human Resources-Department Administration.Retirement - CalPERS) 1-20-100.51061 (General Fund-Finance-Department Administration.Retirement - CalPERS) 1-10-100.51061 (General Fund-District Administration-Department Administration.Retirement - CalPERS) 1-50-100.51061 (General Fund-Engineering and Operations-Department Administration.Retirement - CalPERS)	<b>Paid by EFT #8433</b>	08/21/2024 Project	08/21/2024 08/21/2024	08/23/2024	9,448.29
			Invoice Items	1	Amount 1,024.74 247.56 1,703.88 1,639.34 4,537.22 295.55	
Vendor 10007 - PERS - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYS Totals		Vendor 10767 - PlanetBids, LLC. Totals		Invoices	3	\$18,579.01
1023614	PB System Vendor and Bid Management: 08/28/24 to 08/27/25 G/L Account 1-10-103.55021 (General Fund-District Administration-IT & Building Services.Permits and Licenses/Software Licenses)	<b>Paid by Check #24846</b>	08/07/2024 Project	09/06/2024 08/29/2024	08/29/2024	4,176.23
			Invoice Items	1	Amount 4,176.23	
Vendor 10755 - PUBLIC STORAGE		Vendor 10767 - PlanetBids, LLC. Totals		Invoices	1	\$4,176.23
08.01.24-B009	Storage Space for August 2024 G/L Account 1-10-103.57027 (General Fund-District Administration-IT & Building Services.Lease Expense)	<b>Paid by EFT #8449</b>	08/01/2024 Project	08/30/2024 08/05/2024	08/05/2024	619.00
			Invoice Items	1	Amount 619.00	
08.01.24-D027	Storage Space for August 2024 G/L Account 1-10-103.57027 (General Fund-District Administration-IT & Building Services.Lease Expense)	<b>Paid by EFT #8451</b>	08/01/2024 Project	08/31/2024 08/05/2024	08/05/2024	745.00
			Invoice Items	1	Amount 745.00	



08.01.24-D032	Storage Space for August 2024 <i>G/L Account</i> 1-10-103.57027 (General Fund-District Administration-IT & Building Services.Lease Expense)	<b>Paid by EFT #8450</b>	08/01/2024 <i>Project</i>	08/31/2024	08/05/2024	08/05/2024 <i>Amount</i> 510.00	510.00
	Invoice Items			1			
			Vendor <b>10755 - PUBLIC STORAGE</b> Totals		Invoices	3	\$1,874.00
Vendor <b>10754 - REGUS MANAGEMENT GROUP, LLC</b> 3815-29867	Lease for Office Space - September 2024 <i>G/L Account</i> 1-10-103.57027 (General Fund-District Administration-IT & Building Services.Lease Expense)	<b>Paid by EFT #8447</b>	07/31/2024 <i>Project</i>	08/15/2024	08/19/2024	08/19/2024 <i>Amount</i> 1,577.91	1,577.91
	Invoice Items			1			
4071-37749	Lease for Office Space - September 2024 <i>G/L Account</i> 1-10-103.57027 (General Fund-District Administration-IT & Building Services.Lease Expense)	<b>Paid by EFT #8445</b>	07/31/2024 <i>Project</i>	08/15/2024	08/19/2024	08/19/2024 <i>Amount</i> 4,317.51	4,317.51
	Invoice Items			1			
4296-31587	Lease for Office Space - September 2024 <i>G/L Account</i> 1-10-103.57027 (General Fund-District Administration-IT & Building Services.Lease Expense)	<b>Paid by EFT #8446</b>	07/31/2024 <i>Project</i>	08/15/2024	08/19/2024	08/19/2024 <i>Amount</i> 4,586.54	4,586.54
	Invoice Items			1			
5975-2583	Lease for Office Space - September 2024 <i>G/L Account</i> 1-10-103.57027 (General Fund-District Administration-IT & Building Services.Lease Expense)	<b>Paid by EFT #8448</b>	07/31/2024 <i>Project</i>	08/15/2024	08/19/2024	08/19/2024 <i>Amount</i> 1,242.35	1,242.35
	Invoice Items			1			
			Vendor <b>10754 - REGUS MANAGEMENT GROUP, LLC</b> Totals		Invoices	4	\$11,724.31
Vendor <b>10353 - SAN GABRIEL VALLEY PROTECTIVE ASSOCIATION</b> 2024-2025	Member Dues FY2024-2025 - Assessment Water Rights <i>G/L Account</i> 1-55-552.57099 (General Fund-Water Resources and Planning-Water Use Efficiency.Miscellaneous Expense)	<b>Paid by Check #24832</b>	05/01/2024 <i>Project</i>	08/15/2024	08/22/2024	08/22/2024 <i>Amount</i> 33,802.46	33,802.46
	Invoice Items			1			
			Vendor <b>10353 - SAN GABRIEL VALLEY PROTECTIVE ASSOCIATION</b> Totals		Invoices	1	\$33,802.46
Vendor <b>10112 - SIP - CALIFORNIA PUBLIC EMPLOYEE'S RETIREMNT SYS</b> 08.07.24	Calpers 457b Flat Amount - 08/07/24 <i>G/L Account</i> 1.21069 (General Fund.457(b) Elective Payable)	<b>Paid by EFT #8430</b>	08/07/2024 <i>Project</i>	08/07/2024	08/07/2024	08/13/2024 <i>Amount</i> 303.22	303.22
	Invoice Items			1			
			Vendor <b>10112 - SIP - CALIFORNIA PUBLIC EMPLOYEE'S RETIREMNT SYS</b> Totals		Invoices	1	\$303.22
Vendor <b>10455 - SO CAL SANITATION LLC</b> 690869	WC Access Rental: 5/21/24 - 6/17/24 <i>G/L Account</i> 1-50-502.57099 (General Fund-Engineering and Operations-Engineering & Recycled Water Ops.Miscellaneous Expense)	<b>Paid by Check #24833</b>	05/21/2024 <i>Project</i>	06/20/2024	08/22/2024	08/22/2024 <i>Amount</i> 49.61	49.61
	Invoice Items			1			
699844	WC Access Rental: 07/16/24 - 08/12/24 <i>G/L Account</i> 1-50-502.57099 (General Fund-Engineering and Operations-Engineering & Recycled Water Ops.Miscellaneous Expense)	<b>Paid by Check #24833</b>	07/17/2024 <i>Project</i>	08/16/2024	08/22/2024	08/22/2024 <i>Amount</i> 49.61	49.61
	Invoice Items			1			
702683	Service Porta Potty: 08/01/2024 <i>G/L Account</i> 1-50-502.57099 (General Fund-Engineering and Operations-Engineering & Recycled Water Ops.Miscellaneous Expense)	<b>Paid by Check #24833</b>	08/02/2024 <i>Project</i>	09/01/2024	08/22/2024	08/22/2024 <i>Amount</i> 65.00	65.00
	Invoice Items			1			
			Vendor <b>10455 - SO CAL SANITATION LLC</b> Totals		Invoices	3	\$164.22
Vendor <b>10058 - SO CALIFORNIA EDISON</b> 9971-07/15/24	Monthly Electricity: Santa Fe Springs: 06/12/24-07/14/24 <i>G/L Account</i> 1-50-502.57005 (General Fund-Engineering and Operations-Engineering & Recycled Water Ops.Utilities - Electricity)	<b>Paid by EFT #8458</b>	07/15/2024 <i>Project</i>	08/05/2024	08/07/2024	08/07/2024 <i>Amount</i> 33.22	33.22
	Invoice Items			1			





7720-07/16/24	Monthly Electricity - South Gate: 06/13/24-07/15/24	<b>Paid by EFT #8459</b>	07/16/2024	08/05/2024	08/07/2024	08/07/2024	2,222.71
	<i>G/L Account</i>					<i>Amount</i>	
	1-50-502.57005 (General Fund-Engineering and Operations-Engineering & Recycled Water Ops.Utilities - Electricity)					2,222.71	
		Invoice Items	1				
<hr/>							
2521-07/19/24	Electricity Services: Cerritos PS -06/18/24 -07/18/24	<b>Paid by EFT #8457</b>	07/19/2024	08/08/2024	08/13/2024	08/13/2024	18.19
	<i>G/L Account</i>					<i>Amount</i>	
	1-50-502.57005 (General Fund-Engineering and Operations-Engineering & Recycled Water Ops.Utilities - Electricity)					18.19	
		Invoice Items	1				
<hr/>							
			Vendor 10058 - SO CALIFORNIA EDISON Totals		Invoices	3	\$2,274.12
Vendor 10326 - TASC	HRA Admin Fee: August 2024	<b>Paid by Check #24847</b>	08/20/2024	09/20/2024	08/29/2024	08/29/2024	125.00
IN3196938	<i>G/L Account</i>		<i>Project</i>			<i>Amount</i>	
	1-30-100.54002 (General Fund-Human Resources-Department Administration.Administrative Fees)					125.00	
		Invoice Items	1				
<hr/>							
			Vendor 10326 - TASC Totals		Invoices	1	\$125.00
Vendor 10171 - TELEPACIFIC COMMUNICATIONS	Monthly Telecommunication Services: 07/16/24-08/15/24	<b>Paid by EFT #8466</b>	07/16/2024	08/07/2024	08/01/2024	08/01/2024	3,774.51
180597328-0	<i>G/L Account</i>		<i>Project</i>			<i>Amount</i>	
	1-10-103.57003 (General Fund-District Administration-IT & Building Services.Telephone/Data)					2,735.27	
	<i>G/L Account</i>					<i>Amount</i>	
	1-10-103.57003 (General Fund-District Administration-IT & Building Services.Telephone/Data)					1,039.24	
		Invoice Items	2				
<hr/>							
			Vendor 10171 - TELEPACIFIC COMMUNICATIONS Totals		Invoices	1	\$3,774.51
Vendor 10552 - THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	Monthly Disability and Life Premium - July 2024	<b>Paid by EFT #8435</b>	06/11/2024	07/01/2024	08/16/2024	08/16/2024	1,310.90
4713517098	<i>G/L Account</i>					<i>Amount</i>	
	1-30-100.52003 (General Fund-Human Resources-Department Administration.Insurance - Long Term Disability)					130.84	
Item - Disability - District Admin Department	1	EA	441.7500				
	<i>G/L Account</i>					<i>Amount</i>	
	1-10-100.52003 (General Fund-District Administration-Department Administration.Insurance - Long Term Disability)					441.75	
Item - Disability - Engineering Department	1	EA	63.0500				
	<i>G/L Account</i>					<i>Amount</i>	
	1-50-100.52003 (General Fund-Engineering and Operations-Department Administration.Insurance - Long Term Disability)					63.05	
Item - Disability - Finance Department	1	EA	223.4900				
	<i>G/L Account</i>					<i>Amount</i>	
	1-20-100.52003 (General Fund-Finance-Department Administration.Insurance - Long Term Disability)					223.49	
Item - Disability - Water Resources Department	1	EA	49.3700				
	<i>G/L Account</i>					<i>Amount</i>	
	1-55-100.52003 (General Fund-Water Resources and Planning-Department Administration.Insurance - Long Term Disability)					49.37	
Item - Life & AD+D Premium - District Admin.	1	EA	145.8000				
	<i>G/L Account</i>					<i>Amount</i>	
	1-10-100.52001 (General Fund-District Administration-Department Administration.Insurance - Life)					145.80	
Item - Life & AD+D Premium - District Director - DIV I	1	EA	2.4300				
	<i>G/L Account</i>					<i>Amount</i>	
	1-10-102.51034 (General Fund-District Administration-Board Services.Director Life Insurance)					2.43	
Item - Life & AD+D Premium - District Director - DIV II	1	EA	2.4300				
	<i>G/L Account</i>					<i>Amount</i>	
	1-10-102.51034 (General Fund-District Administration-Board Services.Director Life Insurance)					2.43	
Item - Life & AD+D Premium - District Director - DIV III	1	EA	2.4300				
	<i>G/L Account</i>					<i>Amount</i>	
	1-10-102.51034 (General Fund-District Administration-Board Services.Director Life Insurance)					2.43	
Item - Life & AD+D Premium - District Director - DIV IV	1	EA	.0000				
	<i>G/L Account</i>					<i>Amount</i>	
	1-10-102.51034 (General Fund-District Administration-Board Services.Director Life Insurance)					.00	
Item - Life & AD+D Premium - District Director - DIV V	1	EA	.0000				
	<i>G/L Account</i>					<i>Amount</i>	
	1-10-102.51034 (General Fund-District Administration-Board Services.Director Life Insurance)					.00	
Item - Life & AD+D Premium - Engineering Department	1	EA	36.4500				
	<i>G/L Account</i>					<i>Amount</i>	
	1-50-100.52001 (General Fund-Engineering and Operations-Department Administration.Insurance - Life)					36.45	
Item - Life & AD+D Premium - Finance Department	1	EA	109.3500				
	<i>G/L Account</i>					<i>Amount</i>	
	1-20-100.52001 (General Fund-Finance-Department Administration.Insurance - Life)					109.35	
Item - Life & AD+D Premium - Human Resources Department	1	EA	67.5500				
	<i>G/L Account</i>					<i>Amount</i>	



	1-30-100.52001 (General Fund-Human Resources-Department Administration.Insurance - Life)				67.55
Item - Life & AD+D Premium - Water Resources Department	1	EA	35.9600		
	<i>G/L Account</i>				<i>Amount</i>
	1-55-100.52001 (General Fund-Water Resources and Planning-Department Administration.Insurance - Life)				35.96
		Invoice Items		15	

4724063115	Monthly Disability and Life Premium - August 2024	<b>Paid by EFT #8462</b>	08/01/2024	08/31/2024	08/16/2024	08/16/2024	1,153.57
	<i>G/L Account</i>					<i>Amount</i>	
	1-30-100.52003 (General Fund-Human Resources-Department Administration.Insurance - Long Term Disability)						130.84
Item - Disability - District Admin Department	1	EA	320.8700				
	<i>G/L Account</i>					<i>Amount</i>	
	1-10-100.52003 (General Fund-District Administration-Department Administration.Insurance - Long Term Disability)						320.87
Item - Disability - Engineering Department	1	EA	63.0500				
	<i>G/L Account</i>					<i>Amount</i>	
	1-50-100.52003 (General Fund-Engineering and Operations-Department Administration.Insurance - Long Term Disability)						63.05
Item - Disability - Finance Department	1	EA	223.4900				
	<i>G/L Account</i>					<i>Amount</i>	
	1-20-100.52003 (General Fund-Finance-Department Administration.Insurance - Long Term Disability)						223.49
Item - Disability - Water Resources Department	1	EA	49.3700				
	<i>G/L Account</i>					<i>Amount</i>	
	1-55-100.52003 (General Fund-Water Resources and Planning-Department Administration.Insurance - Long Term Disability)						49.37
Item - Life & AD+D Premium - District Admin.	1	EA	109.3500				
	<i>G/L Account</i>					<i>Amount</i>	
	1-10-100.52001 (General Fund-District Administration-Department Administration.Insurance - Life)						109.35
Item - Life & AD+D Premium - District Director - DIV I	1	EA	2.4300				
	<i>G/L Account</i>					<i>Amount</i>	
	1-10-102.51034 (General Fund-District Administration-Board Services.Director Life Insurance)						2.43
Item - Life & AD+D Premium - District Director - DIV II	1	EA	2.4300				
	<i>G/L Account</i>					<i>Amount</i>	
	1-10-102.51034 (General Fund-District Administration-Board Services.Director Life Insurance)						2.43
Item - Life & AD+D Premium - District Director - DIV III	1	EA	2.4300				
	<i>G/L Account</i>					<i>Amount</i>	
	1-10-102.51034 (General Fund-District Administration-Board Services.Director Life Insurance)						2.43
Item - Life & AD+D Premium - District Director - DIV IV	1	EA	.0000				
	<i>G/L Account</i>					<i>Amount</i>	
	1-10-102.51034 (General Fund-District Administration-Board Services.Director Life Insurance)						.00
Item - Life & AD+D Premium - District Director - DIV V	1	EA	.0000				
	<i>G/L Account</i>					<i>Amount</i>	
	1-10-102.51034 (General Fund-District Administration-Board Services.Director Life Insurance)						.00
Item - Life & AD+D Premium - Engineering Department	1	EA	36.4500				
	<i>G/L Account</i>					<i>Amount</i>	
	1-50-100.52001 (General Fund-Engineering and Operations-Department Administration.Insurance - Life)						36.45
Item - Life & AD+D Premium - Finance Department	1	EA	109.3500				
	<i>G/L Account</i>					<i>Amount</i>	
	1-20-100.52001 (General Fund-Finance-Department Administration.Insurance - Life)						109.35
Item - Life & AD+D Premium - Human Resources	1	EA	67.5500				
	<i>G/L Account</i>					<i>Amount</i>	
	1-30-100.52001 (General Fund-Human Resources-Department Administration.Insurance - Life)						67.55
Item - Life & AD+D Premium - Water Resources	1	EA	35.9600				
	<i>G/L Account</i>					<i>Amount</i>	
	1-55-100.52001 (General Fund-Water Resources and Planning-Department Administration.Insurance - Life)						35.96
		Invoice Items		15			

4735864820	Monthly Disability and Life Premium - September 2024	<b>Paid by EFT #8463</b>	09/01/2024	09/30/2024	08/16/2024	08/16/2024	694.45
	<i>G/L Account</i>					<i>Amount</i>	
	1-30-100.52003 (General Fund-Human Resources-Department Administration.Insurance - Long Term Disability)						130.84
Item - Disability - District Admin Department	1						
	<i>G/L Account</i>					<i>Amount</i>	
	1-10-100.52003 (General Fund-District Administration-Department Administration.Insurance - Long Term Disability)						162.65
Item - Disability - Engineering Department	1						
	<i>G/L Account</i>					<i>Amount</i>	
	1-50-100.52003 (General Fund-Engineering and Operations-Department Administration.Insurance - Long Term Disability)						63.05
Item - Disability - Finance Department	1						
	<i>G/L Account</i>					<i>Amount</i>	
	1-20-100.52003 (General Fund-Finance-Department Administration.Insurance - Long Term Disability)						68.39
Item - Disability - Water Resources Department	1						
	<i>G/L Account</i>					<i>Amount</i>	
	1-55-100.52003 (General Fund-Water Resources and Planning-Department Administration.Insurance - Long Term Disability)						49.37
Item - Life & AD+D Premium - District Admin.	1						
	<i>G/L Account</i>					<i>Amount</i>	
	1-10-100.52001 (General Fund-District Administration-Department Administration.Insurance - Life)						36.45
Item - Life & AD+D Premium - District Director - DIV I	1						
	<i>G/L Account</i>					<i>Amount</i>	
	1-10-102.51034 (General Fund-District Administration-Board Services.Director Life Insurance)						2.43



Item - Life & AD+D Premium - District Director - DIV II	1							
<i>G/L Account</i>							<i>Amount</i>	
1-10-102.51034 (General Fund-District Administration-Board Services.Director Life Insurance)								2.43
Item - Life & AD+D Premium - District Director - DIV III	1						<i>Amount</i>	
<i>G/L Account</i>							<i>Amount</i>	
1-10-102.51034 (General Fund-District Administration-Board Services.Director Life Insurance)								2.43
Item - Life & AD+D Premium - District Director - DIV IV	1						<i>Amount</i>	
<i>G/L Account</i>							<i>Amount</i>	
1-10-102.51034 (General Fund-District Administration-Board Services.Director Life Insurance)								.00
Item - Life & AD+D Premium - District Director - DIV V	1						<i>Amount</i>	
<i>G/L Account</i>							<i>Amount</i>	
1-10-102.51034 (General Fund-District Administration-Board Services.Director Life Insurance)								.00
Item - Life & AD+D Premium - Engineering Department	1						<i>Amount</i>	
<i>G/L Account</i>							<i>Amount</i>	
1-50-100.52001 (General Fund-Engineering and Operations-Department Administration.Insurance - Life)								36.45
Item - Life & AD+D Premium - Finance Department	1						<i>Amount</i>	
<i>G/L Account</i>							<i>Amount</i>	
1-20-100.52001 (General Fund-Finance-Department Administration.Insurance - Life)								36.45
Item - Life & AD+D Premium - Human Resources Department	1						<i>Amount</i>	
<i>G/L Account</i>							<i>Amount</i>	
1-30-100.52001 (General Fund-Human Resources-Department Administration.Insurance - Life)								67.55
Item - Life & AD+D Premium - Water Resources Department	1						<i>Amount</i>	
<i>G/L Account</i>							<i>Amount</i>	
1-55-100.52001 (General Fund-Water Resources and Planning-Department Administration.Insurance - Life)								35.96
Invoice Items		15						

Vendor 10305 - VASQUEZ, LETICIA	Vendor 10552 - THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	Totals	Invoices	3				\$3,158.92
06.21.24	NALEO 2024 Reimbursement	<b>Paid by EFT #8439</b>	06/21/2024	07/31/2024	08/14/2024	08/14/2024		1,947.60
<i>G/L Account</i>							<i>Amount</i>	
1-10-102.51029 (General Fund-District Administration-Board Services.Director's Housing and Accommodations)								1,247.60
<i>G/L Account</i>							<i>Amount</i>	
1-10-102.51028 (General Fund-District Administration-Board Services.Director's Registration and Dues)								700.00
Invoice Items		2						

06.23.24	06/25/2024 Board meeting Agenda Printout Reimbursement	<b>Paid by EFT #8438</b>	06/23/2024	07/31/2024	08/14/2024	08/14/2024		104.47
<i>G/L Account</i>							<i>Amount</i>	
1-10-102.55005 (General Fund-District Administration-Board Services.Printing)								104.47
Invoice Items		1						

Vendor 10766 - Veracity, FirstDigital Telecom	Vendor 10305 - VASQUEZ, LETICIA	Totals	Invoices	2				\$2,052.07
00684904-1	District Phone System: 07/01/24-07/31/24	<b>Paid by EFT #8465</b>	07/01/2024	07/31/2024	08/01/2024	08/01/2024		603.49
<i>G/L Account</i>							<i>Amount</i>	
1-10-103.57003 (General Fund-District Administration-IT & Building Services.Telephone/Data)								603.49
Vendor 10766 - Veracity, FirstDigital Telecom		Totals	Invoices	1				\$603.49
Grand Totals			Invoices	58				\$2,842,335.53

CBMWD	08/07/2024 Payroll	\$34,294.39
CBMWD	Taxes	\$15,778.78
CBMWD	08/21/2024 Payroll	\$33,331.39
CBMWD	Taxes	\$15,648.39

CAMACHO-RODRIGUES	Director's - Auto Allowance-monthly	\$	397.00
<i>G/L Account - 1-10-102.51023</i>			
Director's - Communications Allowance		\$	200.00
<i>G/L Account - 1-10-102.51025</i>			
Director's Meetings - Per Diem District		\$	466.34
<i>G/L Account - 1-10-102.51021</i>			
Payroll Taxes & Deductions - 0	8/7/2024	\$ (50.51)	\$ 981.99
ARTURO CHACON	Director's - Auto Allowance-monthly	\$	397.00
<i>G/L Account - 1-10-102.51023</i>			
Director's - Communications Allowance		\$	200.00
<i>G/L Account - 1-10-102.51025</i>			
Director's Meetings - Per Diem District		\$	-
<i>G/L Account - 1-10-102.51021</i>			
Payroll Taxes & Deductions - 0	8/7/2024	\$ (398.88)	\$ 198.12
Juan Garza	Director's - Auto Allowance-monthly	\$	397.00



	G/L Account - 1-10-102.51023			
	Director's - Communications Allowance	\$	200.00	
	G/L Account - 1-10-102.51025			
	Director's Meetings - Per Diem District	\$	-	
	G/L Account - 1-10-102.51021			
	Payroll Taxes & Deductions - 0	8/7/2024	\$ (45.68)	\$ 551.32
Leticia Vasquez	Director's - Auto Allowance-monthly	\$	397.00	
	G/L Account - 1-10-102.51023			
	Director's - Communications Allowance	\$	200.00	
	G/L Account - 1-10-102.51025			
	Director's Meetings - Per Diem District	\$	-	
	G/L Account - 1-10-102.51021			
	Payroll Taxes & Deductions - 0	8/7/2024	\$ 45.67	\$ 551.33
CAMACHO-RODRIGUES	Director's - Auto Allowance-monthly	\$	-	
	G/L Account - 1-10-102.51023			
	Director's - Communications Allowance	\$	-	
	G/L Account - 1-10-102.51025			
	Director's Meetings - Per Diem District	\$	1,632.19	
	G/L Account - 1-10-102.51021			
	Payroll Taxes & Deductions - 0	8/21/2024	\$ 126.16	\$ 1,506.03
<b>OTHER WIRE TRANSFERS OUT</b>				
	Debt Service Payment	Principal	\$1,450,000.00	
	Debt Service Payment	Interest	\$702,905.75	
		<b>TOTAL</b>	<b>\$2,152,905.75</b>	



**Central Basin**  
Municipal Water District

**SEPTEMBER 12, 2024 - Administration & Finance  
Committee**  
Submitted By: Elaine Jeng

**ACTION ITEM**

**REVIEW MONTHLY BUDGET PERFORMANCE REPORT FOR AUGUST 2024**

**RECOMMENDED MOTION:**

That the A&F Committee review the August 2024 Budget Performance Report and recommend approval by the full Board at the September 23, 2024 meeting.

**EXHIBITS:**

[5C Staff Memo - Budget Performance Report - August 2024\\_FINAL.docx](#)  
[5C FY 2024-2025 - Budget Performance Report - Through August 2024.pdf](#)



**ACTION ITEM**

**REVIEW MONTHLY BUDGET PERFORMANCE REPORT FOR AUGUST 2024**

**SUMMARY:**

Each month, the Finance staff prepare a Budget Performance Report that presents the status of revenues and expenses in relation to the budget from July 1 through the end of month presented. These reports, which are provided to the A&F Committee then the full Board, allow staff, the Committee, and the Board to monitor the progress of revenues and expenses against budgetary expectations and, if necessary, to recommend corrective action.

Previous Budget Performance Reports were presented to the Board of Directors; however, the reports covering April 2024 through July 2024 were not approved by the Board due to concerns about the accuracy of the information included in the reports. Specifically, there was a question raised by a member of the public regarding the appropriateness of a budgeted “transfers in” of \$2.3 million for fiscal year 2023-24. While presumably the intent of this item was to indicate how much of the District’s reserves were planned to be used for capital expenditures, such planned use of reserves is not a revenue and, thus, should not have been budgeted as such. Incidentally, the use of reserves (or increase to reserves) is implied by the difference between total budgeted revenues and total budgeted expenses. In any case, staff has removed the \$2.3 million transfers-in from the Budget Performance Reports for April 2024 through June 2024, which will be presented to the Board on September 23, 2024, along with the July 2024 and the current report for August 2024.

With regards to the August 2024 Budget Performance Report, it is very early in the fiscal year and, as such, it is very difficult to glean any unusual revenue or expense trends. As we move further into the fiscal year, staff will be able to provide a more meaningful written analysis of the revenues and expenses that will accompany the Budget Performance Reports for the A&F Committee and Board to review and consider.

**RECOMMENDED MOTION:**

That the A&F Committee review the August 2024 Budget Performance Report and recommend approval by the full Board at the September 23, 2024, meeting.

**EXHIBITS:**

Budget Performance Report – August 2024



# Budget Performance Report

Date Range 07/01/24 - 08/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
<b>Fund 1 - General Fund</b>									
<b>REVENUE</b>									
49999	Transfer In From Other Funds	2,313,004.00	(2,313,004.00)	.00	.00	.00	.00	.00	+++
Department <b>99 - Central Basin</b>									
Division <b>999 - Districtwide</b>									
40000	MET RTS	342,266.00	83,283.00	425,549.00	.00	.00	28,326.66	397,222.34	7
40001	Water Sales - Non-Interrupt Treated MWD Base (Tier 1)	27,563,630.00	2,079,852.00	29,643,482.00	.00	.00	3,014,339.66	26,629,142.34	10
40003	Water Sales - Non-Interrupt Treated MWD RTS (Tier 1)	.00	.00	.00	.00	.00	195.51	(195.51)	+++
40005	Water Sales - Non-Interrupt Treated Admin Surcharge (Tier 1)	3,801,880.00	.00	3,801,880.00	.00	.00	408,621.77	3,393,258.23	11
40021	CB Water Meter Service Charges	941,280.00	(74,400.00)	866,880.00	.00	.00	78,440.00	788,440.00	9
40035	MET Capacity Charges	658,389.00	28,716.00	687,105.00	.00	.00	51,892.50	635,212.50	8
40039	MET Water Sales - LRP Rebate	30,142.00	.00	30,142.00	.00	.00	3,255.00	26,887.00	11
41001	Water Sales - Recycled	4,443,750.00	(1,283,750.00)	3,160,000.00	.00	.00	379,606.12	2,780,393.88	12
41003	Grant Revenue - Operating	450,000.00	(98,000.00)	352,000.00	.00	.00	.00	352,000.00	0
43001	Standby Revenue	3,281,962.00	(1,319.00)	3,280,643.00	27,062.21	.00	50,997.01	3,229,645.99	2
43002	Standby Revenue - Interest and Penalty	20,000.00	.00	20,000.00	1,428.14	.00	1,428.14	18,571.86	7
44001	Interest Income	73,000.00	.00	73,000.00	.00	.00	50,684.99	22,315.01	69
45003	Miscellaneous Revenue	48,000.00	.00	48,000.00	4,580.77	.00	4,580.77	43,419.23	10
45005	Unrealized Gain/Loss on Investments	112,675.00	(112,675.00)	.00	.00	.00	.00	.00	+++
45009	Grant Revenue - Non-Operating	2,378,684.00	(272,566.00)	2,106,118.00	.00	.00	.00	2,106,118.00	0
Division <b>999 - Districtwide Totals</b>		\$44,145,658.00	\$349,141.00	\$44,494,799.00	\$33,071.12	\$0.00	\$4,072,368.13	\$40,422,430.87	9%
Department <b>99 - Central Basin Totals</b>		\$44,145,658.00	\$349,141.00	\$44,494,799.00	\$33,071.12	\$0.00	\$4,072,368.13	\$40,422,430.87	9%
<b>REVENUE TOTALS</b>		\$46,458,662.00	(\$1,963,863.00)	\$44,494,799.00	\$33,071.12	\$0.00	\$4,072,368.13	\$40,422,430.87	9%
<b>EXPENSE</b>									
Department <b>10 - District Administration</b>									
Division <b>100 - Department Administration</b>									
51001	Salaries and Wages - Regular	396,000.00	.00	396,000.00	41,852.20	.00	102,445.25	293,554.75	26
51023	Car Allowance	7,173.00	.00	7,173.00	994.68	.00	1,989.36	5,183.64	28
51025	GM/Director's Communication	1,200.00	.00	1,200.00	100.00	.00	200.00	1,000.00	17
51041	Soc Security Expense	30,271.00	.00	30,271.00	1,911.19	.00	5,716.86	24,554.14	19
51061	Retirement - CalPERS	27,699.00	.00	27,699.00	9,074.44	.00	20,259.93	7,439.07	73
51063	Retirement - 401(a)	37,006.00	.00	37,006.00	.00	.00	.00	37,006.00	0
51071	Education Reimbursement	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
52001	Insurance - Life	712.00	.00	712.00	.00	.00	.00	712.00	0
52003	Insurance - Long Term Disability	2,552.00	.00	2,552.00	.00	.00	.00	2,552.00	0
52005	Insurance - Health - Employees Medical	45,584.00	.00	45,584.00	.00	.00	.00	45,584.00	0
52007	Insurance - Health - Employees Dental	4,064.00	.00	4,064.00	.00	.00	.00	4,064.00	0
52009	Insurance - Health - Employees Vision	438.00	.00	438.00	.00	.00	.00	438.00	0
52013	HRA - Health - Employees	24,000.00	.00	24,000.00	.00	.00	.00	24,000.00	0



# Budget Performance Report

Date Range 07/01/24 - 08/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
<b>Fund 1 - General Fund</b>									
<b>EXPENSE</b>									
Department <b>10 - District Administration</b>									
Division <b>100 - Department Administration</b>									
52019	Employee Assistance Program	60.00	.00	60.00	.00	.00	.00	60.00	0
53009	Consultants	45,000.00	.00	45,000.00	.00	1,060.70	.00	43,939.30	2
53105	Courier Services	4,800.00	.00	4,800.00	.00	.00	.00	4,800.00	0
55001	Office Supplies	3,500.00	.00	3,500.00	.00	.00	49.58	3,450.42	1
55009	Meeting Expense	5,000.00	.00	5,000.00	.00	.00	11.03	4,988.97	0
55017	Subscriptions	1,500.00	.00	1,500.00	.00	.00	(40.95)	1,540.95	-3
55019	Memberships and Certifications	115,000.00	.00	115,000.00	52.46	.00	52.46	114,947.54	0
56001	Employee Travel - Airfare	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
56003	Employee Travel - Other Transportation	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
56005	Employee Travel - Mileage	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
56007	Employee Travel - Meals	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
56009	Employee Travel - Lodging	8,500.00	.00	8,500.00	.00	.00	.00	8,500.00	0
56011	Employee Travel - Registration/Due	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0
Division <b>100 - Department Administration Totals</b>		<b>\$789,059.00</b>	<b>\$0.00</b>	<b>\$789,059.00</b>	<b>\$53,984.97</b>	<b>\$1,060.70</b>	<b>\$130,683.52</b>	<b>\$657,314.78</b>	<b>17%</b>
Division <b>102 - Board Services</b>									
51021	Director's Per Diem	283,384.00	.00	283,384.00	2,098.53	.00	7,476.35	275,907.65	3
51023	Car Allowance	19,100.00	.00	19,100.00	1,588.00	.00	3,176.00	15,924.00	17
51025	GM/Director's Communication	9,600.00	.00	9,600.00	800.00	.00	1,600.00	8,000.00	17
51026	Director's Mileage	500.00	.00	500.00	.00	.00	.00	500.00	0
51027	Director's Transportation	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
51028	Director's Registration and Dues	49,000.00	.00	49,000.00	.00	.00	1,450.00	47,550.00	3
51029	Director's Housing and Accommodations	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0
51030	Director's Meals	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0
51031	Director's Health Benefit - Medical	48,329.00	.00	48,329.00	.00	.00	.00	48,329.00	0
51032	Director's Health Benefit - Dental	3,745.00	.00	3,745.00	.00	.00	.00	3,745.00	0
51033	Director's Health Benefit - Vision	657.00	.00	657.00	.00	.00	.00	657.00	0
51034	Director Life Insurance	88.00	.00	88.00	.00	.00	.00	88.00	0
51036	HRA - Health - Directors	24,000.00	.00	24,000.00	.00	.00	.00	24,000.00	0
51041	Soc Security Expense	21,679.00	.00	21,679.00	343.23	.00	937.31	20,741.69	4
52019	Employee Assistance Program	90.00	.00	90.00	.00	.00	.00	90.00	0
53105	Courier Services	10,000.00	.00	10,000.00	82.83	9,853.40	82.83	63.77	99
55001	Office Supplies	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
55005	Printing	.00	.00	.00	.00	.00	714.11	(714.11)	+++
55009	Meeting Expense	24,975.00	.00	24,975.00	.00	.00	.00	24,975.00	0
55013	Election Expense	725,000.00	.00	725,000.00	.00	.00	.00	725,000.00	0
55015	Postage	6,500.00	.00	6,500.00	.00	.00	.00	6,500.00	0
Division <b>102 - Board Services Totals</b>		<b>\$1,256,147.00</b>	<b>\$0.00</b>	<b>\$1,256,147.00</b>	<b>\$4,912.59</b>	<b>\$9,853.40</b>	<b>\$15,436.60</b>	<b>\$1,230,857.00</b>	<b>2%</b>





# Budget Performance Report

Date Range 07/01/24 - 08/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
<b>Fund 1 - General Fund</b>									
<b>EXPENSE</b>									
Department <b>10 - District Administration</b>									
Division <b>103 - IT &amp; Building Services</b>									
55003	Computer Supplies	23,500.00	.00	23,500.00	.00	.00	.00	23,500.00	0
55017	Subscriptions	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0
55021	Permits and Licenses/Software Licenses	150,000.00	.00	150,000.00	11,370.23	.00	11,503.42	138,496.58	8
55025	Insurance - Dist/Director Property/Auto & General Liability	288,118.00	.00	288,118.00	.00	.00	.00	288,118.00	0
57003	Telephone/Data	52,400.00	.00	52,400.00	.00	47,553.55	1,444.31	3,402.14	94
57019	Landscape	1,200.00	.00	1,200.00	975.00	.00	975.00	225.00	81
57025	Security - Guards	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0
57027	Lease Expense	149,110.00	.00	149,110.00	.00	149,575.21	13,424.79	(13,890.00)	109
Division <b>103 - IT &amp; Building Services Totals</b>		<b>\$704,328.00</b>	<b>\$0.00</b>	<b>\$704,328.00</b>	<b>\$12,345.23</b>	<b>\$197,128.76</b>	<b>\$27,347.52</b>	<b>\$479,851.72</b>	<b>32%</b>
Department <b>10 - District Administration Totals</b>		<b>\$2,749,534.00</b>	<b>\$0.00</b>	<b>\$2,749,534.00</b>	<b>\$71,242.79</b>	<b>\$208,042.86</b>	<b>\$173,467.64</b>	<b>\$2,368,023.50</b>	<b>14%</b>
Department <b>20 - Finance</b>									
Division <b>100 - Department Administration</b>									
51001	Salaries and Wages - Regular	330,000.00	.00	330,000.00	16,724.62	.00	54,300.00	275,700.00	16
51041	Soc Security Expense	30,460.00	.00	30,460.00	1,279.42	.00	4,153.94	26,306.06	14
51061	Retirement - CalPERS	55,000.00	.00	55,000.00	3,278.68	.00	9,189.12	45,810.88	17
51071	Education Reimbursement	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0
52001	Insurance - Life	1,070.00	.00	1,070.00	.00	.00	.00	1,070.00	0
52003	Insurance - Long Term Disability	2,883.00	.00	2,883.00	.00	.00	.00	2,883.00	0
52005	Insurance - Health - Employees Medical	48,000.00	.00	48,000.00	.00	.00	.00	48,000.00	0
52007	Insurance - Health - Employees Dental	3,745.00	.00	3,745.00	.00	.00	.00	3,745.00	0
52009	Insurance - Health - Employees Vision	660.00	.00	660.00	.00	.00	.00	660.00	0
52013	HRA - Health - Employees	24,000.00	.00	24,000.00	.00	.00	.00	24,000.00	0
52019	Employee Assistance Program	90.00	.00	90.00	.00	.00	.00	90.00	0
53001	Accounting and Auditing	78,680.00	.00	78,680.00	.00	.00	.00	78,680.00	0
53009	Consultants	125,000.00	.00	125,000.00	.00	(481.65)	481.65	125,000.00	0
53105	Courier Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
54001	Bank Charges	13,000.00	.00	13,000.00	.00	.00	.00	13,000.00	0
54002	Administrative Fees	.00	.00	.00	.00	11,266.20	524.05	(11,790.25)	+++
55001	Office Supplies	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
55005	Printing	1,800.00	.00	1,800.00	.00	.00	.00	1,800.00	0
55009	Meeting Expense	500.00	.00	500.00	.00	.00	.00	500.00	0
55015	Postage	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
55017	Subscriptions	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0
55019	Memberships and Certifications	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
55023	County Assessment Charges	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0
56001	Employee Travel - Airfare	5,000.00	.00	5,000.00	.00	.00	70.00	4,930.00	1



# Budget Performance Report

Date Range 07/01/24 - 08/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
<b>Fund 1 - General Fund</b>									
<b>EXPENSE</b>									
Department <b>20 - Finance</b>									
Division <b>100 - Department Administration</b>									
56003	Employee Travel - Other Transportation	2,500.00	.00	2,500.00	.00	.00	753.28	1,746.72	30
56005	Employee Travel - Mileage	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
56007	Employee Travel - Meals	1,250.00	.00	1,250.00	.00	.00	398.07	851.93	32
56009	Employee Travel - Lodging	5,000.00	.00	5,000.00	.00	.00	2,040.89	2,959.11	41
56011	Employee Travel - Registration/Due	8,500.00	.00	8,500.00	.00	.00	.00	8,500.00	0
57099	Miscellaneous Expense	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0
Division <b>100 - Department Administration Totals</b>		<b>\$827,138.00</b>	<b>\$0.00</b>	<b>\$827,138.00</b>	<b>\$21,282.72</b>	<b>\$10,784.55</b>	<b>\$71,911.00</b>	<b>\$744,442.45</b>	<b>10%</b>
Division <b>200 - Standby Charge Administration</b>									
53009	Consultants	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0
55023	County Assessment Charges	80,000.00	.00	80,000.00	.00	.00	.00	80,000.00	0
Division <b>200 - Standby Charge Administration Totals</b>		<b>\$105,000.00</b>	<b>\$0.00</b>	<b>\$105,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$105,000.00</b>	<b>0%</b>
Division <b>207 - Bond Administration-2022</b>									
53021	Continuing Disclosure	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
54003	Trustee Fees	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
58002	Interest Expense - Bonds	2,859,921.00	.00	2,859,921.00	702,905.75	.00	702,905.75	2,157,015.25	25
58004	Principal Payment - 2022A & 2022B Bonds	.00	.00	.00	1,450,000.00	.00	1,450,000.00	(1,450,000.00)	+++
Division <b>207 - Bond Administration-2022 Totals</b>		<b>\$2,864,921.00</b>	<b>\$0.00</b>	<b>\$2,864,921.00</b>	<b>\$2,152,905.75</b>	<b>\$0.00</b>	<b>\$2,152,905.75</b>	<b>\$712,015.25</b>	<b>75%</b>
Department <b>20 - Finance Totals</b>		<b>\$3,797,059.00</b>	<b>\$0.00</b>	<b>\$3,797,059.00</b>	<b>\$2,174,188.47</b>	<b>\$10,784.55</b>	<b>\$2,224,816.75</b>	<b>\$1,561,457.70</b>	<b>59%</b>
Department <b>30 - Human Resources</b>									
Division <b>100 - Department Administration</b>									
51001	Salaries and Wages - Regular	187,486.00	.00	187,486.00	18,116.40	.00	33,512.01	153,973.99	18
51003	Salaries and Wages - Overtime	.00	.00	.00	542.78	.00	1,584.96	(1,584.96)	+++
51041	Soc Security Expense	14,342.00	.00	14,342.00	1,427.43	.00	2,684.91	11,657.09	19
51045	Unemployment Expense	45,000.00	.00	45,000.00	.00	.00	.00	45,000.00	0
51061	Retirement - CalPERS	30,344.00	.00	30,344.00	4,082.14	.00	6,668.50	23,675.50	22
51062	CAL PERS - UNFUNDED LIABILITY	.00	.00	.00	.00	.00	760,356.00	(760,356.00)	+++
51071	Education Reimbursement	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
52001	Insurance - Life	644.00	.00	644.00	.00	.00	.00	644.00	0
52003	Insurance - Long Term Disability	1,590.00	.00	1,590.00	.00	.00	.00	1,590.00	0
52005	Insurance - Health - Employees Medical	40,049.00	.00	40,049.00	.00	.00	.00	40,049.00	0
52007	Insurance - Health - Employees Dental	3,171.00	.00	3,171.00	.00	.00	.00	3,171.00	0
52009	Insurance - Health - Employees Vision	439.00	.00	439.00	.00	.00	.00	439.00	0
52013	HRA - Health - Employees	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0
52015	Insurance - Health - Retirees	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0
52017	Insurance - Workers Comp	50,000.00	.00	50,000.00	.00	.00	35,648.83	14,351.17	71
52019	Employee Assistance Program	61.00	.00	61.00	.00	.00	.00	61.00	0
53009	Consultants	11,000.00	.00	11,000.00	.00	.00	.00	11,000.00	0



# Budget Performance Report

Date Range 07/01/24 - 08/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
<b>Fund 1 - General Fund</b>									
<b>EXPENSE</b>									
Department <b>30 - Human Resources</b>									
Division <b>100 - Department Administration</b>									
53010	Training	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
54002	Administrative Fees	.00	.00	.00	125.00	237.51	125.00	(362.51)	+++
55001	Office Supplies	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
55007	Advertising	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
55009	Meeting Expense	500.00	.00	500.00	.00	.00	.00	500.00	0
55019	Memberships and Certifications	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
55025	Insurance - Dist/Director Property/Auto & General Liability	184,243.00	.00	184,243.00	200.77	.00	200.77	184,042.23	0
56001	Employee Travel - Airfare	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
56003	Employee Travel - Other Transportation	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
56005	Employee Travel - Mileage	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
56007	Employee Travel - Meals	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0
56009	Employee Travel - Lodging	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
56011	Employee Travel - Registration/Due	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0
57099	Miscellaneous Expense	.00	.00	.00	.00	(176.00)	.00	176.00	+++
Division <b>100 - Department Administration Totals</b>		\$731,069.00	\$0.00	\$731,069.00	\$24,494.52	\$61.51	\$840,780.98	(\$109,773.49)	115%
Department <b>30 - Human Resources Totals</b>		\$731,069.00	\$0.00	\$731,069.00	\$24,494.52	\$61.51	\$840,780.98	(\$109,773.49)	115%
Department <b>40 - Public Affairs</b>									
Division <b>100 - Department Administration</b>									
53009	Consultants	120,000.00	.00	120,000.00	.00	.00	.00	120,000.00	0
Division <b>100 - Department Administration Totals</b>		\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$0.00	\$0.00	\$120,000.00	0%
Division <b>402 - Education</b>									
53106	Chartered Transportation Services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
55005	Printing	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
55006	Educational Materials	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0
55011	Outreach Expense	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
Division <b>402 - Education Totals</b>		\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0%
Division <b>403 - Government Relations</b>									
57099	Miscellaneous Expense	180,000.00	.00	180,000.00	.00	.00	.00	180,000.00	0
Division <b>403 - Government Relations Totals</b>		\$180,000.00	\$0.00	\$180,000.00	\$0.00	\$0.00	\$0.00	\$180,000.00	0%
Division <b>404 - Communications/Outreach &amp; Events</b>									
55005	Printing	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
55007	Advertising	15,000.00	.00	15,000.00	.00	(1,287.74)	.00	16,287.74	-9
55011	Outreach Expense	30,000.00	.00	30,000.00	.00	8,330.00	.00	21,670.00	28
Division <b>404 - Communications/Outreach &amp; Events Totals</b>		\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$7,042.26	\$0.00	\$42,957.74	14%
Division <b>405 - Conservation</b>									
57099	Miscellaneous Expense	3,200.00	.00	3,200.00	.00	.00	.00	3,200.00	0



# Budget Performance Report

Date Range 07/01/24 - 08/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
<b>Fund 1 - General Fund</b>									
<b>EXPENSE</b>									
Department <b>40 - Public Affairs</b>									
	Division <b>405 - Conservation</b> Totals	\$3,200.00	\$0.00	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0%
	Department <b>40 - Public Affairs</b> Totals	\$383,200.00	\$0.00	\$383,200.00	\$0.00	\$7,042.26	\$0.00	\$376,157.74	2%
Department <b>50 - Engineering and Operations</b>									
Division <b>100 - Department Administration</b>									
51001	Salaries and Wages - Regular	87,794.00	.00	87,794.00	7,226.08	.00	14,452.16	73,341.84	16
51041	Soc Security Expense	6,716.00	.00	6,716.00	552.80	.00	1,105.60	5,610.40	16
51061	Retirement - CalPERS	.00	.00	.00	591.10	.00	1,182.20	(1,182.20)	+++
51063	Retirement - 401(a)	7,023.00	.00	7,023.00	.00	.00	.00	7,023.00	0
51071	Education Reimbursement	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
52001	Insurance - Life	356.00	.00	356.00	.00	.00	.00	356.00	0
52003	Insurance - Long Term Disability	788.00	.00	788.00	.00	.00	.00	788.00	0
52005	Insurance - Health - Employees Medical	16,560.00	.00	16,560.00	.00	.00	.00	16,560.00	0
52007	Insurance - Health - Employees Dental	574.00	.00	574.00	.00	.00	.00	574.00	0
52009	Insurance - Health - Employees Vision	219.00	.00	219.00	.00	.00	.00	219.00	0
52013	HRA - Health - Employees	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0
52019	Employee Assistance Program	30.00	.00	30.00	.00	.00	.00	30.00	0
53009	Consultants	95,000.00	.00	95,000.00	10,230.00	84,770.00	10,230.00	.00	100
55001	Office Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0
55019	Memberships and Certifications	15,500.00	.00	15,500.00	.00	.00	.00	15,500.00	0
55021	Permits and Licenses/Software Licenses	80,000.00	.00	80,000.00	1,791.00	.00	1,791.00	78,209.00	2
56001	Employee Travel - Airfare	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
56003	Employee Travel - Other Transportation	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
56005	Employee Travel - Mileage	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
56007	Employee Travel - Meals	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
56009	Employee Travel - Lodging	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
56011	Employee Travel - Registration/Due	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0
	Division <b>100 - Department Administration</b> Totals	\$342,560.00	\$0.00	\$342,560.00	\$20,390.98	\$84,770.00	\$28,760.96	\$229,029.04	33%
Division <b>502 - Engineering &amp; Recycled Water Ops</b>									
50017	Recycled Water Purchases	625,000.00	.00	625,000.00	.00	.00	.00	625,000.00	0
53010	Training	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0
53109	Contractors	810,000.00	.00	810,000.00	.00	.00	.00	810,000.00	0
55005	Printing	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0
55007	Advertising	8,500.00	.00	8,500.00	.00	.00	.00	8,500.00	0
55009	Meeting Expense	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0
57003	Telephone/Data	11,975.00	.00	11,975.00	135.14	1,754.86	135.14	10,085.00	16
57005	Utilities - Electricity	360,000.00	.00	360,000.00	.00	349,196.44	(9,599.59)	20,403.15	94
57009	Utilities - Water	400.00	.00	400.00	.00	359.07	40.93	.00	100
57011	Waste Management	1,200.00	.00	1,200.00	.00	620.00	.00	580.00	52



# Budget Performance Report

Date Range 07/01/24 - 08/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
<b>Fund 1 - General Fund</b>									
<b>EXPENSE</b>									
Department <b>50 - Engineering and Operations</b>									
Division <b>502 - Engineering &amp; Recycled Water Ops</b>									
57016	Repair and Maintenance - SCADA	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0
57017	Repairs & Maintenance - Other	600,000.00	.00	600,000.00	.00	.00	.00	600,000.00	0
57018	Repair and Maintenance - Automobile	5,000.00	.00	5,000.00	.00	.00	75.00	4,925.00	2
57020	Automobile - Gas	2,000.00	.00	2,000.00	.00	.00	95.47	1,904.53	5
57027	Lease Expense	485,000.00	.00	485,000.00	.00	.00	.00	485,000.00	0
57099	Miscellaneous Expense	32,000.00	.00	32,000.00	114.61	6,885.39	114.61	25,000.00	22
Division <b>502 - Engineering &amp; Recycled Water Ops Totals</b>		<b>\$2,962,275.00</b>	<b>\$0.00</b>	<b>\$2,962,275.00</b>	<b>\$249.75</b>	<b>\$358,815.76</b>	<b>(\$9,138.44)</b>	<b>\$2,612,597.68</b>	<b>12%</b>
Division <b>505 - Recycled Water Customer Develop.</b>									
57099	Miscellaneous Expense	410,000.00	.00	410,000.00	.00	.00	.00	410,000.00	0
Division <b>505 - Recycled Water Customer Develop. Totals</b>		<b>\$410,000.00</b>	<b>\$0.00</b>	<b>\$410,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$410,000.00</b>	<b>0%</b>
Department <b>50 - Engineering and Operations Totals</b>		<b>\$3,714,835.00</b>	<b>\$0.00</b>	<b>\$3,714,835.00</b>	<b>\$20,640.73</b>	<b>\$443,585.76</b>	<b>\$19,622.52</b>	<b>\$3,251,626.72</b>	<b>12%</b>
Department <b>55 - Water Resources and Planning</b>									
Division <b>100 - Department Administration</b>									
51001	Salaries and Wages - Regular	73,540.00	.00	73,540.00	6,052.78	.00	12,105.56	61,434.44	16
51041	Soc Security Expense	5,630.00	.00	5,630.00	463.04	.00	926.08	4,703.92	16
51061	Retirement - CalPERS	5,883.00	.00	5,883.00	495.12	.00	990.24	4,892.76	17
51071	Education Reimbursement	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
52001	Insurance - Life	352.00	.00	352.00	.00	.00	.00	352.00	0
52003	Insurance - Long Term Disability	672.00	.00	672.00	.00	.00	.00	672.00	0
52005	Insurance - Health - Employees Medical	8,280.00	.00	8,280.00	.00	.00	.00	8,280.00	0
52007	Insurance - Health - Employees Dental	574.00	.00	574.00	.00	.00	.00	574.00	0
52009	Insurance - Health - Employees Vision	219.00	.00	219.00	.00	.00	.00	219.00	0
52013	HRA - Health - Employees	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0
52019	Employee Assistance Program	30.00	.00	30.00	.00	.00	.00	30.00	0
56001	Employee Travel - Airfare	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
56003	Employee Travel - Other Transportation	900.00	.00	900.00	.00	.00	.00	900.00	0
56005	Employee Travel - Mileage	500.00	.00	500.00	.00	.00	.00	500.00	0
56007	Employee Travel - Meals	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0
56009	Employee Travel - Lodging	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
56011	Employee Travel - Registration/Due	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0
Division <b>100 - Department Administration Totals</b>		<b>\$118,280.00</b>	<b>\$0.00</b>	<b>\$118,280.00</b>	<b>\$7,010.94</b>	<b>\$0.00</b>	<b>\$14,021.88</b>	<b>\$104,258.12</b>	<b>12%</b>
Division <b>552 - Water Use Efficiency</b>									
53009	Consultants	300,000.00	.00	300,000.00	.00	.00	.00	300,000.00	0
57099	Miscellaneous Expense	50,000.00	.00	50,000.00	33,802.46	.00	33,802.46	16,197.54	68
Division <b>552 - Water Use Efficiency Totals</b>		<b>\$350,000.00</b>	<b>\$0.00</b>	<b>\$350,000.00</b>	<b>\$33,802.46</b>	<b>\$0.00</b>	<b>\$33,802.46</b>	<b>\$316,197.54</b>	<b>10%</b>
Department <b>55 - Water Resources and Planning Totals</b>		<b>\$468,280.00</b>	<b>\$0.00</b>	<b>\$468,280.00</b>	<b>\$40,813.40</b>	<b>\$0.00</b>	<b>\$47,824.34</b>	<b>\$420,455.66</b>	<b>10%</b>



# Budget Performance Report

Date Range 07/01/24 - 08/31/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
<b>Fund 1 - General Fund</b>									
<b>EXPENSE</b>									
Department <b>60 - Information Technology</b>									
Division <b>601 - IT &amp; Building Services</b>									
57027	Lease Expense	65,000.00	.00	65,000.00	.00	.00	.00	65,000.00	0
57099	Miscellaneous Expense	82,889.00	.00	82,889.00	.00	.00	.00	82,889.00	0
Division <b>601 - IT &amp; Building Services Totals</b>		<b>\$147,889.00</b>	<b>\$0.00</b>	<b>\$147,889.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$147,889.00</b>	<b>0%</b>
Department <b>60 - Information Technology Totals</b>		<b>\$147,889.00</b>	<b>\$0.00</b>	<b>\$147,889.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$147,889.00</b>	<b>0%</b>
Department <b>80 - Capital Projects</b>									
Division <b>800 - Capital Projects</b>									
80101	Capital Outlay - Recycle Distribution System	1,100,000.00	4,189,674.00	5,289,674.00	283,787.23	636,795.27	283,787.23	4,369,091.50	17
80107	Capital Outlay - Machinery & Equipment	1,250,000.00	(1,250,000.00)	.00	.00	.00	.00	.00	+++
80109	Capital Outlay - Recycling Plant - Torres (Rio Hondo)	2,225,000.00	(2,225,000.00)	.00	.00	.00	.00	.00	+++
Division <b>800 - Capital Projects Totals</b>		<b>\$4,575,000.00</b>	<b>\$714,674.00</b>	<b>\$5,289,674.00</b>	<b>\$283,787.23</b>	<b>\$636,795.27</b>	<b>\$283,787.23</b>	<b>\$4,369,091.50</b>	<b>17%</b>
Department <b>80 - Capital Projects Totals</b>		<b>\$4,575,000.00</b>	<b>\$714,674.00</b>	<b>\$5,289,674.00</b>	<b>\$283,787.23</b>	<b>\$636,795.27</b>	<b>\$283,787.23</b>	<b>\$4,369,091.50</b>	<b>17%</b>
Department <b>99 - Central Basin</b>									
Division <b>999 - Districtwide</b>									
50001	MET Water Purchase - Potable	27,563,630.00	2,079,852.00	29,643,482.00	.00	.00	2,292,325.60	27,351,156.40	8
50011	District - Capital Credits	.00	.00	.00	.00	.00	208.68	(208.68)	+++
50013	Capacity Reservation Charge	550,490.00	(169,310.00)	381,180.00	.00	.00	50,493.33	330,686.67	13
50015	RTS	306,553.00	308,857.00	615,410.00	.00	.00	31,681.00	583,729.00	5
53005	Legal - Retainer	300,000.00	.00	300,000.00	.00	300,000.00	.00	.00	100
53007	Legal - Services	650,000.00	.00	650,000.00	.00	19,999.00	.00	630,001.00	3
57005	Utilities - Electricity	.00	.00	.00	.00	.00	(2,222.71)	2,222.71	+++
58001	Interest Expense - General	52,500.00	.00	52,500.00	.00	.00	1,689.78	50,810.22	3
Division <b>999 - Districtwide Totals</b>		<b>\$29,423,173.00</b>	<b>\$2,219,399.00</b>	<b>\$31,642,572.00</b>	<b>\$0.00</b>	<b>\$319,999.00</b>	<b>\$2,374,175.68</b>	<b>\$28,948,397.32</b>	<b>9%</b>
Department <b>99 - Central Basin Totals</b>		<b>\$29,423,173.00</b>	<b>\$2,219,399.00</b>	<b>\$31,642,572.00</b>	<b>\$0.00</b>	<b>\$319,999.00</b>	<b>\$2,374,175.68</b>	<b>\$28,948,397.32</b>	<b>9%</b>
<b>EXPENSE TOTALS</b>		<b>\$45,990,039.00</b>	<b>\$2,934,073.00</b>	<b>\$48,924,112.00</b>	<b>\$2,615,167.14</b>	<b>\$1,626,311.21</b>	<b>\$5,964,475.14</b>	<b>\$41,333,325.65</b>	<b>16%</b>
<b>Fund 1 - General Fund Totals</b>									
<b>REVENUE TOTALS</b>		<b>46,458,662.00</b>	<b>(1,963,863.00)</b>	<b>44,494,799.00</b>	<b>33,071.12</b>	<b>.00</b>	<b>4,072,368.13</b>	<b>40,422,430.87</b>	<b>9%</b>
<b>EXPENSE TOTALS</b>		<b>45,990,039.00</b>	<b>2,934,073.00</b>	<b>48,924,112.00</b>	<b>2,615,167.14</b>	<b>1,626,311.21</b>	<b>5,964,475.14</b>	<b>41,333,325.65</b>	<b>16%</b>
<b>Fund 1 - General Fund Totals</b>		<b>\$468,623.00</b>	<b>(\$4,897,936.00)</b>	<b>(\$4,429,313.00)</b>	<b>(\$2,582,096.02)</b>	<b>(\$1,626,311.21)</b>	<b>(\$1,892,107.01)</b>	<b>(\$910,894.78)</b>	
<b>Grand Totals</b>									
<b>REVENUE TOTALS</b>		<b>46,458,662.00</b>	<b>(1,963,863.00)</b>	<b>44,494,799.00</b>	<b>33,071.12</b>	<b>.00</b>	<b>4,072,368.13</b>	<b>40,422,430.87</b>	<b>9%</b>
<b>EXPENSE TOTALS</b>		<b>45,990,039.00</b>	<b>2,934,073.00</b>	<b>48,924,112.00</b>	<b>2,615,167.14</b>	<b>1,626,311.21</b>	<b>5,964,475.14</b>	<b>41,333,325.65</b>	<b>16%</b>
<b>Grand Totals</b>		<b>\$468,623.00</b>	<b>(\$4,897,936.00)</b>	<b>(\$4,429,313.00)</b>	<b>(\$2,582,096.02)</b>	<b>(\$1,626,311.21)</b>	<b>(\$1,892,107.01)</b>	<b>(\$910,894.78)</b>	



MEETING	TIME & DATE	LOCATION
Administration & Finance Committee	10:00 AM Thursday, October 10, 2024	1466 S. McDonnell, Commerce, CA 90040

## AGENDA

**ATTENDANCE:** Committee Members: Arturo Chacon \_\_ Jim Crawford \_\_ Leticia Vasquez-Wilson \_\_ Martha Camacho-Rodriguez \_\_

\*The Central Basin Municipal Water District Administration & Finance Committee meeting is noticed as a committee meeting for the purpose of compliance with the Brown Act. Three Board members are assigned as members of this Committee and one as an alternate. In order to preserve the function of the committee as advisory to the Board, members of the Board who are not assigned to the Administration & Finance Committee may attend, but may not participate or vote on matters before the Committee.

### MEMBERS OF THE PUBLIC MAY PARTICIPATE IN-PERSON OR VIA ZOOM.

#### Zoom Information

<https://centralbasin-org.zoom.us/j/7898114996?omn=89561601781>

Meeting ID: 789 811 4996

Passcode: 562266

#### Dial by your location

- +1 408 638 0968 US (San Jose)
- +1 669 900 6833 US (San Jose)
- +1 213 338 8477 US (Los Angeles)

1. **CALL TO ORDER**
2. **PUBLIC COMMENTS**
3. **CONSENT ITEMS**
4. **ACTION ITEMS**
  - 4.A **APPROVAL OF PLAN FOR RESTROACTIVELY CORRECTING BUDGET PERFORMANCE REPORTS**  
**RECOMMENDED MOTION:** That the Committee recommend to the Board to approve the proposed plan as described above.
  - 4.B **PLAN TO ADDRESS CONCERNS RAISED BY THE BOARD REGARDING THE COMPLETENESS OF DEMAND LISTS**  
**RECOMMENDED MOTION:** That the Committee recommend approval of staff's proposed plan for addressing the concerns over the completeness of previous Demand Lists as presented
  - 4.C **BUSINESS CARDS FOR DISTRICT DIRECTORS**  
**RECOMMENDED MOTION:** That the Committee consider the business card design preferred by one director and provide direction to staff.
  - 4.D **COMPENSATION (PER DIEM) TO DIRECTORS FOR ATTENDANCE AT MEETINGS**  
**RECOMMENDED MOTION:** Receive a report on staff's approach to (1) correcting a procedural error in increasing the compensation (per diem) to directors for

attendance at meetings and (2) bring the per diem current to 2024.

**4.E QUATERLY REVIEW OF CONTRACTS UNDER GENERAL MANAGER'S AUTHORITY**

**RECOMMENDED MOTION:** Receive and file report.

**5. DIRECTOR'S COMMENTS AND FUTURE AGENDA ITEMS**

**6. ADJOURNMENT**

**Next Administration and Finance Committee will be held Thursday, November 14, 2024 at 10:00 a.m. at 1466 S. McDonnell Avenue, Commerce, CA 90040**





**OCTOBER 10, 2024 - Administration & Finance**

**Committee**

Prepared By: Robert Samario

Submitted By: Robert Samario

Approved By: Elaine Jeng

**ACTION ITEM**

APPROVAL OF PLAN FOR RESTROACTIVELY CORRECTING BUDGET PERFORMANCE REPORTS

SUMMARY:

Each month, the Finance staff is required to prepare a Budget Performance Report that presents the status of revenues and expenses in relation to the budget. These reports, which are provided to the Board, allow staff and the Board to monitor the progress of revenues and expenses against budgetary expectations and, if necessary, to recommend corrective action. For example, if revenues are trending below expectations, the Board may direct staff to implement measures to reduce costs to offset the revenue shortfalls. In most cases, however, no corrective action is necessary; but the information is still important to have.

The monthly Budget Performance Reports for April 2024 through August 2024 were previously presented to the Board of Directors; however, the reports were not approved by the Board due to concerns about the accuracy of the information included in the reports. This concern over the accuracy of the Budget Performance Reports extends back to previous fiscal years, including fiscal years 2021/22 and 2022-23.

Staff does not have a full understanding of all of the concerns the Board may have; however, staff is aware of the concerns over three significant transactions: (1) the sale of the District's headquarters on Telegraph Road in fiscal year 2021-22; (2) the issuance of the 2022A&B bonds used to refund and retire all other outstanding District bonds (2010A, 2016A, and 2018A&B bonds) in fiscal year 2021-22; and (3) the purchase of the building on Washington Blvd.

It is important to note at this point that the Central Basin Municipal Water District (CBMWD) is well behind on completing the year-end and closing processes for its accounting records. The audit for fiscal year 2020-21 was completed in 2022, and the audits for fiscal years 2021-22 and 2022-23 are still not completed. More importantly, due to changes in staffing, the shift from internal finance staff to contracted staffing (through the Pun Group), and other factors, a thorough analysis and adjustment to CBMWD's financial records normally done at year-end in preparation for the external audit has yet to be completed for those same fiscal years.

Until this is completed, staff and the Board will not be able to have a high degree of confidence in the accuracy of the financial records. Note that it is virtually impossible for *any* agency to achieve 100% confidence in the accuracy of the financial records. There is always the possibility that errors exist. However, the year-end process will ultimately enable staff and the Board to achieve an appropriate and high level of confidence in the financial records and

reports.

Unfortunately, due to challenges noted earlier in this report, it will take several months just to complete the analysis of the financial records for fiscal year 2021-22 in preparation for the external audit. Then, it will take several more months to complete the analysis of the financial records for fiscal year 2022-23. And then, staff could move on to the fiscal year 2023-24.

As a result, given the amount of time it will take to catch up and get all fiscal years cleaned up, staff is proposing an alternative plan that will take make less time and hopefully will create enough confidence in the Budget Performance Reports by the Board to feel comfortable approving them.

### RECOMMENDED PLAN:

Given that the CBMWD is dealing with several challenges, including changes in leadership, the departure of the contracted Finance Director due to health concerns, and a general shortage of staff resources in the Finance Department, staff has developed a plan for how to gain confidence in the Budget Performance Reports being prepared for fiscal years 2023-24 and fiscal year 2024-25. A summary of the plan is provided below.

#### **1. Analyze (and Correct, if Necessary) Large Transactions**

The three transactions referred to above (sale/purchase of building, 2022 bonds transaction) are indeed significant transactions that require an appropriate amount of analysis to ensure they were accounted for correctly. Staff have already begun the and have made considerable progress in the analysis of these transactions.

#### **2. Identify, Analyze, and Correct Other Large Transactions**

In addition to the three transactions referred to above, there are likely other transactions that are significant that, if improperly accounted for, could skew and materially affect the efficacy of the Budget Performance Reports. Thus, staff will look for any other large, non-recurring transactions and make sure they have been recorded correctly.

#### **3. Present Budget Performance Reports for Fiscal Year 2021-22 and 2022-23 to the Board**

Once steps 1 and 2 have been completed, staff will bring back to the Board the Budget Performance Reports for the two previous fiscal years, highlighting the corrections made, for

the Board to consider for approval.

To reiterate, although there will still be more work needed in each of these fiscal years to prepare for the audits, staff believes the plan described above will allow the Board to feel sufficiently confident in the Budget Performance for the previous fiscal years and going forward.

RECOMMENDED MOTION:

That the Committee recommend to the Board to approve the proposed plan as described above.



**OCTOBER 10, 2024 - Administration & Finance  
Committee**

Prepared By: Robert Samario

Submitted By: Robert Samario

Approved By: Elaine Jeng

**ACTION ITEM**

PLAN TO ADDRESS CONCERNS RAISED BY THE BOARD REGARDING THE  
COMPLETENESS OF DEMAND LISTS

SUMMARY:

Each month, Finance staff is required to submit to the Board of Directors a “demand list” for Board’s approval. The demand lists provide helpful information regarding the payments made by the Central Basin Municipal Water CBMWD (CBMWD) to vendors, contractors, and service providers, such as vendor name, check number, amount, and the account number charged (normally an expense account). Note that the Demand List also includes electronic payment transactions to vendors via ACH.

Historically, the Demand Lists only included disbursements made from the CBMWD’s operating bank account. This is important to note because the CBMWD has other bank accounts that have been created for unique, and sometimes temporary, transactions. As such, disbursements out paid out of these accounts and not the operating bank account.

For example, the CBMWD created a special depository account, required pursuant to the 2022 refunding bonds and related covenants, into which the CBMWD’s parcel tax revenues are deposited. These revenues, which are pledged to the repayment of the bonds, are used to make the semi-annual interest and the annual payment of principal payments. The funds are pulled from this depository account by the bond trustee twice per year, on February 1 and August 1. As such, the receipt of the revenues and the disbursement for principal and interest never flow through the operating account, which in part explains why the debt service payments have historically not been included in previous demand statements. However, since the bond debt service payments were made on August 1, 2024, staff included these payments in the demand list for August 2024.

There were also funds disbursed in connection with two one-time transactions, which were not included in previous demand lists. The first relates to the issuance of the 2022 refunding bonds. This entire transaction occurred through special trustee bank accounts created solely for this purpose. The transaction involved selling new refunding bonds, with the proceeds used to refund/retire CBMWD’s other outstanding bonds. Both the new refunding bond proceeds and the subsequent disbursement to refund/retire the old bonds flowed entirely through the trustee accounts; no part of this transaction flowed through the CBMWD’s operating bank account. Other disbursements out of the trustee bank accounts included costs of issuance – payment to the financial advisor, bond counsel, rating agencies, the trustee, and other professionals used in connection with the 2022 bond sale.

The other set of disbursements that also were not reported in previous demand statements relate to purchase of the building on 6801 East Washington Boulevard in September 2022. The transaction was handled through an escrow account, into which the CBMWD deposited approximately \$2.9 million via a wire transfer from the operating bank account. The \$2.9 million covered the sales price of \$2.8 million plus costs attributable to the CBMWD (buyer). Apparently, the \$2.9 million wire transfer was not included in the September 2022 demand list, presumably because the purchase transaction had already been approved by the Board; thus, the approval of the underlying disbursements is arguably redundant.

A last set of electronic transactions not previously included in the demand lists relate to replenishment of the CBMWD's Health Retirement Account (HRA). The CBMWD maintains a separate bank account from which the CBMWD's HRA administrator, TASC, pulls funds to reimburse itself for employee health-related costs. Periodically, the CBMWD transfers money from the operating bank account to the HRA bank account to ensure funds are available for weekly TASC drawdowns. Staff made such a transfer in July 2024 and, thus, will be added to the demand list for July 2024. Going forward, such transfers will be added to demand lists presented to the Board for approval in those months replenishments occur.

PROPOSED PLAN:

Although in some cases the omission of certain transactions that were separately approved by the Board, such as the 2022 bond transaction, may have been appropriate, staff proposes to reproduce all Demand Lists where the items noted above were not included and add all items to the list; then, bring them back any and all demand lists with highlights of the changes/additions made.

RECOMMENDED MOTION:

That the Committee recommend approval of staff's proposed plan for addressing the concerns over the completeness of previous Demand Lists as presented



**OCTOBER 10, 2024 - Administration & Finance  
Committee**

Prepared By: NAJA BRADDOCK  
Submitted By: NAJA BRADDOCK  
Approved By: ELAINE JENG

CONSENT ITEM

BUSINESS CARDS FOR DISTRICT DIRECTORS

SUMMARY:

A Director of the Central Basin Municipal Water District (District) reported that at a recent conference, the Director did not have business cards to exchange with other conference participants.

The Human Resources Department orders business cards for District staff. In light of the Director's recent experience, the Human Resources Manager contacted all Directors requesting confirmation of their name, their email address and their phone number to place an order for business cards using the District's current design through the vendor Vista Print.

In response, one Director provided staff with a design from 2020 and requested staff to use the 2020 design for the current order. The said design is included in this report as Exhibit A.

While there is no requirement that the directors use the same design for business cards, the industry practice is to have consistency among the agency personnel. Included with this report is pricing from three vendors. If the Committee selects the current business card design, staff would recommend engaging Vista Print for service. If the Committee selects the 2020 design, staff would recommend engaging PIP Downey as PIP Downey has the template for the 2020 design. The proposal from PIP Downey is included as Exhibit C. The proposal from the third vendor Norwalk Printing is included as Exhibit D. Norwalk Printing will not be able to produce the business cards using the 2020 design.

FISCAL IMPACTS:

Staff contacted Norwalk Printing for the design the Director referenced. Staff also contacted PIP Downey to find that PIP Downey had the referenced design. In the past year, staff have been using VistaPrint for business cards. Included in this report are Exhibits B-D showing the cost of printing 250 cards for each Director from all three vendors. VistaPrint's cost will be \$291.00, PIP Downey's estimate is \$674.73 and Norwalk Printing's estimate will be \$694.56. There are sufficient funds in the FY 24-25 adopted in the District Administration Department for this expense.

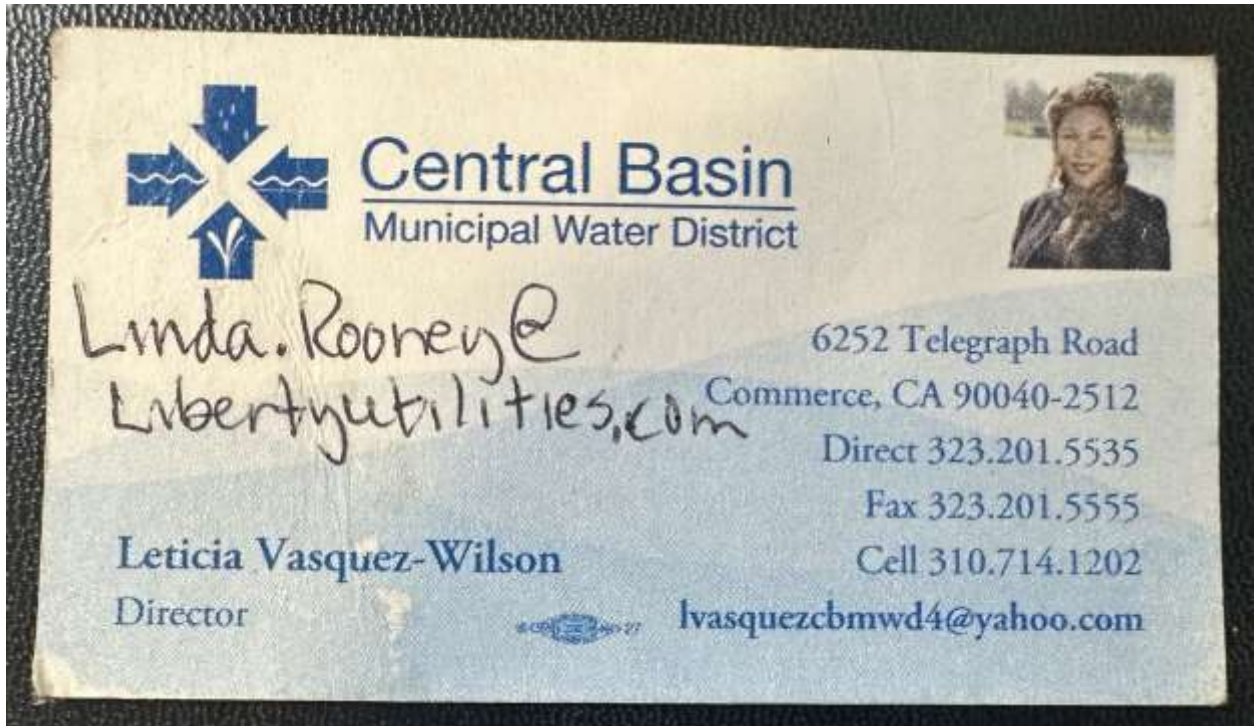
RECOMMENDED MOTION:

That the Committee consider the business card design preferred by one director and provide direction to staff.

EXHIBITS:

24Jul005 Ex A Director's Business Card.pdf  
24Jul005 Ex B VistaPrint Invoice and Sample Business Card.pdf  
24Jul005 Ex C PIP Downey Estimate and sample business card.pdf  
24Jul005 Ex D Norwalk Printing Estimate and sample business card.pdf







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- Deals
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[Edit design](#)  
[Edit options](#)

### Rounded Corner Business Cards

Quantity **250**

[Remove](#)

Selected options



Item total

**\$43.99**

### Order Summary

Subtotal **\$263.94**

Shipping (calculated at checkout) -

Tax **\$27.06**

**Total \$291.00**

Change code

[Offer details](#)

Code applied successfully.

[Checkout](#)

Pay in 4 interest-free payments of \$72.75. [Learn more](#)

Free shipping

Spend \$100.00

Your order qualifies for free Standard delivery (\$100.00 minimum, ex. tax)



[Edit design](#)  
[Edit options](#)

### Rounded Corner Business Cards

Quantity **250**

[Remove](#)

Selected options



Item total

**\$43.99**



[Edit design](#)  
[Edit options](#)

### Rounded Corner Business Cards

Quantity **250**

[Remove](#)

Selected options



Item total

**\$43.99**



[Edit design](#)  
[Edit options](#)

### Rounded Corner Business Cards

Quantity 250

[Remove](#)

Selected options 

Item total **\$43.99**



[Edit design](#)  
[Edit options](#)

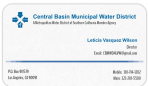
### Rounded Corner Business Cards

Quantity 250

[Remove](#)

Selected options 

Item total **\$43.99**



[Edit design](#)  
[Edit options](#)

### Rounded Corner Business Cards

Quantity 250

[Remove](#)

Selected options 

Item total **\$43.99**

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## Central Basin Municipal Water District

A Metropolitan Water District of Southern California Member Agency

### Naja Braddock, MBA

Human Resources Manager

Email: najab@centralbasin.org

P.O Box 911579  
Los Angeles, CA 90091

Main: 323.201  
Mobile: 310.819

## Central Basin Municipal Water District

Established 1952

[www.centralbasin.org](http://www.centralbasin.org)

# Exhibit "C"



Jeb Phi Inc.

10417 Lakewood Blvd. • Downey, CA 90241  
 562.861.0863 • salesteam@pipdowney.com  
 pipdowney.com

**ESTIMATE**  
 NO. **112714**

DATE 7/16/24

CUSTOMER P.O. NO.

**SOLD TO:** CENTRAL BASIN MUNICIPAL WATER DISTRICT  
 6252 TELEGRAPH RD.  
 COMMERCE CA 90040  
 NAJA BRADDOCK

**RECEIVER:** CENTRAL BASIN MUNICIPAL WATE  
 6252 TELEGRAPH RD.  
 COMMERCE CA 90040

Quantity	Description	Amount
250	FULL COLOR BUSINESS CARDS / 14 PT C2S MATTE FINISH / MATTE AQ / 2 SIDED / WITH PHOTO- DIRECTOR #1	\$ 89.50
250	FULL COLOR BUSINESS CARDS / 14 PT C2S MATTE FINISH / MATTE AQ / 2 SIDED - DIRECTOR #2	\$ 89.50
250	FULL COLOR BUSINESS CARDS / 14 PT C2S MATTE FINISH / MATTE AQ / 2 SIDED - DIRECTOR #3	\$ 89.50
250	FULL COLOR BUSINESS CARDS / 14 PT C2S MATTE FINISH / MATTE AQ / 2 SIDED - DIRECTOR #4	\$ 89.50
250	FULL COLOR BUSINESS CARDS / 14 PT C2S MATTE FINISH / MATTE AQ / 2 SIDED - DIRECTOR #5	\$ 89.50
250	FULL COLOR BUSINESS CARDS / 14 PT C2S MATTE FINISH / MATTE AQ / 2 SIDED - DIRECTOR #6	\$ 89.50
	FORMATTING/ DESIGN CHARGE - 6 DIRECTORS	\$ 75.00
Taken by: VENESSA TO PLACE THIS ORDER Please add your PO# above, circle quantity you want to order, sign the Estimate below and fax back to proceed. Thank you! Approved to proceed _____		SUBTOTAL \$ 612.00 TAX \$ 62.73 SHIPPING \$ 0.00 TOTAL \$ 674.73

**THIS ESTIMATE IS VALID FOR 15 DAYS.**  
 The pricing shown above is based on the information provided at the time of inquiry. If you have any questions about this estimate please don't hesitate to contact us.  
**NOTE: All printing orders are subject to a maximum 10% overage and you will be charged for the total quantity received on the final invoice.**

**At PIP Printing we offer Marketing Solutions**

- Brochures
- Manuals
- Newsletters
- Letterhead
- Envelopes
- Postcards
- Product Catalogs
- Business Forms
- Labels
- Flyers
- I.D. Cards
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- Posters & Banners
- Printed Material Fulfillment
- Graphic Services & Website Design



**Central Basin**  
Municipal Water District

6252 Telegraph Road  
Commerce, CA 90040-2512

**Auner Lopez**  
Accounting Associate

Direct [REDACTED]  
Cell [REDACTED]  
[aunerl@centralbasin.org](mailto: aunerl@centralbasin.org)



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[www.centralbasin.org](http://www.centralbasin.org)

Norwalk Printing Inc.  
P.O. Box 95  
Norwalk, CA 90650  
562-864-3216  
562-864-6816 Fax

## Estimate

Name/Address
Central Basin 6252 telegraph Rd Commerce, CA 90040-2512 attn: Naja Braddock

Date	Estimate No.	Project
07/17/24	3983	

Item	Description	Quantity	Cost	Total
4/4BC	4/4 business cards	250	0.42	105.00T
	customer to furnish artwork			
	State Sales Tax		10.25%	10.76
			<b>Total</b>	<b>\$115.76</b>

For six Director's business  
cards: \$694.56



**Central Basin**  
Municipal Water District



**Leticia Vasquez-Wilson**  
Director

P.O. Box  
CA  
Cell 310.714.  
[lvasquezcbmwd4@yahoo.com](mailto:lvasquezcbmwd4@yahoo.com)





H2O Convo

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**OCTOBER 10, 2024 - Administration & Finance  
Committee**

Prepared By: Naja Braddock, MBA

Submitted By: Naja Braddock, MBA

Approved By: Elaine Jeng, P.E.

**ACTION ITEM**

COMPENSATION (PER DIEM) TO DIRECTORS FOR ATTENDANCE AT MEETINGS

SUMMARY:

Typically, special district board member compensation is set by the Legislature. Special districts have the general authority to compensate board members for attendance at meetings under the California Government Code. However, this general authority is limited by statutes specific to particular types of districts, which prescribe rates and conditions for board member compensation.

As a Water District, Central Basin Municipal Water District (CBMWD) can establish and increase board member compensation pursuant to California Water Code Section 20201. Section 20201 both sets the maximum amount of compensation per meeting at \$100 but also authorizes board members to increase compensation above \$100. If CBMWD increases compensation via Section 20201: (1) it must do so by ordinance, (2) the increase may not exceed 5% for each calendar year, and (3) voters may petition for a referendum on the ordinance increasing compensation. As part of the ordinance requirement, the Board must hold a public hearing for discussion of the compensation increase and publish a notice of the hearing.

Per CBMWD's Administrative Code Chapter 9 Directors' Code of Conduct, Article 1 Code of Conduct Policy, 1.23 Compensation to Directors for Attendance at Meetings,

"It is the policy of the District to compensate its Directors for the time they dedicate to advancing the projects and activities of the District...Such amount may be established by ordinance or resolution." See [Exhibit A](#) for an excerpt of the Administrative Code.

Currently, CBMWD directors are compensated using the per diem amount of \$295.19, established in March 2021 by the General Manager. In March 2021, records search showed that the per diem was adjusted in 2008. In October 2021, the General Manager administratively adjusted the per diem according to the Consumer Price Index (CPI) through March 2021. In a memo to the Directors at the March 28, 2022 Board meeting, it was reported that the 2008 per diem was adjusted by 26.6% to establish the per diem amount \$295.19 for Fiscal Year 2021-2022. The March 28, 2022 Board memo is included as [Exhibit B](#).

A search of the Board's agendas between January 25, 2021 and July 19, 2021, showed that a public hearing was not held to establish the per diem amount for Fiscal Year 2021-2022 and

there was no resolution or ordinance establishing the amount of \$259.19.

Since the adjustment to the per diem for Fiscal Year 2021-2022 was implemented administratively, two Directors have declined to be compensated at the amount \$295.19 and instead accepts the amount \$233.17, the per diem established for Fiscal Year 2008-2009.

To comply with the Water Code, and the Administrative Code, staff calculated the per diem beginning Fiscal Year 2009-2010, using the CPI percentage for the previous 12 month period or five percent, whichever is less. This calculation is included as [Exhibit C](#). The amount for Fiscal Year 2024-2025 is [\\$336.03](#) per meeting.

To establish this amount as allowed by code, CBMWD would need to conduct a public hearing to adopt an ordinance. Staff has scheduled the public hearing for October 28, 2024. The public hearing notice will be advertised with a local publication prior to the meeting date. The draft meeting notice is included in this report as [Exhibit D](#).

Directors have requested the staff to conduct a survey of the per diem for other water districts for comparison and possible adjustments to CBMWD's per diem. Per the Water Code and Administrative Code, the per diem can only be adjusted using the CPI percentage, capped at five percent. Staff can provide the survey data in the General Manager's memo.

#### FISCAL IMPACTS:

In the carryover budget adopted by the Board for Fiscal Year 2024-2025, \$247,961 is budgeted for the Board's per diem. Assuming a maximum of 10 meetings per month per director, there would be 840 meetings per year. Not all directors will have 10 meetings per month. With the proposed per diem increase to \$366.03, the budget for the Board's per diem would increase to \$307,466, an increase of \$59,505. This increase will be included in the upcoming budget workshop to refine the budget for Fiscal Year 2024-2025.

#### COMMITTEE STATUS:

The item will be presented to the Administration and Finance Committee on October 10, 2024.

#### RECOMMENDED MOTION:

Receive a report on staff's approach to (1) correcting a procedural error in increasing the compensation (per diem) to directors for attendance at meetings and (2) bring the per diem current to 2024.

#### EXHIBITS:

[Exhibit A - Admin Code Excerpt And Ordinance 2001.pdf](#)

[Exhibit B - March 2022 Board Memo.pdf](#)

[Exhibit C- Schedule of Director's Per Diem Rates CBMWD.pdf](#)

[Exhibit D NOTICE OF PUBLIC HEARING - PER DIEM ORD FINAL.pdf](#)

## **1.22 Communication Allowance**

District Directors may receive a communications allowance of \$200 per month. The District's Metropolitan representatives who are not District Directors shall not receive this allowance. An Appointed Water Purveyor shall not be eligible to receive this allowance.

This monthly amount reflects the necessary cost to cover the following equipment and services:

- All-in-one printer, copier and scanner,
- cellular phone,
- computer and monitor,
- dedicated phone line,
- fax machine,
- printer,
- software, and
- wireless communication and Internet.

District Directors will receive a flat monthly communications allowance. The monthly payment shall be in-lieu of the payment or reimbursement for any telephone calls, Internet fees, equipment or media.

## **1.23 Compensation to Directors for Attendance at Meetings**

It is the policy of the District to compensate its Directors for the time they dedicate to advancing the projects and activities of the District. Directors shall be compensated for each day's attendance at meetings of the Board and committees thereof, or for each day's work at direction of the Board, not exceeding a total of 10 days in any calendar month. Such amount may be established by ordinance or resolution. Directors will also be reimbursed for authorized travel and other expenses when on official duty or when acting on behalf of Board. (For Metropolitan Water District Representatives, please refer to the Directors' Code of Conduct.)

"Meetings" are defined as meetings of the Board, committee meetings and such other meetings and events as reasonably necessary to further the interests of the District, subject to Board approval. The District will pay each Director per diem for each day's attendance at approved meetings as set forth below and reimburse expenses.

The amount of compensation to Directors may be increased each March pursuant to Ordinance No. 01-24 by the Consumer Price Index (CPI) percentage for the previous 12-month period or five percent (5 percent), whichever is less.

#### **1.24 Number of Meetings**

- g) Each Director shall be compensated (a per diem) in the amount established by Ordinance 01-24 for each day's attendance at approved meetings of the District and conferences as described below, not exceeding a total of 10 meetings in each calendar month. Directors are prohibited from receiving compensation for more than one meeting in the same day.
- h) Each Representative of the Metropolitan Water District of Southern California ("Metropolitan") appointed by the District, and who is not a District Director shall be compensated (a per diem) in the amount established by Ordinance 01-24 for no more than 10 Metropolitan meetings or conferences in each calendar month, as described below.
- i) Each District Director who is also appointed by the Board as a Metropolitan Representative shall be compensated (a per diem) in the amount established by resolution for each day's attendance at approved meetings of the Board and the Metropolitan Board and conferences as described above, not exceeding a total of 20 days in each calendar month. However, no more than 10 meetings per month for any one District are allowed. Each person who represents the District on the Metropolitan Board shall attend Metropolitan committee and Board meetings and their Board's committee and Board meetings and such other meetings as are reasonably necessary to adequately represent the interests of the District to which they have been appointed.
- j) Each Director who is also appointed by the Board as a Metropolitan Representative shall not receive more than the amount established by Ordinance 01-24 for each day's attendance at approved meetings. Directors are prohibited from receiving compensation for more than one meeting in the same day, even when such Director attends a Metropolitan and any of their approved Board meetings.

**ORDINANCE NO. 01-24**

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE  
CENTRAL BASIN MUNICIPAL WATER DISTRICT  
AMENDING ORDINANCE NO. 93-21 RELATING TO  
DIRECTORS' COMPENSATION**

**BE IT ORDAINED BY THE BOARD OF DIRECTORS OF CENTRAL BASIN  
MUNICIPAL WATER DISTRICT** as follows:

**Section 1. Purpose.**

Ordinance No. 93-21 provides municipal water directors and Metropolitan Water District directors shall be compensated for up to ten meetings per month. This Ordinance amends parts of Ordinance No. 93-21 by reducing the rate of increase of the fees.

**Section 2. Amendment.**

Section 3 of Ordinance No. 93-21 is amended and reenacted to read:

**"Section 3. Directors' Compensation.**

Directors shall be compensated as set forth in the Administrative Code. Each director shall be paid not more than \$205.23 for each day's attendance at meetings of the board and committees thereof, and for each day's service rendered as director by request of the board, not exceeding a total of ten days in any calendar month. Each representative of the District on the board of directors of The Metropolitan Water District of Southern California shall be paid not more than \$205.23 for each day's attendance at meetings of the board and committees thereof, and for each day's service rendered as director by request of the board, not exceeding a total of ten days in any calendar month.

Effective March 1, 2001, Director's compensation will remain at the rate of \$195.46 for 24 months. After this 24-month period, the Board shall consider changing the compensation rate. If the Board decides on an increase, the maximum amount of the increase will be the CPI for the previous 12-month period or five percent (5%), whichever is less.

**Section 3. Effective Date.**

This Ordinance shall become effective sixty days after adoption.

**Section 4. Other.**

Except as provided herein, Ordinance No. 93-21 is affirmed and readopted.

**PASSED, APPROVED AND ADOPTED** on January 22, 2001.

Robert Cepedal  
President

ATTEST:

Charlene Mox  
Secretary

(SEAL)



**Central Basin**  
Municipal Water District

**MARCH 10, 2022 – Administration & Finance**

Apodaca, Hawkins, Chacon

**MARCH 28, 2022 – Board Meeting**

Prepared by: Naja Braddock

Submitted by: Naja Braddock

Approved by: Dr. Alejandro Rojas

**ACTION ITEM**

**DIRECTORS’ COMPENSATION: PER DIEM**

**SUMMARY**

Chapter 9 Directors’ Code of Conduct: Article 1 – Code of Conduct Policy: 1.23 Compensation to Directors for Attendance at Meetings states, “The amount of compensation to Directors may be increased each March pursuant to Ordinance No. 01-24 by the Consumer Price Index (CPI) percentage for the previous 12-month period or five percent (5 percent), whichever is less.”

Because the adjustment is codified in the District’s administrative code with an established time (annually), date (March), and amount (CPI or 5%) the Board must take action to forego the adjustment; otherwise, according to the administrative code, the District has the discretion to increase the per diem accordingly. For purposes of law, statute or code “*shall*” is construed as “*may*” making the adjustment automatic; thereby, requiring board action only when the Board wishes to forego the adjustment as we are recommending for the March 2022 adjustment.

We could not find any documentation regarding the last time the per diem was addressed by the Board. The last adjustment we could find was made in 2008 (according to payroll records); therefore, in October 2021 we adjusted the per diem according to the CPI through March 2021 (cumulative adjustment 26.6% or annual adjustment of 2.04%).

Because the most recent adjustment was within the last 12 months we are recommending the Board vote to forego the March 2022 adjustment.

**PROCUREMENT PROCESS:**

Not applicable.

**FISCAL IMPACTS**

Funds for Directors’ compensation are included in the FY 2021-22 Budget and will be included in the FY 2022-23 Budget.

**ENVIRONMENTAL COMPLIANCE**

Not applicable.

**COMMITTEE STATUS**

This item was reviewed by the Administration & Finance Committee on March 10, 2022.



CBMWD Board Memorandum  
March 28, 2022

RECOMMENDED MOTION

Staff recommends that the current (revised October 2021) per diem remain unchanged and no adjustment be made for the March 2022 annual adjustment period.

EXHIBITS:

Exhibit "A" - Consumer Price Index Calculator

Y:\centralbasinboard\cbmwdmemos\2022\22mar004

Per Diem	CPI Change	Per Diem
03/2008		03/2021
\$ 233.17	26.6%	\$ 295.19

**STATE OF CALIFORNIA**  
OFFICE OF THE DIRECTOR - RESEARCH UNIT  
CONSUMER PRICE INDEX CALCULATOR

1) Select an Index	Los Angeles - Anaheim CPI	
2) Select index type	Urban Wage Earners and Clerical Workers	
3) Select beginning month	March	Beginning Index value
4) Select beginning year	2008	216.493
5) Select ending month	March	Ending Index Value
6) Select ending year	2021	274.097

Based upon the Index, index type, and the time period you have specified, the percent change in the Consumer Price Index is equal to:

**26.6%**

Exhibit C

<b>Central Basin MWD</b>		
<b>Schedule of Director's Per Diem Rates</b>		
<b>Year</b>	<b>New Rate</b>	<b>CPI Increase</b>
2024	336.03	4.00%
2023	323.11	3.70%
2022	311.58	5.00%
2021	296.74	2.20%
2020	290.35	1.90%
2019	284.94	2.70%
2018	277.45	3.80%
2017	267.29	2.70%
2016	260.26	1.70%
2015	255.91	0.50%
2014	254.64	1.00%
2013	252.12	1.00%
2012	249.62	2.00%
2011	244.73	3.00%
2010	237.6	1.90%
2009	233.17	-1.00%
2008	233.17	



NOTICE OF PUBLIC HEARING  
ORDINANCE MODIFYING BOARD OF DIRECTOR COMPENSATION

NOTICE IS HEREBY GIVEN that the Central Basin Municipal Water District (“CBMWD”) will hold a public hearing at 10:00 a.m. on **Thursday, October 10, 2024**, at 1466 S. McDonnell, Commerce, CA 90040 or as soon thereafter as the Agenda permits, to consider a modification and possible increase in compensation for the Board of Directors (“Board”) pursuant to Water Code Section 20200 et seq. Current Director compensation is set at \$336.03 for each day's attendance at meetings of the Board and Committees, or for each day's work at direction of the Board, not exceeding a total of 10 days in any calendar month.

Directors shall be reimbursed, over and above such compensation for expenses reasonable and necessary to conduct CBMWD business pursuant to the provisions of the Administrative Code.

This Ordinance, if adopted, will be effective 30 days after adoption. The meeting, inclusive of the public hearing, is scheduled to occur in person and via the Zoom virtual meeting application. Instructions for joining the meeting are as follows:

Join Zoom Meeting

<https://centralbasin-org.zoom.us/j/7898114996?pwd=5kf51iA3DT40L25aCDcirlyhOqw9v.1>

Meeting ID: [789 811 4996](#)

Passcode: 562266

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Meeting ID: [789 811 4996](#)

Please consult the meeting agenda, to be published by CBMWD no later than 72 hours before the public hearing, for further information relative to the proposed modification of Board compensation.



**OCTOBER 10, 2024 - Administration & Finance**

**Committee**

Prepared By: Elaine Jeng

Submitted By: Elaine Jeng

Approved By: Elaine Jeng

**ACTION ITEM**

**QUARTERLY REVIEW OF CONTRACTS UNDER GENERAL MANAGER'S AUTHORITY**

**SUMMARY:**

Per Central Basin Municipal Water District (CBMWD) Administrative Code, Chapter 9 Directors' Code of Conduct, Article 1 Code of Conduct Policy, 1.14 Review of Contracts, "All contracts entered by the General Manager under his authority pursuant to the Administrative Code shall be submitted to the Administration and Finance Committee on a quarterly basis."

Two contracts were engaged under the General Manager's spending authority of \$25,000 for the last quarter of Fiscal Year 2023-2024 (April 1, 2024 to June 30, 2024).

The law firm Seki, Nishimura & Watase (SNW) was engaged to assist the General Counsel team in reviewing the investigation reports by CRI. In late 2023, the Board engaged the firm CRI to conduct two investigations. SNW has criminal law expertise.

The firm MV Cheng & Associates was engaged to assist CBMWD prepare a Fiscal Year 2024-2025 budget. In June 2024, CBMWD did not have a budget prepared and needed professional expertise to supplement the Finance Department. In order to have spending authority by July 1, 2024, MV Cheng & Associates assisted in preparing a carryover budget, with adjustments to the Capital Improvement Plan, and water sale projections for adoption. Following the resignation of CBMWD's contracted finance director from the Pun Group, MV Cheng & Associates assists with managing the day to day operations of the Finance Department. Currently, MV Cheng & Associates is assisting CBMWD with budget workshops to refine the adopted budget.

One contract was engaged under the General Manager's spending authority of \$25,000 for the first quarter of Fiscal Year 2024-2025 (July 1, 2024 to September 30, 2024). Kosmont Transactions Services, Inc., doing business as Kosmont Financial Services (KFS) was engaged for strategic and financial advisory services to evaluate two major financial transactions in Fiscal Year 2021-2022, and in Fiscal Year 2022-2023:

1. 2022 series bond refunding; and
2. Real estate transactions, selling of the Headquarter Building on Telegraph Road and purchase of the Headquarter Building on Washington Boulevard

KFS will be producing a report and present its findings at a Board meeting on the two financial transactions. KFS will work with MV Cheng & Associates to ensure that the accounting to these two transactions are properly recorded.

## PROCUREMENT PROCESS:

Administrative Code Part 5 Property, Chapter 1 Procurement Policy and Procedure, Article 1 Rules, 1.4A Solicitation states, "For informal solicitations, a minimum of three (3) competitive written price quotations from different vendors shall be solicited. If fewer than three quotes are obtained or are available, the reason, including the efforts or actions taken to obtain quotes, shall be documented and included in the District records of transaction with the other quotes received."

Administrative Code Part 5 Property, Chapter 1 Procurement Policy and Procedure, Article 1 Rules, 1.5 Exceptions to Competitive Solicitation Requirements, C Sole Source states, "A sole source contract is a contract awarded for acquisition of goods or services without competitive bidding. Sole source contracting is limited to emergency circumstances and circumstances in which one vendor can meet the District's needs. All sole source acquisition requests up to \$25,000 shall be documented in the District's Sole Source Justification Memorandum and must be approved by the Finance Director and General Manager..."

The justification to support for a recommendation for sole source procurement of services or goods shall meet the following criteria:

- (a) Unique capability that meets the District's needs - the goods or services to be acquired are unique to the vendor. For professional services, this shall be based on unique expertise and demonstrated competence and qualifications.
- (b) Negotiations shall be conducted with the vendor to achieve the most fair, reasonable price, terms and conditions.
- (c) A list of all sole source contracts entered under General Manager's authority shall be submitted by the General Manager to the Finance Committee of a quarterly basis and reported to the Board (see also Quarterly Contracts Reporting requirements, Section 1.16)"

The referenced Section 1.16 should be 1.14.

The contract with KFS was engaged as a sole source contract. KFS offers the unique expertise in municipal bond financing, and municipal real estate transactions. KFS also offers the ability to quickly evaluate the two financial transactions in two months, so that the District can properly account for the transactions in the financial statements. CBMWD has yet to complete the financial audit for FY 2021-2022, FY 2022-2023 and FY 2023-2024. The auditor that audited CBMWD's financials for FY 2021-2022 did not complete the work citing the lack of appropriate records and recording of transactions. KFS' unique blend of expertise and the ability to perform the evaluations in a short time frame were the reasons KFS was hired under a sole source contract.

## FISCAL IMPACTS:

In the adopted carryover budget for FY 2024-2025, there is sufficient funds to hire KFS to assist the Finance Department.

## COMMITTEE STATUS:

At the January 16, 2024 meeting, the Committee received a report on the "Fiscal Year 2024

contracts report ending December 31, 2023".

The Committee did not conduct a quarterly review of the contracts engaged by the General Manager for the period between January 1, 2024 and March 31, 2024.

The Committee did not conduct a quarterly review of the contracts engaged by the General Manager for the period between April 1, 2024 and June 30, 2024.

The next quarterly review of the contracts by the Committee will be the January 9, 2025 meeting. At that meeting, staff will present a list of all the contracts engaged by CBMWD including ones that exceed the General Manager's authority, and approved by the Board.

RECOMMENDED MOTION:

Receive and file report.